

Approved on May 7, 2009

STATE INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION

EXECUTIVE COMMITTEE MEETING

November 20, 2008

MEMBERS PRESENT:

Theresa Rossini
Raymond M. Peterson
Jim Bellotti
Toni Doman
Arleen Downing
Rick Ingraham
Marie Kanne Poulsen
Debbie Sarmento
Elaine Fogel Schneider

MEMBERS ABSENT:

Gretchen Hester
Beverley Morgan-Sandoz

STAFF:

Kevin Brown, ICC Manager
Patric Widmann, ICC Supervisor
Stacie Reed, ICC Coordinator
Elissa Provance, WestEd Recorder
Virginia Reynolds, WestEd

OTHERS PRESENT:

Refer to Attachment A for a complete list of attendees.

WELCOME AND INTRODUCTIONS:

Theresa Rossini called the meeting to order at 1:35 a.m. Self-introductions were made. It was noted that the delay in having a State budget (signed on September 23rd) and the Governor's Executive Order signed on July 31st, which placed a hold on consulting contracts resulted in the decision to cancel the September meeting. The contract with WestEd was recently authorized for funding as an exception allowing the ICC to hold the November meeting. Staff was commended for putting materials together with short notice.

REVIEW OF AGENDA:

The agenda was amended to add Parent Leadership Award and OSEP Meeting under "Other Business."

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APPROVAL OF MAY 29, 2008 EXECUTIVE COMMITTEE MINUTES:

The minutes were approved as presented.

APPROVAL OF JUNE 25, 2008 INTERIM EXECUTIVE COMMITTEE MINUTES:

The minutes were approved as presented.

LEAD AGENCY UPDATE:

- **Governor's Executive Order:** Kevin Brown talked about the impact of the Governor's Executive Order including the cancellation of two Early Start Institutes, the annual Training of Trainers conference; and the Training and Technical Assistance Collaborators (TTAC) meeting. Some events were rescheduled and the remaining Institute dates changed to accomplish as much as possible in the time remaining for the fiscal year. In terms of State personnel, DDS had one liaison position that might be subject to the hiring freeze.
- **Annual Performance Report (APR) to OSEP:** Over the past few months, DDS has committed the majority of its resources to preparation of the annual APR due February 2, 2009, to the Office of Special Education Programs (OSEP). Two particular areas of interest to OSEP and DDS this year are (1) the collection of child and family outcome data and (2) increased data collection for the transition from Part C to Part B indicator. Currently, data for these two areas are collected manually and it is increasingly difficult to meet federal requirements without intense work and regional center support. Regional centers have collaborated with DDS on these two efforts. DDS hopes to change to electronic data reporting and collection in the near future. The general supervision, or monitoring indicator was also an area of interest for both OSEP and DDS and a large amount of preparatory work for reporting on monitoring results for the previous year had been had been done during the past two months.
- **Family Cost Participation Plan (FCPP):** FCPP was implemented for families served under Early Start on October 1, 2008. A similar plan for older children has been in place for some time. FCPP requires financially able families to share the cost of particular regional center services (child care, camp and respite). Families with a gross income of 400% of federal poverty guidelines must participate and are assessed on a sliding scale. Kevin attended an Early Start FCPP implementation presentation for service coordinators at Regional Center of Orange County and informed the Executive Committee that the meeting was very successful.
- **Part C Regulations:** Kevin reported that OSEP had delivered the federal Part C regulations to the Office of Management and Budgets (OMB) in mid-October. OMB has 90 days to review, revise, and disseminate them prior to the new administration coming to office (January 20, 2009). Without action, it will be up to the new administration to determine how to proceed with Part C regulation changes.

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REVIEW OF NOVEMBER 2008 ICC AGENDA

The agenda for the Friday meeting was reviewed noting the need to approve the 2009 meeting schedule which had been approved previously by ICC members via email. The 2008 ICC recommendations to the Lead Agency including revisions are ready for approval. ICC members will also be asked to authorize the Chair to sign documents required by OSEP on behalf of the ICC.

Dr. Peterson shared that two new applications for community representation had been received and asked committee chairs to consider needs for the next year. He also asked members to consider the format for the next meeting that could be used for planning future activities.

2008 ICC RECOMMENDATIONS TO LEAD AGENCY

Input from each committee was solicited and recommendations were revised based on committee input (See Attachment B). Executive Committee members approved the revised recommendations which will be presented as an action item at the ICC meeting on Friday.

OTHER BUSINESS

Under-Representation and Outreach Workgroup: Debbie Sarmiento, who has agreed to chair the workgroup, will review and report on the purpose and proposed tasks of the workgroup at the next meeting.

Parent Leadership Award: Toni Doman reported that the Public Awareness Committee (PAC) will review the announcement and application format to see if anything can be done to encourage more applications. A conference call will be scheduled in December by Stacie Reed (DDS), who is PAC's support staff. It was suggested that the announcement and applications be mailed in January and that the deadline for submission of applications be two weeks after the Family Resources and Supports Institute (FRSI) which will be held in April 2009. The announcement will be posted on the DDS website and will be disseminated to regional centers, family resource centers, and the ICC's public mailing list. Jim Bellotti added that the Special Education Local Planning Area (SELPA) Directors meet monthly and that he would disseminate copies of the nomination form at those meetings.

OSEP meeting in December: Due to budget constraints, Rick Ingraham will be the only representative from DDS to attend the OSEP's national Infant Toddler Coordination Meeting. Dr. Peterson and Theresa Rossini will represent California's ICC at the meeting. Pamela Quiroz and Meredith Cathcart will attend on behalf of the California Department of Education.

February Meeting Planning: Dr. Peterson asked if Alan Coulter, Co-Director of the Data Accountability Center (DAC) was available to present on "Accountability" at the February ICC meeting. Some members believed that this presentation might be premature since the future ICC priorities and structure are still unknown. Rick

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mentioned other people at the national level that might also be available for sharing information in their areas of expertise, such as Sharon Walsh or Maureen Grier, both of whom are well known early childhood consultants.

Arleen Downing suggested that the ICC would need more than one meeting to decide on future priorities and that a presentation by national personnel at the next meeting on early intervention would not be beneficial. Marie Poulsen requested that DDS provide priority areas to the ICC for consideration and recommended that the two-day ICC meeting in February focus on discussions regarding ICC structure and desired outcomes for future meetings. The meeting will be open to both ICC members and community representatives. It was agreed that Dr. Peterson, Theresa, Rick, and Kevin would develop an agenda for the February meeting.

ADJOURNMENT

Meeting was adjourned at 4:15 p.m.