

## State Systemic Improvement Plan Task Force Agenda

Date: Thur, 30, October 2014  
Time: 9:00 a.m.

AGENDA ITEMS	RESPONSIBILITY
<b>Purpose of the meeting: To discuss possible State Identified Measurable Result (SiMR) and to recommend a SiMR to the Department of Developmental Services</b>	<b>DDS</b>
<ul style="list-style-type: none"> <li>• 9: 00 am - Welcome</li> </ul>	DDS/Kay
<ul style="list-style-type: none"> <li>• 9:10 am - Introductions</li> </ul>	All
<ul style="list-style-type: none"> <li>• 9:30 am - Back ground: The State Systemic Improvement Plan (SSIP)</li> </ul>	DDS/Azadeh
<ul style="list-style-type: none"> <li>• 9:45 am - Purpose for forming the SSIP Task Force               <ul style="list-style-type: none"> <li>○ Responsibilities of the SSIP Task Force and the time line</li> </ul> </li> </ul>	DDS/Azadeh
<ul style="list-style-type: none"> <li>• 10:00 am - Potential State Identified Measurable Results (SiMRs) - Data               <ul style="list-style-type: none"> <li>○ Children Outcomes</li> <li>○ Family Outcomes</li> </ul> </li> </ul>	DDS/Karla
<ul style="list-style-type: none"> <li>• 10:30 am - Facilitation of the meeting: Proceeding with the work today</li> </ul>	DDS/Kay
<ul style="list-style-type: none"> <li>• 10:45 am - Break</li> </ul>	All
<ul style="list-style-type: none"> <li>• 11:00 am - Full group discussion of the data and brainstorming Potential Root Causes of the SiMR(s)</li> </ul>	All Kay to facilitate
<ul style="list-style-type: none"> <li>• 11:45 pm - Lunch</li> </ul>	At DDS
<ul style="list-style-type: none"> <li>• 1:00 pm - Continue full group discussion of the data and brainstorming Potential Root Causes of the SiMR(s)               <ul style="list-style-type: none"> <li>○ Breaking into small groups</li> </ul> </li> </ul>	All Kay to facilitate
<ul style="list-style-type: none"> <li>• 2:00 pm – Recommending a SiMR               <ul style="list-style-type: none"> <li>○ Complete Recommending Measurable Result Worksheet – small groups – (60 minutes)</li> <li>○ Report out to full group – (30 minutes)</li> </ul> </li> </ul>	All Kay to facilitate
<ul style="list-style-type: none"> <li>• 3:30 pm – Moving Forward</li> <li>• What follows: DDS’ review of the recommended SiMR:               <ul style="list-style-type: none"> <li>○ Sharing the final version of the SiMR with the SSIP task force</li> <li>○ Next steps; action items (who and when)</li> </ul> </li> </ul>	DDS/Azadeh
<ul style="list-style-type: none"> <li>• Next meeting(s) - Schedule</li> </ul>	All
<ul style="list-style-type: none"> <li>• Adjourn 4:00 p.m.</li> </ul>	

<b>ACTION ITEMS</b>	<b>Assigned to:</b>	<b>Deadline/ Status</b>
✓		
✓		
✓		
✓		
✓		

**Notes:**