

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING NOTES**

COMMITTEE: Child and Family Outcomes Committee

RECORDER: Stephanie Myers, WestEd/CPEI **DATE:** August 25, 2010

COMMITTEE MEMBERS

PRESENT: Debbie Sarmiento (Chair), Terry Colborn, Al Millan, Michele Donahue (DDS),

ABSENT: Sherry Torok, Rachel Hagans, Cheryl Treadwell (Chair), Carmen Vasquez

GUESTS: MaryBeth Phillips, Debra Benitez (WestEd), Jeanne Smalley (DDS), Cindy Arstein-Kerslake, Kat Lowrance

LIAISONS: Nancy Sager (CDE)

MEETING NOTES

I. INTRODUCTIONS AND WELCOME

Debbie Sarmiento welcomed everyone and everyone introduced themselves.

II. AGENDA REVIEW

The agenda was reviewed and the committee approved the August agenda with the following additions:

- Add to the two OSEP surveys
- Discussion the Under Representation workgroup
- Public Input: how to collect it, what information do we want
- FRCNCA representative voting position on the ICC

III. REVIEW AND APPROVAL OF MEETING NOTES

The committee approved the April 2010 meeting minutes with one change. Change Julie Kinglsey to Julie Kingsley Widman.

In the book, it says that a CDE department liaison is needed, the CFO committee has a CDE liaison it is Nancy Sager.

Al Millan thanked Stacie for emailing him about the new comers meeting.

IV. CHAIR'S REPORT

Debbie provided an overview of the Executive Committee meeting.

V. PRIORITY TASK/DISCUSSION

- A. Underrepresentation and Outreach Work Group discussion
What information/participation do we (CFO) want to do?

This discussion led to both the Underrepresentation and Outreach Work Group and the Public Input discussion. The committee gathered some information and suggestions, but the committee also came up with more questions. The committee agreed to work on this task, but with preliminary steps that would identify specific outreach and parent retention goals.

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| Parent Input | |
| Why participate ICC/Input | What does the ICC have to offer parents? What will help my family, what will help my child? Advise DDS, then what? Focus of ICC priorities driven by DDS/ families? Why should parents spend their time at the ICC? |
| What has each committee done? | List of products/publications Snapshot of each committees tasks/goals Explain process (timeline) Expectations (need to be clear) |

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| Recruitment | Parents in Policy Making, # Parents of younger children Assign mentors to new people Meeting during lunch with parents before committee meetings Mentor goes with the new parent to the committee meeting Update Parent Orientation materials |
| Retention | Reimbursement issues (time for processing, cash payment, encourage reimbursement forms) Intros at meetings who/what/why Update and provide the placemat for newcomers |
| Input | Targeted input topics and invite parents to each Committee and to the ICC Individual Committee people and/or ICC members could bring one parent Set aside one night per year for a parent night for parents who are currently in Early Start and provide child care Locations for meetings should vary Transition may be time to 'catch' parents Parents usually don't self identify, they need to be asked Question or information forms available at FRCs programs that parents would fill out and bring to the ICC |

Barriers:

- Government appointed timeline
- Funding for non ICC members
- Parents may have trouble seeing how they have input

Other discussion items:

- Pursue a legislature representative on ICC
- Have there been a savings as staff is unable to travel / can a waiver on travel be requested?

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Is the culture of ICC open / welcoming? It may be very formal / intimidating

VI. COMMITTEE ACTIVITIES

- A. FRCNCA representative voting position on the ICC
To be discussed at the next ICC meeting

VII. Other Business

A. Family Support Guidelines

Feedback received: Assessment was too long, took people over 3 hours to complete. Also because it was so long, people were lost and the validity gets. Within each domain there were duplicates and across the domain there were duplicate items. The items consisted of compound concepts and with this

B. Parent Leadership Award

The Parent Leadership award nomination has been extended to September 3, 2010. The nomination process will be compiled by Stephanie Myers and sent to the Child and Family Outcomes Committee for scoring. The rubric will be emailed to the committee and the committee will then email Stephanie the rubric back. Stephanie will take the top three and submit them to Stacie at DDS who will send them to the Executive Committee for final review and decision.

| TASK | WHEN | WHAT INFO NEEDED | COMPLETED |
|---|---------------|--|--|
| <p>Inquire how to best assist with the Family Survey process for 2010 dissemination. Some of the tasks may include:</p> <ul style="list-style-type: none"> • revise questions • comparisons in geography/locations • Long term goals may include: impact on monitoring, possible yearly survey | February 2010 | <p>Stephanie provide the 3 questions and indicators #3 & #4 with links to NCSEAM & ECHO Stephanie and Michele will invite Dale Sarbillo to look at the short survey results and Debbie Benitiz (WestEd). Rachel will invite Maxine Eperson (PhD candidate) to attend the February 2010 meeting to assist with the development of the survey. Rachel will also, identify NCSEAM questions for the February meeting.</p> | <p>Stephanie brought the indicators Dale Sorbello and Debbie Benitiz presented information from the Family Outcome Survey and concentrating on Indicator #3&4. The research team also provided the committee with the 3 survey questions. Rachel sent the information about NCSEAM and the ECO surveys.</p> |
| <p>Child Outcomes The committee will review the 2008/2009 outcome data.</p> | April 2010 | Michele to bring 2008/2009 900 outcome data | The committee discussed and reviewed the outcome data. |
| <p>Prevention Program Implications <i>What changes have happened and how best to provide public information?</i></p> | April 2010 | Sherry Torok will email for the next meeting a side-by-side Fact Sheet from San Diego that the community uses for providing details about collaboration and clarification of the ES eligibility for the committee to discuss and consider | |
| <p>Work on recommendation for the FRCNCA representative that reports to the full ICC to also have a voting position</p> | April 2010 | Discuss and work on during committee meeting | |
| <p>Implication of having 2 programs/ Prevention Program and Early Start program</p> | August 2010 | <p>Committee to discuss and create a useable document 'What's working' Continue work from April discussion about the Prevention Program implications</p> | |
| <p>Look at Sample Family Support IFSP Outcomes</p> <ul style="list-style-type: none"> • Best Practice document • WestEd training | November 2010 | <ul style="list-style-type: none"> • Sample outcomes (Sherry EFRC) • How to incorporate sample outcomes in training resource materials | |
| <p>Review and discuss the dissemination plan response rate from the</p> | November 2010 | Michele Donahue to bring Survey results. Request Dale Sorbello and Debbie | |

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| Family Survey | | Benitez to present survey results. | |
| Discussion and update regarding: Administrative Law Judges Training | November 2010 | Update | |
| Prevention program and Early Start services and the implication for Foster Children at the local level | November 2010 | Cheryl Treadwell and Michele Donahue to lead discussion | |

VII. Next meeting: November 17 & 18, 2010
Sacramento Doubletree

VIII. Adjourn: 4:00 pm