

California Department of Developmental Services  
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes  
Wednesday, September 9, 2015  
1:30p.m.

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**Members Attended:**

Tami Wasson (FDC), Chair  
K.C. Adalco (FDC), Vice Chair  
Ingrid Schonert (HQ), Secretary  
Alice Lee (OHRAS-Support)  
Jason Scott (HQ)  
Nancy Britton (FDC)  
Kerri Gavin (SDC)

**Guests:**

Cassandra Davis, EEO Coordinator (SDC)  
George Mabanglo (OHRAS)

**Absent:**

Kathleen Ozeroff, OHRAS (HQ)  
Nicole Patterson, OHRAS Liaison (HQ - Support)

Tami Wasson called the meeting to order at 1:38 p.m. and welcomed all members.

**I. Approval of August 12, 2015 Minutes**

- Motion made by Kerri Gavin to approve August 12, 2015 minutes. Motion seconded by Alice Lee. Vote was unanimous.

**II. Sub-committee Reports**

- K.C reported that the ***Fairview DC Fragrance and Chemical Sensitivities*** sub-committee met August 31 and reviewed the mission of the sub-committee. Plans are to set up a table similar to that done at the July picnic at HQ, to highlight chemical sensitivities, during the month of October for National Disability Employment Awareness Month.
- ***HQ Fragrance Sub-committee*** – No report

**III. Announcements – None**

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**IV. Old Business**

- **By-laws** – The approved By-laws need to be distributed to committee members. Ingrid will follow up with LaDonna.
- **Website** – Alice expressed that meeting agendas and minutes are required to be posted. Nicole prefers to update all information (membership changes, By-laws, etc) on the web page at one time.

**V. Nomination of Officers – Tami Wasson**

- Tami Wasson and Ingrid Schonert were nominated and accepted as Chair and Secretary respectively, as no other nominations were received.
- Kerri Gavin and K.C Adalco gave speeches prior to the vote for the position of Vice Chair. Committee members will email their vote to Alice, who will forward the results of the vote to Tami.

In accordance with DAC bylaws, the above mentioned officers will hold their respective positions for a two year period.

**VI. New Business**

- National Disability Employment Awareness Month (NDEAM) – October Activities
  - FDC will host a fragrance sensitivity display
  - Jason will further research posters for display at HQ and the DC's
  - Tami would like to see something from the DAC as a whole. She will distribute an article she wrote to DAC members to review, which could be emailed out to all staff, along with the online disability awareness quizzes Ingrid located.
- Website Accessibility/Visibility - Ingrid will forward suggestions for greater DAC visibility on Oasis to Nicole for consideration.
- Goals – Committee agreed to table further discussion of goals until the next meeting. Tami requested that committee members review the proposed goals prior to the meeting.

**VII. Open Agenda**

- ACSED Training Symposium in Sacramento September 17, 2015
  - K.C., Cassandra, and Alice are planning to attend. Jason may attend a portion of the day. Tami suggested attendees could report back to the committee.

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Meeting adjourned at 2:11 p.m.

**Next Meeting(s) :** October 14, 2015

Respectfully submitted:

Ingrid Schonert