

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING NOTES**

COMMITTEE: Quality Service Delivery Systems

RECORDER: Angela McGuire

DATE: February 24, 2005

COMMITTEE MEMBERS

PRESENT: Marie Kanne Poulsen, Beverly Morgan-Sandoz, Jim Bellotti, Linda Landry, Fran Chasen, Lois Pastore, Brigitte Ammons, Ed Foulk, Susan Grahams, Kris Pilkington, Bob Evans

GUESTS: Carmen Harms, Cathy Mikitka, Kate Warren, Julie Woods, Rick Ingraham,

STAFF: Virginia Reynolds, Angela McGuire WestEd/CPEI

DDS LIAISONS: Dennis Self

ABSENT: Ruth Cook, Diane Kellegrew, James Cleveland

**SUMMARY OF IMPORTANT POINTS, ACTIONS CONSIDERED AND
RECOMMENDATIONS**

- I. INTRODUCTION AND WELCOME TO NEW MEMBERS
 - A. New member Ed Foulks introduced himself.
- II. AGENDA REVIEW
 - A. Agenda was reviewed and approved. Some committee members offered to attend other committee meetings that were discussing issues of interest to the QSDS Committee; Virginia Reynolds attended a portion of the ISH Committee meeting and Linda Landry attended a portion of the FRS Committee meeting.
- III. REVIEW AND APPROVAL OF MINUTES
 - A. Minutes were accepted.
- IV. CHAIR'S REPORT
- V. COMMITTEE ACTIVITIES
 - A. Membership
 - Ed Foulk is attending as the new representative from the Department of Managed Health Care, replacing Marcy Gallagher.
 - Ruth Cook hopes to return to the committee on a regular basis at next meeting.

B. Address Recommendations and Action Plans- IFSP (QSDS is lead)

- Subcommittees were established to further develop the draft recommendations that still needed attention. Committee members will submit notes to Angela for formatting to new reporting form.
- All draft recommendations were reviewed and discussed.

C. Other priority areas

- Early Entry
- Transition
- Interagency collaboration

VI. DISCUSSION OF OTHER COMMITTEE ISSUES

A. Rick Ingraham, DDS: Requesting input/ideas for evaluation of brochure about to be released to the field.

- Early Start has the opportunity to collect referral/intake data and the impact of a new outreach product. Proposed regions for study: Inland, Far Northern, Central Valley. Rick asked the committee to suggest and the committee proposed areas of study:
 - a. Protocol for dissemination
 - b. Language
 - c. Cultural/beliefs
 - d. Regional center vs. general community referral sources
 - e. Percentage of referrals from different sources
 - f. Timing- overlap with other outreach, service systems
 - g. Regional center staff fluctuations
 - h. High mobility populations
 - i. Dissemination/access points and format
 - j. PSAs/local media/promotional activities
 - k. Immediate feedback- quick reaction from family member receiving brochure
 - l. Brochure characteristics
 - i. Reading level
 - ii. Wording
 - iii. Images
 - iv. Local connection? Space for local agency info.

B. Follow-up to November presentation on CCS- Items for future discussion:

- Linda Landry will share local work in clarifying CCS appeal process.

- Dr. Morrow will report back on the following:
- Number of children age 0, 1 and 2 in the entire CCS system; number of children age 0, 1 and 2 receiving services from medical therapy programs; and duplication within those statistics.
- Number of CCS programs that have ES liaisons.
- Availability of representative from DHS/CCS to participate in a full scope monitoring, assuming expenses would be covered.

C. Program and Personnel Development

D. Monitoring

E. Questions/comments

VII. ACTION AND RECOMMENDATIONS

VIII. NEXT MEETING