

California Department of Developmental Services
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes
Wednesday, March 9, 2016
1:30p.m.

Members In Attendance:

Kerri Gavin (SDC), Vice Chair
Ingrid Schonert (HQ), Secretary
Jason Scott (HQ)
Alice Lee (HQ- OHRAS)

Guests:

Ebenezer Ampah, OHRAS (HQ)

Absent:

Nancy Britton (FDC)

Absent (Director's Office Support):

Nicole Patterson, OHRAS Liaison (HQ - Support)

Kerri Gavin called the meeting to order at 1:32 p.m. and welcomed all members and guests.

I. Approval of January 2016 Minutes

- Kerri made the motion to accept January meeting minutes, motion seconded by Jason. Minutes approved and will be posted on the DAC web page.

II. Sub-committee Reports

- **Fairview DC Fragrance and Chemical Sensitivities** – No sub-committee chair, recommendation to table subcommittee
- **HQ Fragrance Sub-committee** – Recommendation to table subcommittee for time being. Information is available on Oasis and display table at HQ back entrance.

III. Announcements

- Hannah Dunham welcomed as newest member of DAC.

IV. Old Business

- **Website Accessibility/Visibility** - Ingrid is keeping DAC information current. She will look into the inconsistency between By-laws indicating information should be posted on intranet (Oasis) verses current practice of posting on internet (DDS web page). Alice will inquire of other departments' DAC's to see what they do.

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- **Goals** – Further tabled. Increasing DAC membership is the primary focus.
- **Online Disability Survey** – Ebenezer will determine if DDS received information on responses to the October survey.

V. New Business

- **DAC Chair position** – Kerri was elected Chair by unanimous vote.
- **DAC Vice Chair position** - Alice was nominated to the Vice Chair position left vacant by Kerri, by Kerri, seconded by Jason. Alice accepted the nomination and was voted in unanimously.
- **DAC Member Recruitment** - Ebenezer is drafting an email for HQ. Committee feels DC EEO's should distribute membership recruitment emails for their respective DC's.
- **July Meeting** – Hannah is on the Social Planning Committee, and reports the picnic date will be July 21. Ingrid suggested she could act as liaison for DAC at the Social Planning Committee meetings regarding DAC's participation in the picnic activities. DAC will further discuss picnic and meeting activities for that date. Kerri will be unable to attend, so Alice will chair the July meeting.
- **DAC Webpage Updates** – Ingrid will coordinate updating DAC membership information on the webpage.

VI. Open Agenda

Meeting adjourned at 1:54 p.m.

Next Meeting: April 13, 2016

Respectfully submitted:
Ingrid Schonert