

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING NOTES**

COMMITTEE: Policy Topics Committee

RECORDER: Patsy Hampton, WestEd/CPEI **DATE:** August 25, 2010

COMMITTEE MEMBERS

PRESENT: Brigitte Ammons, Bev Ching, Kathleen Colvin, Stephanie Pringle-Fox, Dwight Lee, Peter Michael Miller, Letha Sellars

ABSENT: Tony Anderson, Susan Berger, Toni Doman, Toni Gonzales, Laurie Jordan, Mara McGrath, Robin Millar, Elaine Fogel-Schneider

GUESTS: Cindy Arnstein-Kerlake

LIAISONS: Erin Paulsen (DDS)
Michael Zito (CDE/CDD)

MEETING NOTES

- I. INTRODUCTION AND WELCOME
Members were welcomed and self-introductions were made.
- II. AGENDA REVIEW
The agenda was approved with no additions.
- III. REVIEW AND APPROVAL OF APRIL 29, 2010 NOTES
Approved with the following corrections:
Add Letha Sellars as present; change Mike Zito's affiliation to CDE/CDD
correct the spelling of Rick Ingraham's name
- IV. CHAIR'S REPORT
There was no report from the Chair.
- V. MEMBERSHIP
No discussion
- VI. ACTIVITIES & WORKPLAN

Draft Outline for ICC Guidance for Accessing Services through Private Insurance

Members reviewed a draft outline for a best practices brief on accessing private insurance. The brief will include samples of items that are working in different areas across the state. Two documents will be developed: a best practices brief and a family-friendly brochure on the issue of accessing insurance. The Child & Family Outcomes committee will be asked to review the family-friendly brochure

Outline Suggestions:

Intake:

- Discuss the insurance requirement, policies and procedures with Families
- Identify insurance carrier, benefits, co-pay, deductible and lifetime cap
 - Gather information about resources, insurance benefits and generic services available to the family (Med-Cal, CCS, etc.)
 - Have a discussion with the family about the use of their insurance; “As we develop initial IFSP we may access your insurance...”
- Services will not be delayed due to insurance

Evaluation and Assessment:

- Provided at no cost to the family

Initial IFSP

- Discuss outcomes of the evaluation and assessment
- Based on outcomes of evaluation on this evaluation/assessment, we will determine service parameters (frequency, duration and intensity) to meet outcomes
- Identify services, provider and funding source to address assessment
- Have the discussion with the family regarding the steps to accessing private insurance
- Identify provider that will provide services within 45 days of initial IFSP (all kids, automatically)

Access to Private Insurance

- Assess level of support needed to family to access insurance family
- Assess ability to pay
- Assess efficacy of using insurance provider
- Recommend connection with the FRC to assist with the process
- Consent for exchange of information with insurance signed to exchange assessments, IFSP, etc.

APPROVED ON 11/17/2010

Provision of services pending insurance determination

- Required by state performance plan, identify provider that will provide services within 45 days of initial IFSP

Coordination of services between Early Start and insurance providers and service coordinator

VII. OTHER BUSINESS

None discussed