

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING MINUTES**

COMMITTEE: Quality Data Committee

Recorder: Peter Guerrero, WestEd CPEI **DATE:** November 17, 2010

COMMITTEE MEMBERS

PRESENT: Arleen Downing, Fran Chasen, Gretchen Hester, Lois Pastore, Shane Nurnberg, Wanda Davis, Susan Graham, Jennifer Griffin,

ABSENT: Jill Abramson, Edward Gold, Tammy DeHesa

GUESTS: Dr. Deborah Langenbacher, SGPRC

LIAISONS: Elise Parnes (DDS)
CDE Needed

MEETING NOTES

INTRODUCTIONS AND WELCOME: Arleen called the meeting to order and welcomed and introduced new member Jennifer Griffin, Parent Representative with Alpha Family Resource Center. Other members of the committee introduced themselves.

AGENDA REVIEW:

Today's agenda was changed to allow a presentation by Dr. Deborah Langenbacher on Early Start and Autism Evaluations at SGPRC describing the various approaches and evaluations that regional center has instituted to assess problems with social interaction and social communication and to diagnose autism. Members of the Policy Committee were also present for this presentation (power-point slides attached).

CHAIR'S REPORT: Arleen reviewed the committee about previous discussion of assessment of "social emotional development" and reason for inviting Deborah Langenbacher. Arleen reminded the committee that the meeting would end at 3:30 due to scheduled 4:00 meeting with OSEP representatives. Arleen directed attention to the last portion of the minutes where agenda and work plan items were listed. Arleen also mentioned that she had contacted Jill Abramson of Department of Health Care Services to present data from DHCS regarding numbers of children under 3 served and types of services provided. She is in process of getting information from DHCS. (This request for data from the departments was originally requested in February 2010.)

REVIEW AND APPROVAL OF MINUTES: August minutes were reviewed and approved.

ACTIVITIES and WORKPLAN:

- **Data on Prevention Program, Early Start, and distribution of funds:**
Elise Parnes provided caseload information through October 2010. Children in the prevention program: 3,320. Children in Early Start: 25,359. Purchase of Service (POS) budgets for Early Start: 2009-2010=29.8 million; 2010-2011=31.3 million. Prevention Budget 2009-2010: 13.6 million. Elise did not have the amounts for the Prevention Budget for 2010-2011 or the Family Resources Centers portion of the Prevention Budget. She will have these figures for the next meeting.
- **Assessment tools to determine functional age: most frequently used; tools that represent best practice; Strengths and weaknesses of tools.** Elise Parnes reported that there is no specific database to obtain this information. It was noted that the HELP, Hawaii, and the Developmental Profile are used frequently. Some tools require a specific license and training for use. Concern about the reliability of data was expressed since assessment tools varied between regions and disciplines. Elise Parnes indicated that the DDS would continue to get more information about the most commonly used evaluation tools and report at the next meeting.
- **Review DDS Monitoring Plan and General Supervision System (Indicator 9).**
Elise Parnes reported that there had been full record reviews at four regional centers. A desk audit tool is used by the regional center to prepare of the record review. (Regional Centers are no longer using a self-assessment tool). Regional Centers do review policies and procedures as part of the visit.

There have been nine regional center “verification visits”. These are visits to determine whether there have been system changes and improvements addressing “findings” in previous monitoring activities.

In discussion there was a question about whether there was tracking on solely low incidence children. It was stated that as these children were usually served by CDE and school districts there is a different database, the review could not be done in the same way.

- **Work Plan Issues not discussed at this meeting:**
 - Additional Committee members: Representative from CDE. Member who is a regional center psychologist to be available to discuss data related to tools used to determine “functional age”, etc.
 - Status of Early Start report (implementation)

- Change in behavioral services due to requirement that services be "evidence based."
- Impact of shortage of providers on beginning of services after completion of IFSP
- Discussion of diagnostic categories and Early Start services by regional center to determine if there are regional differences in types and intensity of services provided per APR, as discussed Feb. 2010.
- Review status of agreements to facilitate data sharing.

OTHER BUSINESS

Due to shortness of time the committee did not discuss:

- Assignment from the Executive Committee to discuss APR Indicator #3: Percentage of Toddlers who demonstrate improvement, or Indicators #5 & #6: Percentage served birth to 12 month, and birth to 36 months respectively.
 - Which Data Committee member would join Tammy DeHesa on the "Under Representation and Outreach Group".
- PLANS FOR NEXT MEETING:
 - Follow up on items in work plan
 - ADJOURNMENT: Meeting was adjourned at 3:30 PM to allow members to reconvene for a meeting with personnel from the Office of Special Education Programs (OSEP).