

INFORMATION PROCESSING AND SHARING TOOL

QUALITY ASSURANCE COMMITTEE

MEETING DATE: 9/18/03 AND 9/19/03

COMMITTEE GOAL ICC PRIORITY	GENERAL APPROACH	ACTION PLAN	INFORMATION AND DATA SOURCES	FOR NEXT MEETING
<ul style="list-style-type: none"> ❑ Early Entry ❑ IFSP ❑ Transition ❑ Increase collaboration ❑ Increase awareness ❑ Increase access 	<p>Age of children referred to and entering the ES system will be lowered by at least 6 months as reflected by DDS reports by 12/04.</p>	<p>PLAN: Evaluate data to determine if any of the following activities would serve this goal – Publish local child data, train medical personnel and improving Interagency Agreements. “Who” and “when” not defined by the sub-committee.</p> <p>PERSON RESPONSIBLE:</p> <p>DUE DATE:</p>	<p>INFORMATION NEEDED: Extract current data from state database and annual reports or collect relevant local sources.</p> <p>PERSON RESPONSIBLE: Committee Staff</p> <p>DUE DATE: Next Meeting</p>	<p>Extract data from existing data sources and report to sub-committee.</p>

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<ul style="list-style-type: none"> ❑ Early Entry ❑ IFSP ❑ Transition ❑ Increase collaboration ❑ Increase awareness ❑ Increase access 	<p>At least 85% of children receiving special education services on 12/05 will have been determined eligible for ES.</p>	<p>PLAN: Determine if data is available that can clarify this issue. "Who" and "When" were not defined by the committee.</p> <p>PERSON RESPONSIBLE:</p> <p>DUE DATE:</p>	<p>INFORMATION NEEDED: To be determined.</p> <p>PERSON RESPONSIBLE:</p> <p>DUE DATE:</p>	<p>Determine if data sources exist to clarify this issue.</p>
<ul style="list-style-type: none"> ❑ Early Entry ❑ IFSP ❑ Transition ❑ Increase collaboration ❑ Increase awareness ❑ Increase access 	<p>By 12/04 all IFSP's reviewed during DDS monitoring visits document that all service needs noted by assessments or family assessment are addressed in the IFSP and that the family is referred to an FRC.</p>	<p>Determine if data is available that can clarify this issue. "Who" and "When" were not defined by the committee.</p> <p>PERSON RESPONSIBLE: Committee Chair</p> <p>DUE DATE: Next Meeting</p>	<p>Staff support, will review the available site monitoring reports to determine a baseline for assessment of this issue.</p> <p>PERSON RESPONSIBLE: Committee Staff</p> <p>DUE DATE: Next Meeting</p>	<p>The available data will be shared with the sub-committee at the next meeting.</p>

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<ul style="list-style-type: none"> ❑ Early Entry ❑ IFSP ❑ Transition ❑ Increase collaboration ❑ Increase awareness ❑ Increase access 	<p>By 12/04 documentation that MDT assessments and assessors participate in 100% of IFSPs reviewed in Full Scope evaluations.</p>	<p>PLAN: Provide training to service coordination staff to insure that MDT assessments and assessors are documented as attending IFSP meetings. Also training needs will be addressed on a state level. "Who" and "When" were not identified by the sub-committee.</p> <p>PERSON RESPONSIBLE:</p> <p>DUE DATE:</p>	<p>INFORMATION NEEDED: Obtain data report from IDA on what providers indicate that they need.</p> <p>PERSON RESPONSIBLE:</p> <p>DUE DATE:</p>	<p>Obtain IDA report.</p>

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<ul style="list-style-type: none"> ❑ Early Entry ❑ IFSP ❑ Transition ❑ Increase collaboration ❑ Increase awareness ❑ Increase access 	<p>By 12/04 100% of families will receive a copy of an appropriately prepared IFSP by the end of the meeting as monitored by Full Scope site monitoring.</p>	<p>PLAN: Same as above.</p> <p>PERSON RESPONSIBLE:</p> <p>DUE DATE:</p>	<p>INFORMATION NEEDED: Same as above</p> <p>PERSON RESPONSIBLE:</p> <p>DUE DATE:</p>	<p>Obtain IDA report. Use data from review of Full Scope site monitoring reports reviewed by staff.</p>
<ul style="list-style-type: none"> ❑ Early Entry ❑ IFSP ❑ Transition ❑ Increase collaboration ❑ Increase awareness ❑ Increase access 	<p>Improve transition of children to pre-school and other settings.</p>	<p>PLAN: Obtain data indicating the scope and nature of the issue. "Who" and "When" were not specified by the sub-committee.</p> <p>PERSON RESPONSIBLE: Committee Staff</p> <p>DUE DATE: Next meeting</p>	<p>INFORMATION NEEDED: Review of site monitoring reports .</p> <p>PERSON RESPONSIBLE: Committee Staff</p> <p>DUE DATE: Next meeting</p>	<p>Use data from review of Full Scope site monitoring reports reviewed by staff</p>