

Approved on 02/25/10

**STATE INTERAGENCY COORDINATING COUNCIL  
EXECUTIVE COMMITTEE MINUTES**

**Wednesday, November 18, 2009  
10:00 A.M. – 12:00 P.M.**

**MEMBERS PRESENT:**

Theresa Rossini, ICC Chair  
Jim Bellotti  
Susan Burger  
Toni Doman  
Arleen Downing  
Rick Ingraham  
Marie Kanne Poulsen  
Debbie Sarmento

**MEMBERS ABSENT:**

Raymond Peterson, ICC Chair  
Elaine Fogel Schneider  
Toni Gonzales  
Gretchen Hester  
Janet Hill  
Beverley Morgan-Sandoz  
Hallie Morrow  
Madeline Journey-Lynn  
Cheryl Treadwell

**STAFF**

Patric Widmann, ICC Supervisor  
Stacie Reed, ICC Coordinator  
Elissa Provance, ICC Recorder, WestEd

**OTHERS PRESENT:**

Refer to Attachment A for a complete list of attendees.

**WELCOME AND INTRODUCTIONS**

Theresa opened the meeting at 10:05a .m. Self-introductions were made. Toni reported that the Newcomer's Meeting had many new attendees who received information.

**REVIEW OF AGENDA**

A discussion of the ICC schedule and future responsibility for Newcomer's meetings were added under "Other Business".

**APPROVAL OF SEPTEMBER 2009 MEETING NOTES**

Meeting minutes were approved with one revision on p. 64: revised to be \$334 million, instead of \$340 million.

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### **UPDATE ON POLICY CHANGES**

Rick Ingraham reported on conference calls with Regional Centers who continue to implement legislative changes. Given the short timeframe for implementation, some regional centers were delayed in the implementation of the Prevention Program and the subsequent transfer of infants and toddlers who were designated “at risk” into the Prevention Program. Everybody is working as hard as they can to develop local policies and procedures. The biggest struggle is the requirement that families access private insurance for medical therapies. Regional Centers are developing their own private insurance implementation procedures since the trailer bill language is silent on the issue. Some Regional Centers are looking at an exception process. The guiding principal is to get services in place in a timely, cost-effective manner. Regional Centers are dealing with families on a case-by-case basis. The number of kids in the Prevention Program is less than anticipated. This is an artifact of three eligibility categories in California.

#### *ELQIS—Early Learning Quality Improvement System Advisory Committee*

Patric Widmann reported on the purpose of the committee which was created out of SB 1629. This is an Advisory Committee reviewing policy and developing an implementation plan for an early learning quality improvement system for quality early education programs. They are charged with developing an early learning rating scale. Members have already been appointed and are meeting on a regular basis. Refer to the following website for further information: [www.cde.ca.gov/sp/cd/re/st1629committee.asp](http://www.cde.ca.gov/sp/cd/re/st1629committee.asp).

Following the establishment of this committee, the Governor established the California State Advisory Council on Early Childhood Education and Care as a result of the Head Start Reauthorization Act. They will plan for and ensure that the application for ARRA funds meets requirements for improving coordination of the early care and education system. ELQIS will be a committee under this new Council. There are concerns about how children with special needs, underserved populations and cultural inclusion will be addressed. A letter to the Council is circulating from the Child Care Law Center about including underserved populations. Discussion ensued about how the ICC can endorse this letter and whether an immediate action item can be added to the ICC agenda. Rick and staff will review the ICC Bylaws and the Bagley-Keene Act to identify meeting requirements. Copies of the letter will be disseminated at the ICC meeting.

### **MONITORING DISCUSSION**

Rick Ingraham reported that when the current State early intervention regulations were enacted, the Governor’s Office insisted that the California Department of Education (CDE) sign off on the regulations. Rick has been informed that CDE had insisted that additional requirements beyond federal requirements be included or else they would not sign off on the regulations. For years, the state requirements have exceeded the federal requirements. As long as federal funding increased annually and the federal requirements were reasonable, that was okay. Federal requirements under the Bush administration and Governor’s Accountability Act have increased exponentially. Last year, regional centers wrote a letter to DDS indicating items they had issues with. The DDS director met with RC directors about these issues and decided to suspend monitoring until the issues could be resolved. In January 2009, the first major reductions appeared in the Governor’s budget and DDS began budget reduction drills. Two challenges were addressed in revising the monitoring standards:

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1. Bring monitoring back to the federal minimum requirements
2. Review those federal requirements that were not defined for states

Once the Prevention Program started, DDS and ARCA agreed to establish the Early Start Quality Assurance Advisory Committee to discuss, item by item, the federal vs. state requirements with a recommendation of how to move forward. DDS will share monitoring changes with the ICC as they become available. Monitoring will resume in January 2010. The plan is to conduct a couple of monitoring visits and review the process with the ESQAAC and determine what has been learned. Monitoring of the Prevention Program will be done on a smaller scale.

### **STATEWIDE SCREENING COLLABORATIVE**

Tomorrow's guest speaker is Janet Hill. She is the federal coordinator for the Early Childhood Comprehensive Systems grant and the Statewide Screening Collaborative. She will also be the Department of Public Health representative to the ICC.

### **ICC COMMITTEE STRUCTURE & TRANSITION**

The ICC is continuing with a four committee structure; each committee being renamed in accordance with ICC identified priorities. ISH/PAC will become Policy Topics with Elaine Schneider and Toni Doman chairing. Arleen Downing and Gretchen Hester will chair the new Quality Data Committee; QSDS is renamed the Qualified Personnel Committee with Marie Paulsen chairing. FRSC is renamed the Child and Family Outcomes Committee with Chair to be announced. Committees were to look at tasks/ activities and how they can be implemented. The first 10 minutes of each committee meeting will focus on an explanation of the new structure and a review of the committee's priority. Members were to self-select and then sign in for the committee that they preferred.

### **REVIEW NOVEMBER 2009 AGENDA/ACTION ITEM**

*ICC Chair Sign Off on State Annual Performance Date Report* is to be voted on at tomorrow's ICC. The report is due February 1, 2010.

### **FUTURE PRESENTATIONS**

- Infant Mental Health Grants: Grants that Regional Centers have applied for through DDS Health & Development Section (Panel)
- Resources for Managed Care (Susan Burger)
- Proposition 63 Funds (Penny Knapp)
- Endorsement Process for Infant-Family Early Childhood Mental Health Training Guidelines (Mary Claire Heffron) for Core Providers and Infant-Family Mental Health Providers
- Early Start Personnel Model Revisions (Maureen Ballard-Rosa)
- Prenatal Diagnostics (Shirley Korula)
- Outreach to Vietnam (Arleen Downing)
- Revised Family Support Guidelines (Sherry Torok)

DDS will send out an email asking for members and community representatives to rank order presentation priorities.

### **OTHER BUSINESS**

- **Under-Representation and Outreach Work Group – Debbie Sarmiento**

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Current members are Debbie and Terry Colburn. Angela McGuire will provide information about the purpose of the work group as identified by the Parent Leadership Institute committee members.

### ▪ **Public Input Trends**

Marie Poulsen had nothing to report.

### ▪ **Department Representatives' Report Format**

Concern was expressed about the length of reports given at the General ICC meeting. The format is 3-5 minutes; however, many reports exceed that length. It was suggested that only significant issues be highlighted. Members also reminded the ICC that it is an interagency body and that agency reports are important to newcomers.

### ▪ **ICC Schedule**

A new schedule was proposed to change meeting dates back to Thursday/Fridays and meet in August and October rather than September and November. Meetings will be February 25-26, April 29-30, August 26-27, and October 28-29.

### ▪ **Newcomers' Meeting**

Toni Doman requested that the Executive Committee consider assigning someone other than PAC members to convene the Newcomers' Meeting. The EC will consider an alternative process. Toni agreed to convene the next meeting in the parent role with Arleen Downing as the ICC professional.

## **ADJOURNMENT**

The meeting was adjourned at noon.

## **RECONVENED**

The Executive Committee reconvened at 4:00 p.m.

### **Arleen Downing, Quality Data Collection Committee**

The committee discussed each task/activity identified. All of the tasks were accepted. No workgroups were formed at this time but the next meeting agenda was planned. The committee will request that DDS/CDE present on current data collection methodology for birth-3 including transition data, SPP data, prevention program data, and budget (cost per child).

### **Marie Poulsen, Qualified Personnel Committee**

Goals are a qualified workforce and informed personnel. Five tasks were identified:

1. Field and interagency training strategies on policy changes,
2. review 3-5 year plan under development by CEITAN for regionalized training
3. Early Start Personnel Model (ESPM) Revisions
4. Integration of ESPM and new Infant-Family Early Childhood Mental Health (IFECMH) training guidelines
5. Identify whether prevention personnel have access to Early Start Scholarship Funds

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**Toni Doman, Policy Support Committee**

The committee determined that the priority was to monitor the effect of policy changes on children and families. They are working on items 3 and 4 and considering electronic formats for education dissemination to increase awareness and knowledge of Early Start changes and the use of insurance.

**Debbie Sarmiento, Children and Family Outcomes Committee**

The committee agreed to discuss a new family survey process in February 2010. They identified experts to join the meeting to help develop survey questions. The committee also will review child and family outcomes data that DDS collected from the 900 during 2008-09. Work will continue on the Respite Fact Sheet.

Patric Widmann reviewed the ICC bylaws and determined that they were silent on what action could be taken on an item that was not noticed on the agenda. She will review the Bagley-Keene Act.

**ADJOURNMENT**

The meeting was adjourned at 5:00 p.m.