

California Department of Developmental Services
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes
Wednesday, April 8, 2015
1:30p.m.

Members Attended:

K.C. Adalco (LDC), Vice Chair
Ingrid Schonert (HQ)
Katharine Severson (HQ)
Alice Lee (OHRAS-Support)
Kerri Gavin (SDC)
LaDonna J. Brown (HQ)
Nancy Britton (FDC)
Tami Wasson (FDC), Chair

Guest:

Kathleen Ozeroff, OHRAS (HQ)
Nicole Patterson, OHRAS Liaison (HQ - Support)

Absent:

Jason Scott (HQ)

Tami Wasson called the meeting to order at 1:40 p.m.

I. Approval of October 8, 2014, February 11, 2015 and March 15, 2015 Minutes

Motion made by Kerri Gavin to approve the October 8, 2014 minutes as read. Alice Lee seconded. Vote was unanimous.

Motion made by Katharine Severson to approve the February 11, 2015 minutes as read. Ingrid Seconded. Vote was unanimous.

Motion made by Tami Wasson to approve the March 15, 2015 minutes, with the exception to carry over the sensitivity item to the May business meeting. Motion made by Ingrid, Kerri Gavin seconded. Vote was unanimous.

ACTION: Kerri asked K.C. for his sensitivities template to use to send out to Sonoma DC.

II. Sub-committee Reports

K.C reported that his Fragrance and Chemical Sensitivities sub-committee has at least 10 interested persons. A meeting will be scheduled at Fairview DC to express the vision, goal and needs of the sub-committee by the end of April, or not later than the beginning of May, before the next DAC business meeting. At that point he can report to the DAC of the sub-committee discussions. Not every

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DC will have a sub-committee. K.C. asked if it is appropriate to have one sub-committee.

Kathleen said that Headquarters has a committee and it may have a lot in common with FDC sub-committee. **ACTION:** Kathleen will send K.C. the invite for the next Headquarters Fragrance sub-committee meeting.

Kathleen and new Health & Safety Officer, Marc Williams brainstormed some ideas and decided the fragrance issue is an ongoing concern and was added to the HQ weekly communication, but no feedback was received. The thought is that something bigger is needed...what else can be done?

ACTION: Kathleen will send meeting invitation to K.C. for the April meeting.

III. Old Business

Updating of bylaws. Nicole asked the group to consider voting on the updated bylaws today, so they can be sent to Director Santi Rogers for review and approval. Then they will be posted to the DDS/DAC webpage.

Motion made by LaDonna to approve the bylaws as updated. Katharine Severson seconded. Vote was unanimous. Bylaws will be sent out with April minutes for signature

New DAC contact list: The contact list was reviewed and there are no changes.

ACTION: LaDonna to send out contact list again with next agenda items. Alice Lee was moved to DAC member status.

SDAC: Nancy Britton, confirmed that she would like to remain an SDAC representative and will be able to attend SDAC meetings by conference call.

ACTION: Tami will send out SDAC goals from their March 26, 2015 meeting.

Photos of members LaDonna Ross and Nancy Britton are still needed for the DAC website.

ACTION: Nicole will post pictures when the bylaws are approved.

ADA picnic and Social committee picnic in July: Provides opportunity for offsite DAC members to receive training at HQ and for entire committee to meet face to face. Planning needs to start for DAC's role – provide education and increase awareness about ADA. Committee formed K.C, Alice, Kathleen, Katharine, Ingrid, and possibly Tami.

ACTION: Kathleen will send email request to DC members' supervisors and managers to request approval for their attendance at July ADA Celebration/Picnic and training. Nancy informed the group that she is unable to

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attend due to prior commitment. DAC business for this day will begin at 9:00am and end at 4:30pm. The day will include a training session as in the previous year. **ACTION:** Katherine is open to receiving training topic suggestions by email.

Members were asked to think about ADA activities. K.C. suggested that members think about a fragrance table/display to include colognes, cigarette butts, etc. K.C./K.O. to send out invite for fragrance ideas for this event.

DAC Brochure: LaDonna to update brochure and email to Kathleen and Tami for review before May meeting.

Continued Planning ideas for October National Employee disability Awareness Month (NDEAM): The focus this year will be on consumers and vendors. Director Rogers supports this. This year is the 25th anniversary of ADA. Kathleen is working with the statewide group – Kathleen, Tamara Rodriguez, and Nancy Lundgren – and will collaborate with Social Services. Nancy reported that Fairview did not have activities. She suggested that perhaps they could set-up something in their Administration Building as they won't be able to come to Headquarters in October.

It was suggested that perhaps Headquarters could have the Speaker Series again, but change the venue from the Atrium to Conference Room 360. **ACTION:** Contact the DACs around us to see what they are doing and look into partnerships.

Goals: LaDonna sent out 2014 goals in Feb. 2015. Discussion moved to next month (May). Tami suggested that we may need to look at developing more obtainable goals.

ACTION: Post these goals on the DAC website.

Meeting adjourned at 2:25 p.m.

Next Meeting: May 13, 2015, 1:30 p.m. Room 331

Respectfully submitted:

LaDonna J. Ross