

Department of Developmental Services (DDS)  
Disabilities Advisory Committee (DAC)

Meeting Minutes  
Wednesday, July 20, 2011  
10:30-11:30 a.m.

Members Attended

Victoria King-Watson  
Lesli McClung-Coombs  
Peggy Peter  
Dianne Robbins

Other Attending

Nicole Patterson

Victoria King-Watson called the meeting to order at 10:32 a.m.

**I. Approval of Minutes**

Motion to approve minutes from June Meeting made and seconded. Motion passed.

**II. New Business**

- A. State Disability Advisory Council (SDAC) Report: Lesli McClung-Coombs delivered the report of the SDAC meeting on June 1, 2011. A copy of the report is attached to the minutes as **Attachment A**.
- B. The Committee requested that Dianne Robbins make arrangements to move the meeting location to the Bateson Building since all committee members work in the Bateson Building and not in the Q Street Office.

**III. Old Business**

- ADA/Employee Appreciation Picnic

The date for the picnic has been changed from the originally scheduled date of Thursday, July 28, 2011 from 11 am to 1 pm to **WEDNESDAY JULY 27, 2011 from 11 am to 1 pm**. Peggy Peter confirmed that the DAC table has been ordered. Dianne Robbins provided quarter page informational flyers designed by Beth Muehe for distribution at the picnic. Informational pamphlets designed by Nicole Patterson will also be available for distribution. The Committee members and volunteers from

OHRAS will staff the table as follows: Nicole Patterson: 11:00 to 11:30; Dianne Robbins from 11:30 to 12:00; Lynne Hilbourne from 12:00 to 12:30; and Victoria King-Watson from 12:30 to 1:00. One of the purposes of the table is to provide information and encourage interested employees to apply to be appointed to the DAC. Nicole Patterson will provide candy for the table. Peggy Peter will make arrangements to have photographs taken of committee members and volunteers at the DAC table. Victoria King-Watson will request that some photographs be placed on the DAC OASIS page as an additional way of encouraging employee interest in joining DAC.

- Bagley-Keene Act

Dianne Robbins delivered a report on this item. Government Code section 11121 defines a “state body,” and Dianne Robbins reported that DAC qualifies under this statute as a “state body.” Therefore, DAC meetings are public, and under Government Code section 11125, the time, location, and agendas for meetings must be published on the internet. Victoria King-Watson will contact Information Services Division (ISD) and request that a link to meeting notices and agendas be added to the DDS internet site.

- All-Staff Training on Disability Etiquette: **Nothing to report.** Victoria King-Watson will contact OHRAS Acting Chief Kathleen Ozeroff and request clarification regarding her request for this training. Items to be clarified: (1) whether training to be conducted by a person from another State agency or an outside contractor, and (2) whether this will be an all staff mandatory training, or a voluntary event. The committee discussed making arrangements for the training to occur in October as part of National Disability Employment Awareness Month (NDEAM).
- DAC recruitment at Developmental Centers (DC): **Nothing to report.** Victoria King-Watson requested that this item be removed from the agenda until there has been some development to report to the committee.
- Emergency Response Team (Update): **Nothing to report.** Victoria King confirmed that Audrey Berotti has been invited to attend DAC meetings, but has not attended because she has no updates to report. Victoria King-Watson requested that this item be removed from the agenda until there has been some development to report to the committee.

#### IV. Adjournment

The meeting was adjourned at 11:15 AM

## ATTACHMENT A

### STATEWIDE DISABILITIES ADVISORY COMMITTEE QUARTERLY MEETING ~ SUMMARY June 1, 2011

1. SPB is working on a disability workforce analysis (WFA) survey to put on their website. It will be updated monthly.
2. SPB is working on the California Model Employer Initiative (CMEI), which is designed to educate and motivate managers/supervisors to “do the right thing” with respect to accommodating and interacting with disabled individuals in the workplace. SPB is nearly finished with developing a video for this purpose.
3. SPB is working on the automation of LEAP Certifications.
4. CalATERS is being constantly updated and will be ADA compliant and compatible with assistive technology, Apple technology, and mobile technology by March 2012.
5. SDAC is trying to establish a DAC Mentoring Program for new agency DACs through the CMEI. Purpose is to:
  - (1) connect employees with managers who have same disability(ies) to obtain info re: continuing to grow and promote during their employment; and
  - (2) demonstrate to disabled employees that they are wanted, welcome, and have support in their desire for career growth.

Information re: DAC Mentoring Program needs to be completed by June 2, 2011 due to DHCS having their first Resource Fair that day.

6. Michael Grabow, Owner, Essential Link, is contracted with CalPERS to develop and conduct Disability Awareness for Leaders trainings for overcoming barriers. According to Michael, labeling and pigeonholing people with disabilities is a significant issue. Managers need to guide their employees to better themselves and get others to see each other's capabilities and talents. The entire process is a mindset shift. Michael states that everyone who takes his training must be able to transfer the training back to their workplaces.

7. [National Disability Employment Awareness Month](#) (NDEAM) event - Subcommittee report:
  - a. Symposium scheduled for 10 05 11 from 10:00 a.m. to 2:00 p.m.
  - b. All speakers have been scheduled. (Additional subcommittee needed to prepare speaker bios.)
  - c. Vendors are being requested (Regional Transit, Pride Industries, Project Ride, Canine Companions, and PIA)
  - d. Marketing Subcommittee to complete fliers and posters – blue was suggested as best color due to studies proving it is easiest on eyes.
  - e. PIA will prepare posters and electronically register attendees.
  - f. PIA may be able to video and close caption event, and record audio books.
  - g. PIA’s “Event Write” is inaccessible to visually impaired, so will not be used.
8. Cal PIA presented their California Assistive Technology Enterprise (CATE) which offers services including Braille production; closed captioning; eMedia; facility mapping; accessible portable documents; and ADA mapping and signs. PIA also operates a showroom with office equipment for Reasonable Accommodation assistance.
9. Reminder re: DHCS and DOR holding a Disability Summit on June 28-29, 2011 from 8:00 a.m. to 4:00 p.m. at 1500 Capitol Avenue Auditorium. Free admission.