

APPROVED ON 04/29/2010

**STATE INTERAGENCY COORDINATING COUNCIL
EXECUTIVE COMMITTEE MINUTES**

**Thursday, February 25, 2010
10:00 A.M. – 12:00 P.M.**

MEMBERS PRESENT:

Marie Kanne Poulsen, Acting Chair
Arleen Downing
Gretchen Hester
Rick Ingraham
Pamela Quiroz
Theresa Rossini
Debbie Sarmiento
Elaine Fogel Schneider

MEMBERS ABSENT:

Toni Doman
Beverley Morgan-Sandoz
Cheryl Treadwell

STAFF

Patric Widmann, ICC Supervisor
Anastacia Byrne-Reed, ICC Coordinator
Elissa Provance, ICC Recorder, WestEd

OTHERS PRESENT:

Refer to Attachment A for a complete list of attendees.

WELCOME AND INTRODUCTIONS

Marie Poulsen opened the meeting at 10:05 a.m. She is Acting Chair for Theresa Rossini, who is assuming the roll of the ICC Chair.

Self-introductions were made. Marie welcomed Pam Quiroz, who has replaced Jim Bellotti following his retirement.

The Executive Committee Chair will rotate since Mac Peterson has submitted his resignation and Theresa will be responsible for chairing the full ICC meeting.

Patric Widmann introduced DDS' new nurse consultant, Elise Parnes. Virginia Reynolds, WestEd Center for Prevention and Early Intervention, introduced Dr. Debbie Benitez, who will float between the Policy Topics and Quality Data Committees.

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Patric Widmann asked everyone to verify the rosters to ensure mailing addresses are correct.

REVIEW OF AGENDA

The agenda was approved with no changes.

APPROVAL OF NOVEMBER 2009 MEETING NOTES

The minutes were approved with the following changes from Rick Ingraham:

- p. 154, under Monitoring Discussion: The following sentence will be stricken from the record: "The Association of Regional Center Agencies contended that all of the regional center directors were in agreement with this letter including the proposal for California to pull out of Part C."
- p. 155: First sentence of the full paragraph should read, "DDS and ARCA agreed to establish the Quality Assurance Advisory Committee."

DDS STATUS UPDATE

Rick Ingraham reported that the entire system is scrambling regarding the numerous trailer bill changes. In addition, DDS is charged with identifying an additional \$25 million in cuts. A budget advisory group was convened to discuss the new target, which is in addition to the \$34 million that was identified in the summer. Most of the changes are still early in the game so it's not clear what the savings are. DDS is gathering data as quickly as possible but it is still incomplete. Some regional centers are collecting data better than others and collect it in different ways. The advisory group is the same group that met previously with the addition of Tammy DeHesa. DDS Early Start staff does not participate on the committee. The group is now called the "Advisory Budget Committee," not a stakeholder group since they did not feel they represented all stakeholders.

The Lanterman Developmental Center in Pomona is slated for closure. Residents will be moved to other area centers.

OSEP has reviewed all changes from the trailer bill. DDS will be having a series of conference calls with OSEP. They are receiving a significant number of calls from California. Most of the calls are about required vs. non-required services and use of private insurance. Rick explained the due process, mediation and complaint processes. Gretchen Hester said this information needs to be better disseminated so families understand. Marie suggested it go to the Policy Topics Committee. Patric said DDS is communicating with professional organizations in order to get the word out about Early Start changes; however, regional centers are still trying to understand the changes themselves. It takes a community effort to facilitate the policy changes. Elaine Fogel Schneider added that service providers are impacted by the changes and that many vendored programs do not know if they will be able to remain open past the summer.

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DDS will be disseminating evidence-based practice guidelines regarding interventions for autism shortly. This dovetails with the trailer bill language that says regional centers shall only fund evidence-based practices.

Marie asked about the status of the Prevention Program and the role of the ICC and FRCs. Rick said approximately 3,000 children are being served in the Prevention Program, well under the original estimates of 17,000. All of the regional centers have submitted prevention plans as required. Some need to add more information. Four areas needing more information: caseload size, purchase of services and how they will prioritize, liaison activities, and lack of submission of their Prevention Program Plan template.

Regarding the role of ICC, Rick said the ICC is federally funded by Part C. DDS is saying kids in the Prevention Program are not part of Part C. New referral sources can be discussed. They will be part of the child find process. FRCs are not part of a resource for these families since they are not Part C kids. Patric reminded the group that 2% of Prevention Program funds go to FRCs.

Theresa asked what the cost savings have been. Rick stated that only six states still serve kids who are at-risk under Part C because the Federal money has remained flat and the program has grown 10%. He said the fact that Part C has survived this far as a discretionary program is remarkable. The projected savings on 17,000 kids was \$56 million but it's too early to tell. Rick said the allocation letter advising regional centers how much they would receive for prevention is going out this week.

Marie asked about the data subcommittee of ELQIS wanting DDS data. There are no new updates because DDS has not been invited to participate in ELQIS. Pam Quiroz will bring these concerns of DDS's lack of involvement in ELQIS back to CDE. She also asked about the State Performance Plan updates regarding data to analyze. Rick said part of the data has been analyzed. Patric provided a copy of the Annual Performance Report to each chair as a resource for discussion.

ICC COMMITTEE STRUCTURE AND MEMBERSHIP

Each committee will name committee members and identify preliminary scopes of work.

See pp. 14-15 of the ICC packet for committee chairs, department representatives, community representatives, and staff.

Standing committee activities are based on priorities identified during strategic planning and the November meeting 2010. Refer to page 163 for summary. DDS and CDE will present on state data collection processes during the first hour of standing committee meeting time. Rick said Dale Sorbello will also be available to answer questions about the Annual Performance Report (APR).

Arleen requested a psychologist be on the Quality Data Committee. Rick agreed to recruit a regional center psychologist.

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Elaine reviewed some of the items her committee will address, including items from the morning discussion regarding due process, complaints, and fair hearings. There needs to be a distinction between policies and procedures for families.

Debbie noted priorities around the family survey questions for the APR and whether other questions should be developed that would provide additional data for DDS.

Marie will focus on qualified personnel, looking at regionalized trainings; the revised Early Start Personnel Model; Infant-Family Early Childhood Mental Health Training Guidelines for core providers and mental health specialists; and availability of scholarship funds for Prevention Program personnel.

REVIEW FEBRUARY 2010 ICC AGENDA

The agenda was approved.

Theresa noted that it had been decided that agency reports were to be moved to the beginning of the agenda. This change will be implemented in April 2010.

REVIEW ICC PRESENTATIONS:

The ranking of ICC presentations is found on p. 151. Arleen suggested that "Outreach to Vietnam" be moved to a more informal discussion during lunch at the April ICC meeting.

Prenatal Diagnostics— February

Regional Center Infant Mental Health Grants— April

Infant-Family Early Childhood Mental Health Training Guidelines for Core Providers and

Infant-Family Mental Health Providers— August

Revised Early Start Personnel Manual— October

Outreach to Vietnam (Arleen Downing)

Resources for Managed Care (Susan Burger)

Proposition 63 Funding (Penny Knapp)

Revised Family Support Guidelines (Sherry Torok)

OTHER BUSINESS

▪ Under-Representation and Outreach Work Group – Debbie Sarmento

Angela McGuire reviewed the purpose of the group, which is to further examine challenges and to recommend strategies to communicate with and support Early Start's diverse community of families. Committees named members to serve on that committee. Debbie would like to review the activities of the group.

▪ Newcomers' Meeting

Elaine reported on newcomer meeting attendees. She said the ICC needs to look at staffing this committee so the burden is not on any one committee. The newcomer packet includes all of the information needed to welcome the participants. Arleen volunteered to lead the April meeting.

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Marie noted that Mac Peterson has resigned as ICC Chair. The ICC is looking at ways to acknowledge his contributions. Theresa said there needs to be clarification of job roles and responsibilities. Linda noted that Mac will be recognized at the Family Resources and Supports Institute (FRSI), March 17-18.

ADJOURNMENT

Meeting adjourned at 11:50 a.m.

SPECIAL DATA PRESENTATION

Chris Druoin presented on CDE data collection processes, (Refer to Attachment B for PowerPoint). CDE uses CASEMIS to collect special education data. Every school district is required to report data about every student with an IEP, including those who are assessed. There are two data collection points: December 1 and June 30. Some items are only collected in June: exits, discipline, and post-school outcomes. Key fields to do with infants coming in to public school are referral date, referral source, date of parental consent, and date of initial evaluation. Initial refer date helps to determine if there was enough time to transition. CDE provides DDS information about who is in the program and the services.

Rick Ingraham presented on DDS data collection processes. (Refer to Attachment C for PowerPoint). Major DDS data sources include data for all consumers regarding purchase of service or vendor data; the Annual Performance Report, i.e., timely services (45 days of the IFSP), transition or natural environments; the Early Start Report form; and demographic data sources. Data is also collected for children served by the Prevention Program. DDS provides CDE data about 3 year olds for child find purposes.

STAFF AND OTHERS ATTENDING EXECUTIVE COMMITTEE MEETING

THURSDAY, FEBRUARY 25, 2010

COMMUNITY REPRESENTATIVES

Tony Anderson
Fran Chasen
Bev Ching
Terry Colborn
Stephanie Pringle-Fox
Susan Graham
Laurie Jordan
Linda Landry
Dwight Lee
Kat Lowrance
Robin Millar
Peter Michael Miller
Shane Nurnberg
Lois Pastore
Sherry Torok

GUESTS

Bethaney Kavrik
Claudia Norris
Elise Parnes
Renee Wachtel, MD

DEPARTMENT LIAISONS

Nancy Grosz Sager

WESTED STAFF

Debbie Benitez
Peter Guerrero
Angela McGuire
Stephanie Myers
Virginia Reynolds