

California Department of Developmental Services
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes
Wednesday, June 18, 2014
1:30p.m.

Members Attended:

Tami Wasson (FDC), Acting Chair
LaDonna J. Brown (HQ)
Nancy Britton (FDC)
K.C. Adalco (LDC)
Kerri Gavin (SDC)
Yash Manchanda (LDC)
Crissy Ortiz (HQ)
Juanita Slater (Canyon Springs)

Guest:

Alice Lee (OHRAS)
Kathleen Ozeroff (HQ)

Absent:

Michael Januse (HQ)
Mandy Stewart (LDC)
Cindy Nelson (SDC)

Guest: Nicole Patterson, OHRA Liaison (HQ)

Tami Wasson, Acting Chair called the meeting to order at 1:35p.m., and welcomed all members to the meeting.

I. Approval of April and June 2014 Minutes

The minutes were not available and it was agreed that they will be reviewed and approved at the July meeting.

II. Old Business

None

III. New Business

- ***DAC Brochure Design and content updates*** Center

LaDonna has begun updates to the brochure and Kathleen stated in an earlier meeting to Yash that the law should be defined in the brochure and that Nicole was working on this.

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ACTION: LaDonna to send DAC brochure draft out after mid-July after it's been voted on. Once approved, it will be printed.

- **DAC Bylaws Provision to include DC Members**

It was brought to the DAC's attention to include those without disabilities. Our recruitment letter states that. There must be a change in the bylaws first.

Kathleen indicated that it would be a good time to solicit volunteers for a Bylaws subcommittee. References were made to pages 8 and 9 of the Bylaws to support this. It was noted that the process to change bylaws takes approximately 2 to 3 months. It was said that the Bylaws Subcommittee can meet by email or by teleconference. Bylaws subcommittee members confirmed were Kathleen, Crissy, and Tami. Kathleen assured Tami that she can oversee the Subcommittee and be a member. She also said that absent members should be notified about the subcommittee so they can respond with an email of interest.

- **DAC Member Contact Roster**

LaDonna to make the following corrections to the contact roster:
Add Tami, Alice's and Nancy's work number
Add K.C.'s fax number

- **Americans with Disabilities Act Awareness Picnic (July 23, 2014) and activity selection**

Kathleen is willing to email the DAC DC members ED's to request permission for them to travel for the DDS picnic to represent DAC. A training session after the picnic, which will be included in the regular business meeting agenda will be included. Travel will include one night accommodation. She also said that perhaps the HQ Social Committee can coordinate with the DAC to do more activities geared toward ADA Awareness. It could possibly be too late this year, but perhaps plan for next year. Kerri said she will be unable to attend event, as she will be on vacation.

ACTION: LaDonna to contact Kerri to get more information on the history of her grandfather's involvement in ADA activities. Perhaps DAC can do an article for the webpage.

DAC meeting will be rescheduled from July 16 to July 23. Flight dates and times were discussed for our DC DAC members.

ACTION: Cindy Nelson to be called to see if she can come to the picnic.

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- **Elements for the DAC Plan/Proposal**

Tami said it would be good to have a workgroup that day to start the action plan elements.

- **Comparison of Annual Employee State Survey and State Parks & Recreation's DAC Questionnaire**

Kathleen said it may be a good idea to send out the Employee Annual State Survey again in October of this year. Tami asked if we would use this same survey. Kathleen says this form belongs to CalHR, and when they receive responses they issue a report to be used in the Workforce Analysis.

- **Goals Review**

Pending goals reviewed from previous meeting are to be carried over. Question is, do we want to prioritize and focus? Tami said the identified goals are good to be carried over from 2013.

Crissy motion to accept goals as read. Ayes 8; Nays 0. Unanimously accepted

Juanita asked for reasonable accommodation contact for her facility. Kathleen gave her Stephanie Covington as the contact. Juanita says she's being told that there is no budget for Canyon Springs for reasonable accommodation equipment. Kathleen explained the reasonable accommodation process, which is mandated. Kathleen asked how many in the group would like a reasonable accommodation refresher. Several members agreed that a refresher would be beneficial. Kathleen said this could be a future brown bag topic for the DAC.

Crissy asked if DAC meetings could be changed to any Wednesday other than the third Wednesday as it is in conflict with her regular personnel meetings. It was moved that the next DAC business meeting will be August 13, Kerri seconded the motion. Decision was unanimous.

Next Meeting July 23, 2014. Schedule to be determined.

Meeting adjourned at 2:33p.m.

Respectfully Submitted:

LaDonna J. Ross
Secretary