

**INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION**

**GENERAL MEETING**

**NOVEMBER 19, 2004**

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**MEMBERS PRESENT:**

Raymond M. Peterson, M.D., Chair; Gwen Aldridge, on behalf of Cynthia Jaynes, representing ADP; Jim Bellotti, representing CDE; Sylvia Carlisle, M.D.; Arleen Downing, M.D.; Hedy Hansen; Gretchen Hester; Rick Ingraham, representing DDS; Thomas McCool, Ed.D.; Beverley Morgan-Sandoz; Hallie Morrow, M.D., representing DHS; Marie Kanne Poulsen, Ph.D.; Theresa Rossini; Elaine Fogel Schneider, Ph.D.; Cheryl Treadwell, representing CDSS; and Luis Zanartu, representing DMH.

**MEMBERS ABSENT:**

Toni Gonzales

**OTHERS PRESENT:**

See Attachment A.

**RECORDERS:**

Cheri Schoenborn  
Sharon Rea Zone

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**WELCOME AND ANNOUNCEMENTS**

Dr. Peterson called the meeting to order at 8:55 a.m. and welcomed everyone in attendance. ICC members and the audience provided self-introductions.

Stefani McNeil, from Easter Seals, attended the Newcomer's Orientation meeting. Ms. McNeil was introduced and welcomed to her first ICC meeting.

Dr. Peterson announced that he received notification from Marcy Gallagher that she would no longer be able to serve on the ICC as the designee for the Director of the Department of Managed Health Care (DMHC) due to her new assignment as Chief of Plan Surveys. DMHC will soon name a new representative. Ms. Gallagher has been a valuable participant and resource for the ICC and her absence is a loss for the Quality Service Delivery Systems Committee (QSDSC). Dr. Peterson also announced that Beverley Morgan-Sandoz has agreed to replace Ms. Gallagher as co-chair of the QSDSC.

## **AGENDA REVIEW**

The agenda was reviewed. Dr. Peterson noted that Committee representatives were asked to focus their reports on the priority areas identified in the Executive Committee Workplan: early entry, IFSP, transition and interagency collaboration. Committee reports will be presented in the order listed on the agenda, with one exception: the Family Resources and Supports Committee (FRSC) will present their report prior to the Integrated Services and Health Committee (ISHC). Linda Landry requested to present her report on the Family Resource Centers Network of California (FRCNCA) earlier in the agenda. It was agreed that she would do so prior to the special presentation. The agenda was approved with these amendments.

## **APPROVAL OF MINUTES**

The minutes summarizing the September 24, 2004 ICC meeting were approved as written.

## **EXECUTIVE COMMITTEE REPORT**

Executive Committee Chair, Hedy Hansen, reported on the Executive Committee meeting held on Thursday. It was agreed that the status reports to be delivered during the ICC general meeting should be based on the criteria identified at the February 2004 meeting, which are contained on the Executive Committee's Workplan. The Committee Chairs will report by priority area and will provide current status of their Committees' recommendations, identifying any issues with measuring outcomes and/or with implementation, and forecast plans for the next phase in development.

Kat Lowrance was welcomed as a new Community Representative and a member of the ISHC Committee. The Executive Committee also discussed membership issues, including vacancies on the ICC. The Executive Committee discussed the importance of ensuring that the ICC membership provides a good geographical representation and that the ICC continues to find ways to involve more parents. The Public Awareness Committee (PAC) will review existing protocols for welcoming new parents and determine any recommendations for revisions and/or additional procedures to help parents feel more connected to the ICC.

The Executive Committee discussed ICC meeting agendas for 2005 and agreed on guidelines for the special topic presentations. Presenters will be asked to address the implications of their topic in terms of policy, training, technical assistance and other perspectives related to Early Start and the ICC's priorities. The February 2005 meeting will feature Early Head Start/Head Start; and the May 2005 meeting will feature FRCNCA activities and strategic plan. Topics for September and November will be considered later in the year.

The Executive Committee discussed the federal Office of Special Education Programs (OSEP) Early Childhood National Conference in Washington, D.C. scheduled for February 2005. There are funds set aside for three ICC members to attend. As Chair of the ICC, Dr. Peterson will be attending with Vice Chair, and parent, Ms. Hansen. Theresa Rossini and Gretchen Hester may also be attending as ICC parents. ICC staff will assist with seeking a scholarship from the State Council on Developmental Disabilities (SCDD) to support one of the parent's participation, so that both may attend. Dr. Peterson acknowledged the ICC's appreciation of the past support of the SCDD.

There was discussion about an upcoming national Parent Leadership Development Institute for State Interagency Coordinating Councils, to be held in San Francisco in May 2005. This training, sponsored by the Federation for Children with Special Needs out of Boston, MA, is an opportunity for parents and professionals to partner as a team and focus on ICC strategic planning. The Executive Committee was reminded that the ICC sent a team to a similar training several years ago that was held in New Mexico. Ms. Hansen has agreed to coordinate the selection of CA's team for the May 2005 Institute. Interested persons should contact Ms. Hansen. Team members will report back to the ICC at either the May and/or the September meeting(s).

Rick Ingraham reported that the National Part C Coordinators Association is seeking nominations to recognize a parent's contribution in 2004, via a Parent Leadership Award. The Executive Committee agreed that California should send forth a nomination for the award. The nomination is due to the Part C Coordinators Association by December 10, 2004. Dr. Peterson asked that any one who had a recommendation for this year's national award, submit the name and a biographical paragraph about the nominee to him or to Cheri Schoenborn by the end of Friday's meeting. In addition, the Executive Committee agreed that the ICC should look at how to honor the many parents throughout the State, who have contributed to the ICC over the years. The PAC will take the lead on developing a protocol for future nomination requests, such as the one from the National Part C Coordinators Association, and will take the lead on developing a parent recognition process for California's ICC.

### **STAFF REPORT**

ICC Staff Manager, Cheri Schoenborn reported that the next ICC meeting is February 25, 2005, at the Lake Natoma Inn, Folsom. The Executive Committee and Standing Committees will meet on February 24<sup>th</sup> at the same location. Ms. Schoenborn reminded members that it is important to make hotel reservations prior to the final date posted on the meeting notice, as it is often difficult to obtain the State rate after the deadline. For the February 2005 meeting, reservations must be made with the hotel by February 1, 2005.

Ms. Schoenborn noted for traveling ICC members and Community Representatives, to prevent delays in processing travel claims, make sure the hotel receipt displays a zero balance. The zero balance demonstrates to the State Controller's office that the amount has been paid, as this verification is necessary before they can issue a check for reimbursement.

A new "ICC Committee Membership" list was distributed to all members and guests. The revised list incorporates the names of new Committee members.

ICC Staff and DDS Liaisons continue to work closely to support the Committees. Ms. Schoenborn urged members to contact her if additional staff support is needed.

**FAMILY RESOURCE CENTERS NETWORK OF CALIFORNIA (FRCNCA)**

Linda Landry reported on the activities of the FRCNCA, which were discussed at their meeting held on Wednesday, November 17, 2004. The FRCNCA activities include: commencement of a strategic planning process, selection of a logo, and completion of the needs assessment activities to be used to inform the Stakeholders Report, FRC Directory of Services, and other key publications. The minutes are included as Attachment B.

**SPECIAL PRESENTATION: Child Abuse Prevention and Treatment Act**

The ICC heard a presentation on "Implementing Child Abuse Prevention and Treatment Act (CAPTA) Referrals of Abused or Neglected Children to Part C Early Intervention" that will be presented at the ZERO TO THREE National Training Institute the first week in December 2004. Cheryl Treadwell, CDSS, and Letha Sellars, Community Representative from San Gabriel/Pomona Regional Center will be presenting information on California's activities on this issue and provided the ICC with a first look at their presentation. Ms. Treadwell gave an overview of CAPTA and discussed the new referral requirement and how it fits into the Child Protection Services System in California. Ms. Sellars provided an overview of Early Start and California's regional center system. Her presentation focused on collaborative referral efforts in Los Angeles County. The collaboration partnership brings together juvenile dependency courts, regional centers, child welfare services and other social services agencies to ensure that referrals are made to the regional centers. The presentation was well received and the following discussion indicated that the ICC continues to maintain a high interest in this area. The information presented by Ms. Treadwell and Ms. Sellars is summarized in their slide presentation, which is included in Attachment B. In addition, a statement of the State's Assurances about what is contained in the CAPTA State Plan for Fiscal Year 2005 – 2009, is included in Attachment C.

**ACTION ITEMS**

None.

### **ANNUAL PERFORMANCE REPORT**

Ken Freedlander provided an in-depth presentation on the data included in the California Early Start Annual Performance Report (APR) for fiscal year 2002-03. The APR details the State's progress in meeting the requirements of Part C of the Individuals with Disabilities Education Act, administered by the Office of Special Education Programs (OSEP). Mr. Freedlander displayed the APR data tables and discussed how the data was collected and reported. He also highlighted interpretations of the information and areas where full compliance has not occurred. The slides for his presentation are included in Attachment D.

A request was made to provide data by ethnicity. Mr. Freedlander acknowledged that the information is readily available and agreed to provide the additional data charts as an attachment to the meeting minutes. The ethnicity breakdown by regional center is included in Attachment D.

### **COMMITTEE REPORTS**

Each of the ICC Committees discussed the ICC priority areas using the new format agreed upon. The Committee Chairs' reported on their Committees' work involving the priority areas and the current status of the Committees' recommendations. They also identified any issues measuring outcomes and/or implementation, and forecasted plans for the next phase in development. Additional details are contained in the standing Committees' minutes and specific work plans, which are included in the ICC meeting packet.

### **OTHER REPORTS**

James O. Cleveland, Ed.D., Community Representative, and the ICC's designated liaison to the Partnership Committee on Special Education (PCSE), provided information about the Annual PCSE Meeting held earlier this year. The PCSE is a broadly diverse and representative group of individuals involved in, or concerned with, the education of children with disabilities. In 1998, the PCSE developed a strategic plan for improving the special education system, which formed the basis of the State Improvement Grant (SIG). The ultimate goal of the SIG is to improve outcomes for individuals with disabilities. The PCSE meets annually to review the past years' results, review the progress of the funded SIG, and work collaboratively to develop new recommendations for the year to come. This year's meeting hosted 124 individuals and held workshops focused on personnel development, a SIG proposed model site award, family participation, transition to adult living and the impact of school reform efforts on professional development. The collaborative group acknowledged success when it was announced in August 2004, that CDE received a three-year SIG for \$2.08 million per year. Additional information on the PCSE and SIG can be found at: <http://www.calstat.org/pcsesig.html>.

## **PUBLIC INPUT**

Kay Ryan, Community Representative and WestEd Consultant, announced that the "All of Us Together" conference is coming up. Applications for the conference are due December 13, 2004. More information may be obtained by contacting Kari Stewart at WestEd at (916) 492-4038 or [kstewar@wested.org](mailto:kstewar@wested.org) or visiting the WestEd website [www.wested.org/cpei](http://www.wested.org/cpei).

Sandy Harvey, Community Representative and Director of Parent Links announced a new website for Parent Links: [www.parentlinks.org](http://www.parentlinks.org). Parent Links provides links to services, programs, information and parent-to-parent support for families with children under age three who have a hearing loss. She also provided information on an upcoming 10<sup>th</sup> Annual CAL-ED-IMPACT Joint Conference. More information on the conference can be found on the IMPACT website [www.deafkids.org](http://www.deafkids.org). IMPACT is a California statewide all volunteer non-profit organization of parents teachers and professionals serving deaf and hard of hearing children.

## **AGENCY REPORTS**

### **DEPARTMENT OF SOCIAL SERVICES (CDSS)**

Cheryl Treadwell announced that Dennis Boyle, a former Director of Public Services for Riverside County, has been appointed as the new Director of the Department of Social Services. He has a wealth of experience in children's programs, including voluntary participation in CDSS' Child Abuse Prevention and Treatment Act workgroup. Director Doyle will begin his new position on December 1, 2004.

Ms. Treadwell provided an update on the Department's Outcomes and Accountability Process. Every three years each county is required to assess its performance through a County Self-Assessment process. This process is an opportunity to analyze, in collaboration with key community partners, the county's performance on eight critical child welfare outcomes that focus on safety, permanency, family relationships and connections, and well-being. Counties also identified areas for improvement and captured these in their Self Improvement Plans (SIP). She reported that all 58 counties have submitted a SIP to CDSS and that staff have begun to review them.

November is recognized as National Adoption Awareness Month. The many celebrations and events are intended to bring awareness to the public about the need for permanent homes for the many children in child welfare supervised foster care, and to show appreciation for the families that have been brought together through adoption. CDSS has seven district adoption offices that provide direct independent adoption services to 55 counties. Prospective parents can visit the website [www.cakidsconnection.com](http://www.cakidsconnection.com) to view photos of the many children waiting for a family. Additional information may be obtained at [www.childsworld.ca.gov](http://www.childsworld.ca.gov).

Approximately three years ago, the ICC made several recommendations proposing strategies designed to improve collaboration between CDSS and DDS. CDSS is back at the table with the increased ability to put some of those recommendations in to the departments' interagency agreement. The timing is good, especially since the passage of the CAPTA amendment, for developing the interagency agreement.

### **DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS (ADP)**

Gwen Aldridge, reporting on behalf of Cynthia Jaynes, noted that there are no changes to report regarding the Budget. ADP is in the process of filling some vacancies, including an AGPA position in the Office of Perinatal Substance Abuse.

ADP is planning an Alcohol and Other Drug (AOD) Treatment conference to be held May, 2005, in Sacramento for the purpose of educating legislators and policy makers about AOD issues and the Institute of Medicine's Continuum of Care Model. Also, ADP staff attended the Cal-FAS national conference on Fetal Alcohol Spectrum Disorders (FASD). The issue of FASD will be included in the AOD conference.

### **DEPARTMENT OF MENTAL HEALTH (DMH)**

Luis Zanartu reported that the Mental Health Initiative, Proposition 63 passed by 53.89% is keeping the Department very busy. The Initiative, which at its peak is estimated to bring in approximately \$800 million per year, includes a provision for counties to review and plan for service improvements. A council similar to the ICC will be developed for the purpose of providing over-site, monitoring and review of program implementation. The Department will sponsor a Mental Health Services Act Stakeholders Meeting in Sacramento on December 17, 2004. The meeting is intended to provide information and obtain initial input on draft strategies and timeframes for implementation, draft documents, principles for determining county allocation amounts, and the design of the ongoing stakeholder process. For more information, please see the DMH website at [www.dmh.ca.gov](http://www.dmh.ca.gov). (See Attachment E for a copy of the flyer.)

Mr. Zanartu also provided information about a series of meetings on the Infant Preschool Mental Health Initiative. Three meetings will be held in Sacramento, one each in the months of November, December and January to address early childhood mental health topics that include: mental health screening, financing services, and triage and referral. For more information, please contact Jessica Takehara of the California Mental Health Institute, at [jtakehara@cimh.org](mailto:jtakehara@cimh.org).

**LEAD AGENCY – DEPARTMENT OF DEVELOPMENTAL SERVICES (DDS)**

Cheri Schoenborn, reporting on behalf of Rick Ingraham, announced that Julie Jackson has been named as the Department's Acting Chief Deputy Director. This is very positive for Early Start because of Ms. Jackson's history and understanding of the program. Julia Mullen will serve as Acting Deputy Director over the Community Services and Supports Division.

The Department released a Program Advisory on November 9, 2004, which provides an update on the efforts to address issues regarding the Adoption Assistance and Foster Care programs. The purpose of this Program Advisory is to clarify regional center responsibilities for children served by both DDS and CDSS while the departments continue to collaborate to resolve identified issues. The Program Advisory was disseminated to regional centers and included a copy of the related CDSS All County Information Notice (ACIN #I-74-04) dated November 5, 2004.

The award criteria for Early Start Personnel Development Fund were recently revised. A letter was sent out on September 30, 2004, outlining the changes, which include: (1) a maximum of three individuals from any one program may apply for and receive funds for a single training event (this limit does not impact DDS sponsored training events – Early Start Institute Series), and (2) waivers to the maximum award amount will be considered on an individual basis for each training event. For any questions, please contact Annette Ostertag of WestEd, at (916) 492-4014. (See Attachment F for an update on the Early Start Personnel Development Funds awarded during Fiscal Year 2003/2004.)

The DDS continues to work with other state departments on interagency agreements (IA). Ms. Schoenborn reported that the updated IA with CDE was recently signed and disseminated to the field. The IA with CDSS is under development and the IA with DHS is in their legal department for review. Staff will also be looking at the IAs with ADP and DMH to determine if revisions are needed.

Other activities that DDS is currently working on include, collaborating with CDE on the revision of the former "Early Warning Signs" brochure, which will be renamed "Reasons for Concern." This is a brochure targeted for parents and other primary referral sources, such as child care providers. It addresses child development issues that may warrant a referral to Early Start if the child is under the age of three, or to Special Education for children age three to five. Staff are also looking at revising the Early Start "Starting Out Together" booklet, with plans to enhance it to include more information about the individualized family service plan process. With an increasing number of families accessing the Internet, DDS is updating the Early Start website to include family friendly information and frequently asked questions about Early Start. Ms. Schoenborn also noted that the website currently includes ICC meeting notices, draft ICC meeting minutes

and prior meeting minutes approved by the ICC. The mortality report recently released by DDS is also on the Department's website.

**CALIFORNIA DEPARTMENT OF EDUCATION (CDE)**

Jim Belotti reported that the California Deaf and Hard of Hearing Early Start Workgroup met October 22, 2004 to develop standards for the provision of services to deaf and hard of hearing infants and toddlers and their families. The group will meet again on January 27-28, 2005. For more information, contact Nancy Sager.

With the passage of Assembly Bill 2909, CDE will be conducting a study related to the provision of services to deaf and hard of hearing infants and toddlers. The study is to determine: (1) the personnel utilized in the provision of services to these children; (2) the varying approaches used in providing services to individuals with multiple disabilities; (3) the adequacy of resources and personnel standards; and (4) the costs associated with ensuring that infants and toddlers who are deaf or hard of hearing receive special instruction from credentialed teachers of the deaf. For more information, contact Nancy Sager at (916) 327-3868 or [nsager@cde.ca.gov](mailto:nsager@cde.ca.gov).

The Head Start Collaboration Project is working on an update to the 1999 issue of *Bridges* newsletter that focused on creating inclusive child care and presented contacts for intervention services, Resource and Referral Agencies, services, and other information, by county. The Child Development Division is targeting dissemination of this update this winter. For more information, contact Mary Smithberger at (916) 323-1342 or [msmithbe@cde.ca.gov](mailto:msmithbe@cde.ca.gov) or Michael Zito at (916) 323-9727 or [mzito@cde.ca.gov](mailto:mzito@cde.ca.gov).

The CDE website has been updated. Special items of interest are: Supplemental Update to the California Special Education Programs: A Composite of Law; State and Federal Legislative Updates: and revised standards for certifying nonpublic schools and agencies.

Information about current legislation affecting state and federal special education law is included in Attachment G. The Senate and House Conference Committee met on November 17, 2004 to negotiate differences between the Senate and House bills to reauthorize the Individuals with Disabilities Education Act (IDEA). The conference committee passed a bipartisan bill and the Senate and House are expected to vote on the reauthorization this weekend and signed into law by the end of December. The bill has five themes: (1) focus on outcomes; (2) enable teachers to focus on quality improvement; (3) improve relationships between parents and school systems to increase consultation and decrease litigation; (4) address the discipline provisions to be sensitive to a child's disability, but also the need to maintain discipline in the classroom; and (5) provide relief to local school districts. The bill is available for viewing at [www.edworkforce.house.gov](http://www.edworkforce.house.gov).

**DEPARTMENT OF HEALTH SERVICES**

Dr. Hallie Morrow reported that, as of the end of September 2004, over 800,000 children have pre-enrolled in Medi-Cal through the Child Health and Disability Prevention (CHDP) Gateway Program. Typically, only 15% of these families follow through in mailing the Medi-Cal eligibility application and of those that do submit the application, less than 20% receive Medi-Cal. When children are pre-enrolled they receive services during the month of pre-enrollment plus the following month, then drop off unless the application process is completed. Due to budget limits, there are no application assisters to help parents who do not complete the application process. Approximately 10% of the applicants are denied at time of pre-enrollment. Often the denial is because the child is already enrolled in Healthy Families or Medi-Cal, or the child is not due for an exam. Since June, 20,000 infants have been deemed eligible for Medi-Cal, a rate of approximately 5,000 per month.

The CMS Needs Assessment project is underway. This is a requirement by the federal Maternal and Child Health Bureau as part of the Title V Block Grant. The CMS Branch is working with several entities to collect information for the needs assessment. These organizations include: Champions for Progress Center, USC/Childrens Hospital Los Angeles, Family Voices, California Medical Home Project, CRISS and Family Health Outcomes Project (FHOP). Other agencies and individuals may be contacted as part of the needs assessment process.

The Maternal and Child Health Branch has received a federal grant, the "State Early Childhood Comprehensive Systems (SECCS) Initiative," to strengthen California's early childhood system of services for young children and their families by developing a comprehensive, integrated approach to the coordination of these services. Wendy Wayne, the project coordinator, would be interested in providing more information at one of the ICC meetings.

The Newborn Hearing Screening Program reports that as of the end of October 175 hospitals are certified and that 4 hospitals remain to be certified. We are currently offering Part 2 of the audiology training on the on-going assessment and management of infants with hearing loss; Part 1 (diagnostic infant audiologic assessment) will be offered again in Spring 2005. DHS is conducting a physician survey to determine knowledge, attitudes and practices about Early Hearing Detection and Intervention (EHDI). California is one of seventeen states participating in the survey, which will be disseminated early in 2005. Boystown National Research Hospital will complete the analysis of survey results.

Other news includes the Medi-Cal Redesign recommendations are expected to be released in January. No timeline is available for follow-up on the recommendations from the California Performance Review. Also, the California Childhood Obesity Conference, "Launching a Movement: Linking Our Efforts to Make a Difference", will be held January 9-12, 2005 in San Diego. For more

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information, please go to website [www.cce.csus.edu/conferences/](http://www.cce.csus.edu/conferences/) - click on "Current Conferences" and go to "California Childhood Obesity Conference."

**OTHER BUSINESS**

None.

**ADJOURNMENT**

The meeting was adjourned at 1:44 p.m.

1/5/05 [Nov 04 minutes CS.doc](#)