

**INTERAGENCY COORDINATING COUNCIL  
COMMITTEE MEETING AGENDA**

**COMMITTEE:** Quality Personnel Committee

**RECORDER:** Angela McGuire

**DATE:** November 17, 2010

**COMMITTEE MEMBERS**

**PRESENT:** Marie Kanne Poulsen, Kris Pilkington, Connie Moreland

**GUESTS:** Linda Landry, Maurine Ballard-Rosa, Monica Mathur, Kathleen Sadao

**LIAISONS:** Pamela Quiroz (CDE), Michael Miguelgorry (DDS), Mike Fuller (First 5)

**STAFF:** Angela McGuire

**ABSENT:** Beverly Morgan-Sandoz, Madeline Journey-Lynn, Ellen Cervantes, Kat Lowrance, Virginia Reynolds

**MEETING NOTES**

Prior to the regular meeting, the Quality Personnel Committee joined the Quality Data Committee for a joint presentation on autism assessment at the Early Start Clinic at San Gabriel Pomona Regional Center.

- I. INTRODUCTION AND WELCOME TO NEW MEMBERS
  - A. New member: Marie Kanne Poulsen introduced Connie Moreland from Far Northern Regional Center.
  
- II. AGENDA REVIEW
  - A. Department requested committees review new targets for APR Indicators. QPC chose Indicator #7: Percentage of mediations resulting in agreements. M Poulsen asked for an explanation of the change to the target. Once the indicator was rephrased, to read % of findings that go on to formal agreements with the understanding that the initial issues were resolved before hand, the Committee concurred that recommended target of 15% is appropriate.

III. CHAIR'S REPORT

M Poulsen disseminated an Overview of *California Training Guidelines and Personnel Competencies for Infant-Family and Early Childhood Mental Health*. The Guidelines will be presented by Mary Claire Heffron to the ICC in February.

IV. PRIORITY TASKS/DISCUSSION

A. Training Guidelines and Personnel Competencies for Infant-Family and Early Childhood Mental Health

1. References to evidence-based practice have been added to the Early Start Personnel Manual, which will be voted on by the ICC tomorrow.

B. Department Report on Monitoring Activities

1. Four record reviews were completed: North LA RC, Tri-Counties RC, Westside RC, and South Central LA RC. Also completed 10 verification visits, 20 child outcome data reviews and 7 Prevention Program reviews.

V. COMMITTEE ACTIVITIES

A. Membership

1. Linda Landry needs to be formally added as a committee member. M Miguelgorry made note and will follow up.

B. Public input

1. M Poulsen analyzed tracked input since Feb 2007 and presented some parent input highlights.
  - a. Challenges included: Insurance access & its financial burden to families, need for support for overwhelmed families, and need for better nursing and medical service accessibility, particularly for young children who are medically fragile or have multiple disabilities.
  - b. Commendations included: the value of Early Start Services, the Family Resource Centers, exemplary transition collaborations and opportunity for parent training.
2. Updated public input tracking document was disseminated to committee.
3. Charged the committee to discuss what kind of training and technical assistance should result from tracking the input.
  - a. This information would also be useful for training FRC staff and for pre-service training.
  - b. Linda Landry can take information to Family Resource Centers Network of California for FRC staff training.

- c. A McGuire and V Reynolds can relay suggestions for statewide training and technical assistance to the ES Personnel Development Leadership Group.
  - d. Committee would like to continue discussion to include strategies to communicate issues to pre-service programs.
4. M Miguelgorry announced that DDS is close to activating an online public input form. Input may be downloaded and brought to the committee for consideration along with input provided at ICC meetings.

VI. ACTION AND RECOMMENDATIONS

- 1. Marie will send a memo to the Early Start Personnel Development Leadership Team (via Angela) for consideration in training and technical assistance development.
- 2. Kathleen Sadao will present on the need for more training on assistive technology at the next meeting.