

Approved on 09/20/07

INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION

EXECUTIVE COMMITTEE MEETING

May 17, 2007

MEMBERS PRESENT:

- Theresa Rossini
- Jim Bellotti
- Toni Doman
- Arleen Downing, M.D.
- Gretchen Hester
- Debbie Sarmento
- Kevin Brown, Representing Rick Ingraham

MEMBERS ABSENT:

- Raymond M. Peterson, M.D.
- Marie Kanne Poulsen, Ph.D.
- Beverley Morgan-Sandoz
- Elaine Fogel Schneider, Ph.D.

OTHERS PRESENT:

See Attachment A.

WELCOME AND INTRODUCTIONS:

Theresa Rossini called the meeting to order at 10:15 a.m. and self-introductions were made. Theresa announced and recognized Shane Nurnberg who was appointed as a Community Representative to the Public Awareness Committee. Pamela Quiroz, CDE Liaison, was welcomed as Karen Johnson's replacement.

REVIEW OF AGENDA:

The agenda was reviewed and approved with the following amendments:

- Part C proposed regulations and Parent Support were added to #4 - Lead Agency Update;
- Meeting site accessibility, Parent Reimbursement and the 2008 ICC Meeting Schedule were added as separate items under #10 - Other Business.
- The annual report was deleted as an action item under #8 - Review of May 2007 Agenda.

APPROVAL OF FEBRUARY 2007 EXECUTIVE COMMITTEE MEETING

MINUTES:

The February 2007 minutes were approved as written.

LEAD AGENCY UPDATE:

Response to 2005 ICC Recommendations

Of the 33 recommendations submitted by the ICC, 29 were accepted and four were not (IFSP 9, IC 4, 5 & 6). Of those accepted, 14 have been completed and

Approved on 09/20/07

15 are in process. Kevin Brown followed up on his February presentation about DDS' Response to the ICC Priorities, Outcomes, and Recommendations (pg 120) by clarifying that DDS cannot move forward on those recommendations "not accepted" because they are not within the scope and authority of DDS.

Dr. Downing asked how DDS would monitor to ensure that accepted recommendations would be completed. She suggested that each Committee track their own recommendations to confirm that once completed, they would have the intended result. Kevin asked that remaining or new issues be brought back to the Executive Committee.

State Performance Plan (SPP) & Annual Performance Report (APR) Update

Kevin Brown provided a document entitled *Presentation Expansion* (Attachment B), which includes detailed information about three SPP/APR indicators increasingly emphasized in OSEP communications: Child Outcomes, General Supervision System, and Local Level Determinations. All 13 indicators and measurements are dictated by OSEP, not developed by DDS, and have changed over the last couple of years, presenting a challenge for states.

Following the February ICC meeting DDS was informed by OSEP that most states needed to amend portions of Indicator #4, Family Outcomes, in their SPPs. California's revision was minor and entailed changing the baseline from 2004-05 to 2005-06 and adjusting the targets accordingly for each fiscal year. No additional feedback from OSEP on the SPP/APR is expected until June, which is well into the next reporting year.

Kevin provided a summary of the proposed federal Part C Regulations, released May 9, 2007. DDS and California's Health and Human Services Agency are reviewing them. Review is complicated by the restructured format, which now follows the order of statute. If all proposed changes are accepted, the SPP may need to be revised. OSEP will not hold meetings on the Part C regulations in California, because Part B meetings were here earlier. The closest meeting will be held in Oregon. States have 75 days in which to respond to the proposed regulations.

Committee members expressed concern about what rating system OSEP would use to rank states, whether the new regulations would enable states to use screening in addition to evaluations to determine program eligibility, and the process by which children are assessed in five developmental domains upon entrance and exit from the Early Start Program.

Gretchen Hester asked how and by whom children are assessed. The process varies within the system but DDS is collecting information about the tools and processes used.

Approved on 09/20/07

Dr. Downing suggested that the ICC discuss whether screening in the community is enough to qualify kids for early intervention services. There is not a consensus about which instruments to use and she believes many traditional evaluation tools are not effective in diagnosing autism in children younger than 15 months.

ICC Parent Support

DDS provided an outline (Attachment C) of support available to ICC parent members.

List of Acronyms

A list of acronyms and their explanations, requested by parent members (Attachment D), was also handed out with a request that Committees review and provide feedback. It was noted that all acronyms were not listed and that an attempt was made to capture only those that would be helpful at ICC meetings. DDS will include the list in the Newcomers' Orientation packet.

STANDING COMMITTEE WORK PLANS:

Committee Priorities and Timelines

DDS asked each Committee to report on how many more meetings would be required to complete existing work plans.

Work Plan Approval – Integrated Services and Health (ISH) Committee & Family Resources and Support Committee (FRSC)

Work plans for the ISH Committee (pg. 170) and FRSC (pg. 163) were approved.

PARENT LEADERSHIP AD HOC WORKGROUP:

Gretchen Hester requested clarification from DDS about the purpose and standing of the Parent Leadership Ad Hoc Workgroup. Other members of the Ad Hoc group requested that Gretchen provide information in writing about issues concerning the group. The group will look at the ICC Bylaws as they concern appointments of Community Representatives. An Orientation and Mentoring workgroup has been authorized to work on new member and visitor orientation packets and come up with ideas to better support new members and keep them involved.

Vacancies and Appointments

The Executive Committee welcomed Shane Nurnberg as a new Community Representative. Shane, a parent from Northern California, serves on the Public Awareness Committee. All Committees were asked to make Rick Ingraham aware of membership needs. Ellen Cervantes will transfer from FRSC to PAC.

COMMUNITY REPRESENTATION:

A letter of resignation has been received from Sylvia Carlisle. A Governor's appointment will be required to fill the vacancy. Dr. Peterson called Toni Gonzales, a Governor appointee, and learned that her husband passed away suddenly in January. The ICC will send a card to Toni.

Approved on 09/20/07

REVIEW OF MAY 2007 ICC AGENDA:

Action Items – The action item regarding the ICC Annual Report for 2005-06 was removed from the agenda and will be discussed at the next ICC meeting.

ICC SPECIAL PRESENTATIONS:

Future Topics – Survey Results

Autism was the topic people most wanted to hear about at a future meeting. DDS will arrange a presentation about the MIND Institute regarding the emerging science and treatment strategies for Autism for the September 2007 meeting. If time allows, that presentation will also include information about the Autism Initiative.

The November topic will be a panel discussion about respite care. It was suggested that in addition to family experiences, this presentation could include information about access to child care and EPSDT in-home-nursing. Committees will bring back recommendations about what this presentation should include.

Other 2008 special presentation topics will include a panel presentation by State agencies involved in the Prop 63 Mental Health Initiative (to be held in Sacramento); a Family Resource Center (FRC) panel discussion on key issues and barriers; and a medical presentation on identifying infants and young children with developmental disorders in the medical home, which Dr. Downing suggested should include presentations by CCS and CHDP as well as information about screening in Los Angeles and Orange County, and the 211 number.

No commitments were made for presentations beyond November in order to leave space for OSEP news.

OTHER BUSINESS:

Public Input Protocol - Draft guidelines for public input were distributed (Attachment D) and a few changes were agreed upon: 1) The first bullet will be revised to reflect that sign-in will occur before testimony to avoid delays. 2) The bullet regarding media-enhanced presentations will not be construed to mean that DDS must obtain the necessary technology. Presentations requiring technology not available at a meeting will be postponed. 3) The last bullet, follow up and follow through, will be deleted. Instead, the form will explain that the input is appreciated and is useful to the ICC in fulfilling its mission of advising DDS. 4) DDS contact information will be added. The Guidelines will be reviewed by the Committees and discussed at the next Executive Committee conference call. If approved, they will be used at the September meeting. Staff will monitor input time and an announcement will be made to clarify the five-minute individual limit.

Approved on 09/20/07

DDS has begun to compile a table of concerns raised at meetings based on a recommendation from the ICC. Discussion about how the ICC will respond to public input was postponed until more members of the Executive Committee were present.

- **Newcomer Orientation** – Orientation is being held on both days. PAC will make a recommendation about which works best at the ICC General Meeting tomorrow.
- **ICC Parent Award 2007** - Kate Warren is the well-deserved recipient of the 2007 ICC Parent Leadership Award. Past recipients are Linda Landry and Patty Moore.
- **ICC Bylaws** - Kevin, Rick, Theresa and Dr. Peterson have reviewed the bylaws and see no need for revision. The Parent Leadership Ad Hoc group is also reviewing the bylaws with regard to the appointment of community representatives.
- **Accessibility** - Gretchen Hester requested that staff increase efforts to ensure that wheelchair rooms and accessible transportation are available at meeting sites. It was suggested that DDS include this as part of contracts with hotels.
- **2008 Meeting Schedule** - Committees were asked to review the proposed schedule of 2008 dates and provide feedback. The schedule will be an action item at the September ICC meeting.
- **Parent Reimbursement** - The California Association of Family Empowerment Centers (CAFEC) funding may end in August. It was recommended that DDS prepare a letter advising Mary Hudler in CDE's Special Education Division, how helpful the stipends have been in enabling parents to participate in ICC meetings and advocating for continued funding. It was noted that parent participation and input are requirements of Part C.

ADJOURNMENT:

Teresa Rossini adjourned the meeting at 12:05 p.m.

ATTACHMENT A

STAFF AND OTHERS ATTENDING ICC EXECUTIVE COMMITTEE MEETING

MAY 17, 2007

COMMUNITY REPRESENTATIVES

Cal Enriquez
Rebecca Carroll
Kathleen Colvin
Susan Graham
Nenita Herrera-Sioco
Laurie Jordan
Julie Kingsley
Linda Landry
Kat Lowrance
Shane L. Nurnberg
Ivette C. Pena
Kristine Pilkington

ICC COMMITTEE STAFF

Peter Guerrero
Angela McGuire
Stephanie Myers
Kay Ryan

ICC STAFF

Patric Widmann

DEPARTMENT LIAISONS

Suzanne Del Sarto
Erin Paulsen
Pamela Quiroz, CDE
Susan Winar

GUESTS

Michele Donahue
Rosaline Lee
Michael Miguelgorry
Linda Neimeyer
Anne Nurnberg
Tammy Rummel
John Zeimantz