

Approved on 04/29/10

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING MINUTES**

COMMITTEE: Quality Data Committee **DATE:** February 25, 2010
Recorder: Peter Guerrero

PRESENT: Arleen Downing, Linda Landry, Susan Graham, Lois Pastore, Fran Chasen, Jill Abramson, Gretchen Hester, Janet Hill, Debbie Benitiz

COMMITTEE MEMBERS

ABSENT: Michael Miguelgorry, Tammy DeHesa, Theresa Rossini, Linda Landry

GUESTS: Felice Paresi, Rick Ingraham, Dale Sorbello, Ed Gold

LIAISONS: Michael Miguelgorry, DDS

MEETING NOTES

- **INTRODUCTIONS AND WELCOME TO NEW MEMBERS:** Arleen welcomed the members of the committee. Members of the committee introduced themselves.
- **AGENDA REVIEW:** Reviewed and approved as submitted.
- **CHAIRS REPORT:** Data collection presentation as requested by this committee was provided by DDS and CDE to members of all committees.
- **REVIEW AND APPROVAL OF MINUTES:** November minutes were reviewed. Lois identified confusion with the example of autism diagnosis. Sentence should read: "i.e., is it autism since an autism diagnosis is not required for ES eligibility (established risk in this example) so diagnosis is not typically given until 3 or older". Also, Rick Ingraham, Jim Bellotti and Bridgette Ammons attended. Gretchen Hester was absent. Minutes approved with these corrections. Arleen summarized the discussion from last meeting for benefit of new members.
- **OLD BUSINESS:** Arleen provided a draft version 17 copy of the revised Early Start Report, (ESR), DDS plans to use for data collection. Additional revision of the ESR is in process. Discussion ensued about the validity of progress data based upon evaluation of developmental areas and functional age at entry and exit. Discussion included the following:
 - DDS should have a standardized tool which would be used consistently to measure functional age, so that data collection from all regional centers could be similar to the data from CDE.

- Currently CDE is testing the DRDP *access* instrument for infants and toddlers, and it is to be fully implemented across CDE soon.
- “Timeliness” (Service provided within the timeframe set in the IFSP?) is a column on the ESR, and the committee was concerned that this was unclear because “timeframe” could be so variable.
 - The draft ESR form does not include the other agency’s serving the child and the committee wanted to know why the other agencies serving the child were left off as this information is in the current ERS. It was stated that the department wanted to include only required data elements. (It was also noted that information about other agencies serving a child are mentioned in the IFSP, but this information is not a required data element.)
 - There was some discussion about who and how the ESR would be filled out for the “primary qualifying diagnosis”, and it was explained that that the ESR Manual would provide guidance.
 - The term “Intellectual Disability” is now preferred over “Mental Retardation”, and committee members thought that the designation should be changed, but the MR designation will be used until wording in California state law is changed.
 - The ESR may not reveal quality, intensity, or cost of services for a given qualifying diagnosis/diagnoses. In discussing service data in relationship to diagnostic category it was recognized that looking at Early Start services in relationship to diagnosis over time could provide information about regional differences or about type and intensity of services that could be beneficial to children with certain diagnoses.

The committee is requesting the other ICC agencies to provide information on the number of 0-3 children served and information about the type of services provided.

RECOMMENDATIONS/ISSUES:

- Request CDE to provide a presentation to the Quality Data committee on DRP *access* for 0-3 when results from the test sites are available and implementation across the system is expected.
- There is a question about whether the DRP *access* could be used in the regional center system especially for children who receive Early Start intervention services in the home.
- The Data Committee is requesting that DDS provide the Data Committee the list of the 6-12 most frequently used tools to determine functional age within the regional center system (including the Early Start vendors across the state).
- The Quality Data Committee requests existing data set from the other ICC agencies on 0-3—numbers served and service provided.

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- The term “intellectual disability” should be used instead of “mental retardation” when possible, but change depends on changing the words in the law.
- Reviewing data on functional outcomes in relation to diagnostic category may or may not provide information on the benefits of certain types of intervention service, intensity of services, quality of services, and access to certain services depending on geographic location.

- NEW BUSINESS: None

- OTHER ITEMS AS IDENTIFIED: None

- AGENDA ITEMS FOR APRIL MEETING:
 - Review information on Indicator 3 on APR for discussion of the data and how it might be used to make improvements, to access outliers, to determine access to generic services, to observe for geographic trends, and to determine access to expertise in diagnosis and intervention for specific diagnostic category depending on location.
 - Members will receive the Indicator 3 section by e-mail, so that they can study the data in the APR, and be prepared with questions and observations to discuss at the April meeting.
 - Review data from other ICC agencies
 - Review data regarding the Prevention Program (see 11/18/09 minutes)
 - How many children are enrolled?
 - How many children have moved from Prevention to Early Start or vice versa?
 - What services are being provided?
 - What is the status of the allocation of funds to regional centers per number of children served in Prevention?
 - What is the training that has been provided within regional centers for the Prevention Program service coordinators?
 - Committee membership to be reviewed. (11/18/09 minutes)
 - Request for psychologist
 - Request of member from CDE
 - Other
 - Discuss tools used to determine functional ages in the regional center system as reported by DDS, and consider inviting those that utilize the top 3 tools to showcase the tools. (see 11/18/09 minutes)
 - Discuss Indicator #9 regarding Supervision and Monitoring data and whether Data Committee will review monitoring data to identify trends. (see 11/18/09 minutes)

- ADJOURNMENT: Meeting was adjourned at 4:30 PM