

California Department of Developmental Services
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes
Wednesday, January 13, 2016
1:30p.m.

Members In Attendance:

Kerri Gavin (SDC), Vice Chair
Ingrid Schonert (HQ), Secretary
Jason Scott (HQ)

Guests:

George Mabanglo (OHRAS)

Absent:

Nancy Britton (FDC)
Alice Lee (OHRAS)

Absent (Director's Office Support):

Nicole Patterson, OHRAS Liaison (HQ - Support)
Ebenezer Ampah, OHRAS (HQ)

Kerri Gavin called the meeting to order at 1:41 p.m. and welcomed all members and guests.

- I. **Approval of September, October, and December 2015 Minutes**
 - Kerri made the motion to accept the September, October, and December meeting minutes, each motion seconded by Jason. Minutes approved and will be posted on the DAC web page.
- II. **Sub-committee Reports**
 - **Fairview DC Fragrance and Chemical Sensitivities** – No sub-committee chair.
 - **HQ Fragrance Sub-committee** – No sub-committee chair, DAC will inquire if Ebenezer wishes to continue this committee in Kathleen's place.
- III. **Announcements**
 - None
- IV. **Old Business**
 - **Website Accessibility/Visibility** - Ingrid will bring suggestions for greater DAC visibility on Oasis to the next meeting for members to review.

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- **Goals** – Further tabled. Increasing DAC membership is the primary focus.
 - **Online Disability Survey** – No report.

V. New Business

- **Nominations for DAC Chair position** – Kerri was nominated for the chair position by Ingrid, motion seconded by Jason. Elections will be held at next month's meeting.
- **DAC Member Recruitment** - The committee discussed the need to increase membership. Due to impending closures at the DC's, it is felt there will be limited interest in membership for those locations. DAC will follow up with Ebenezer on outreach to DC's. An HQ employee approached Ingrid with interest in becoming a member and is working on composing a letter of interest to submit.

VI. Open Agenda

- **Petty Cash** – DAC has \$32.57 in petty cash funds available. Ingrid has these funds secured for committee use.
- **July Meeting** – Kerri inquired if the committee is interested in having a July meeting at HQ concurrent with the annual picnic again. Those in attendance voiced approval. DAC will speak with Ebenezer regarding obtaining approval for offsite DAC members to travel to HQ.

Meeting adjourned at 1:53 p.m.

Next Meeting: February 10, 2016

Respectfully submitted:

Ingrid Schonert