

**INTERAGENCY COORDINATING COUNCIL  
COMMITTEE MEETING AGENDA**

**COMMITTEE:** Quality Service Delivery Systems

**RECORDER:** Angela McGuire **DATE:** May 29, 2008

**COMMITTEE MEMBERS**

**PRESENT:** Marie Kanne Poulsen, Beverley Morgan-Sandoz, Jim Bellotti (CDE), Fran Chasen, Wanda Davis, Tammy DeHesa, Linda Landry, Lois Pastore, Kris Pilkington, Angela McGuire (staff)

**ABSENT:** Brigitte Ammons, Susan Graham, Letha Sellars, Kate Warren, Virginia Reynolds (staff)

**GUESTS:** Kari Stewart, Wendy Parise, John Redman, Susan Miller, Elizabeth Villanueva, Maureen Price, Kevin Brown, Stacie Byrne-Reed, Florence Nelson

**LIAISONS:** Michael Miguelgorry (DDS), Pamela Quiroz (CDE), Patric Widmann (DDS)

**SUMMARY NOTES**

- I. INTRODUCTION AND WELCOME TO NEW MEMBERS
  - A. Participants were invited to state issues of current importance in their communities. Issues included
    - Capacity (3)
    - Interest in Response to Intervention (Rtl) and Recognition and Response (3)
    - Transition to Part B services (7)
    - Referral awareness (2)
      1. Co-chair asked DDS to provide a report on queries from parents contacting the department via email.
    - Attention to social-emotional development and delays
    - Lack of training in early infant care (1)
    - Training for families and teachers—Community colleges and universities working together (2)
    - Role of speech therapists, assistants and generalists in addressing speech and language delays and/or development (2)
- II. AGENDA REVIEW
  - A. Report on Personnel Model Workgroup activities was moved up to accommodate special presentation.

- III. REVIEW AND APPROVAL OF MINUTES
  - A. February 2008 minutes were approved as submitted.
- IV. CHAIR'S REPORT
  - A. Marie Kanne-Poulsen presented the Revised Training Guidelines and Personnel Competencies for Infant & Early Childhood/Family Mental Health for Core Provider of Infants and Toddlers and Infant and Early Childhood/Family Mental Health Specialists. She discussed the collaborative effort to revise and further develop these competencies and the consideration of an 'endorsement' process. Dr. Poulsen will share the final document with the committee when it is ready. Member provided input suggesting the addition of '...and communicates...' to some of the competencies; it's important to be able to share the knowledge.
- V. PRIORITY/OUTCOME AND ACTION PLAN
  - A. Draft recommendations- Marie Kanne-Poulsen presented some recommendations for committee consideration and discussion. Input was incorporated into a draft outcome. The final outcome and recommendations will be crafted and circulated for approval via email before final submission to Department.
  - B. Update on matrix of social, emotional, behavioral services and supports statewide- Generation of the profile of programs/services to support social-emotional-behavioral development is really a means to an end. A committee member has engaged/assigned a graduate student to work on the matrix/profile.
- VI. COMMITTEE ACTIVITIES
  - A. Membership- Discussion deferred.
  - B. Report from Monitoring Unit- Reports deferred.
  - C. Personnel Model Workgroup- Special presentation: Kris Pilkington and Wendy Parise provided an overview of the process and progress to date and asked for input.
    - Stakeholders Meeting to gather input on proposed ESPM revisions was attended by about 45 people. Most disciplines and parents were represented, with the exception of OTs. Some people who were unable to attend provided input in writing.
    - Current revisions include: Changes in ESPM Pathway Options, clarification of roles of paraprofessionals in the ESPM, clarification of supervision responsibilities, and the addition of Principles and Practice Guidelines.
    - Next steps: Incorporate Stakeholder input; update Personnel Competencies, Authorization, and Continuing

Education Requirements; present to ICC QSDS (Fall 08);  
present to full ICC.

- Model was reviewed with group as a whole.

Discussion:

- Group engaged in discussion about effectiveness of an illustration depicting the personnel model/interdisciplinary personnel design.
- Members asked about final implementation/approval of the model. It will likely remain 'recommended' as opposed to 'adopted,' serving as best practice guidelines. Changes to ESPM will impact CSPD and be reflected in Institute curriculum.
- Group made the following recommendations concerning format
  1. Principles and Practice Guidelines should come first
  2. Add some definitions and organizational elements, like a table of contents
- Group made the following recommendations concerning content
  1. Incorporate Part C program indicators into the roles of EI professionals, as well as into the competencies
  2. Clearly align personnel model and competencies

D. Public input- Discussion deferred.

E. Discussion: OSEP findings- Discussion deferred.

VII. ACTION AND RECOMMENDATIONS- None.

VIII. NEXT MEETING- September 18, Sacramento Doubletree Hotel