

**STATE INTERAGENCY COORDINATING COUNCIL  
EXECUTIVE COMMITTEE MEETING  
November 17, 2010**

**MEMBERS PRESENT**

Debbie Sarmento (Acting Chair)  
Toni Doman  
Arleen Downing, M.D.  
Gretchen Hester  
Marie Kanne-Poulsen  
Pamela Quiroz  
Cheryl Treadwell

**MEMBERS ABSENT**

Rick Ingraham  
Theresa Rossini  
Beverly Morgan-Sandoz  
Elaine Fogel Schneider

**STAFF**

Anastacia Byrne-Reed, ICC Coordinator  
Carolyn Walker, WestEd, Recorder

**OTHERS PRESENT**

Refer to Attachment A for a complete list of attendees.

**WELCOME AND INTRODUCTIONS**

Debbie Sarmento called the meeting to order at 10:00 a.m. Self-introductions were made by members and the audience. Debbie explained that DDS representatives were not in attendance because they are meeting with OSEP.

**AGENDA REVIEW**

The agenda was reviewed and approved as presented.

**APPROVAL OF AUGUST 2010 MINUTES**

Approval of the August 2010 minutes was deferred by consensus because a quorum was not present.

## **LEAD AGENCY UPDATE**

Elise Parnes reviewed the Prevention Program caseload from October 2009 to October 2010 and distributed a handout (Attachment B). The actual caseload is approximately 25 percent of that initially estimated. However, program growth over this past year was approximately 132 percent. The notes to the right of the chart reflect rationale provided by the regional centers that had a lower-than-average caseload percentage of the initial estimate. A sample of Prevention Program charts have been reviewed for Prevention Program Policies and Procedure compliance at 10 regional centers during the past year.

Michael Miguelgorry discussed the Annual Performance Plan and State Performance Plan (SPP). The federal timeline for the SPP has been extended two additional years. DDS must revise the plan and adjust targets for performance indicators. DDS reviewed Indicators performance indicators 2, 3, 4, 5, 6, and 7 (#7 is actually #13). They are proposing adjusting the targets for 2010/11 (note: It was originally reported in error that the targets were being adjusted for 2009/10). These adjustments reflect the changes to the Early Start program from last year's budget last year and the Trailer Bill Language such as the new eligibility criteria and use of private insurance affecting how services are now provided. Attachment C provides details. DDS asked that committees to review the revised targets and share questions or concerns at tomorrow's ICC meeting.

Michael presented a list of questions the ICC had previously raised in the past that they might want to consider asking OSEP at the meeting later today. Michael also reviewed the October monthly caseload report, which is available on DDS's website.

In discussing the APR Indicators, Linda Landry suggested changing "dysfunction" to "challenges" in the Comments column on Indicator 2, "Percentage of infants and toddlers served who receive services in the natural environment." There were also questions about Indicator #7 (#7 is actually #13), "Percentage of mediations resulting in agreements," which will be further discussed in committees. Rick indicated on the Executive Committee conference call that committee discussion should focus on information in the "Explanation" column as well as other factors that might influence performance and the target number itself. Indicators were assigned to the following committees for further discussion:

Indicator #2 – Policy Topics

Indicator #3 – Quality Data

Indicator #4 – Child and Family Outcomes

Indicators #5 and #6 – Quality Data

Indicator #7 (#7 is actually #13) – Qualified Personnel

Reviewing Attachment E, the committee agreed that it would be more productive to focus on issues OSEP has some authority to address. Members discussed possible approaches and decided to focus on three questions:

1. How are OSEP funds allocated?

2. What are other states doing to serve children in natural environments in light of required insurance co-pays?
3. What recourse do families have with OSEP beyond the state level to ensure that laws are followed?

### **UNDER-REPRESENTATION AND OUTREACH WORKGROUP**

Angela McGuire reported that Tammy DeHesa agreed to serve as the co-chair of the Workgroup. She also requested representation from each of the committees to participate on this workgroup.

### **STANDING COMMITTEE ASSIGNMENTS**

Debbie announced the appointment of new Community Representatives:

Dominique DeBorba will join the Child and Family Outcomes Committee

Connie Moreland-Bishop will join the Qualified Personnel Committee

Jennifer Griffin will join the Quality Data Committee

Marty Omoto will join the Child and Family Outcomes Committee

### **REVIEW NOVEMBER 2010 ICC AGENDA**

Debbie reviewed the ICC agenda and a suggestion was made to add an update on the OSEP meeting somewhere on the agenda .

Debbie reviewed the action items to be voted on tomorrow:

- 2011 Meeting Schedule
- Approval of the proposed Early Start Personnel Manual

### **ICC SPECIAL PRESENTATIONS**

The list of proposed special presentations was reviewed:

- Resources for Managed Care (Susan Burger)
- Proposition 63 Funding (Penny Knapp)
- Revised Family Support Guidelines (Sherry Torok)
- First 5 Signature Projects
- New Assistive Technology devices

Infant-Family Early Childhood Mental Health Guidelines for Core Providers and Infant-Family Mental Health Providers will be presented by Mary Claire Heffron at the February meeting. Marie Poulsen suggested that the revised Family Support Guidelines be scheduled for the May presentation.

APPROVED ON 02/17/2011

**OTHER BUSINESS**

There was no other business.

**ADJOURNMENT**

The meeting adjourned at approximately 12:00 noon.