

SSIP – PHASE II



DEPARTMENT OF DEVELOPMENTAL SERVICES

Agenda

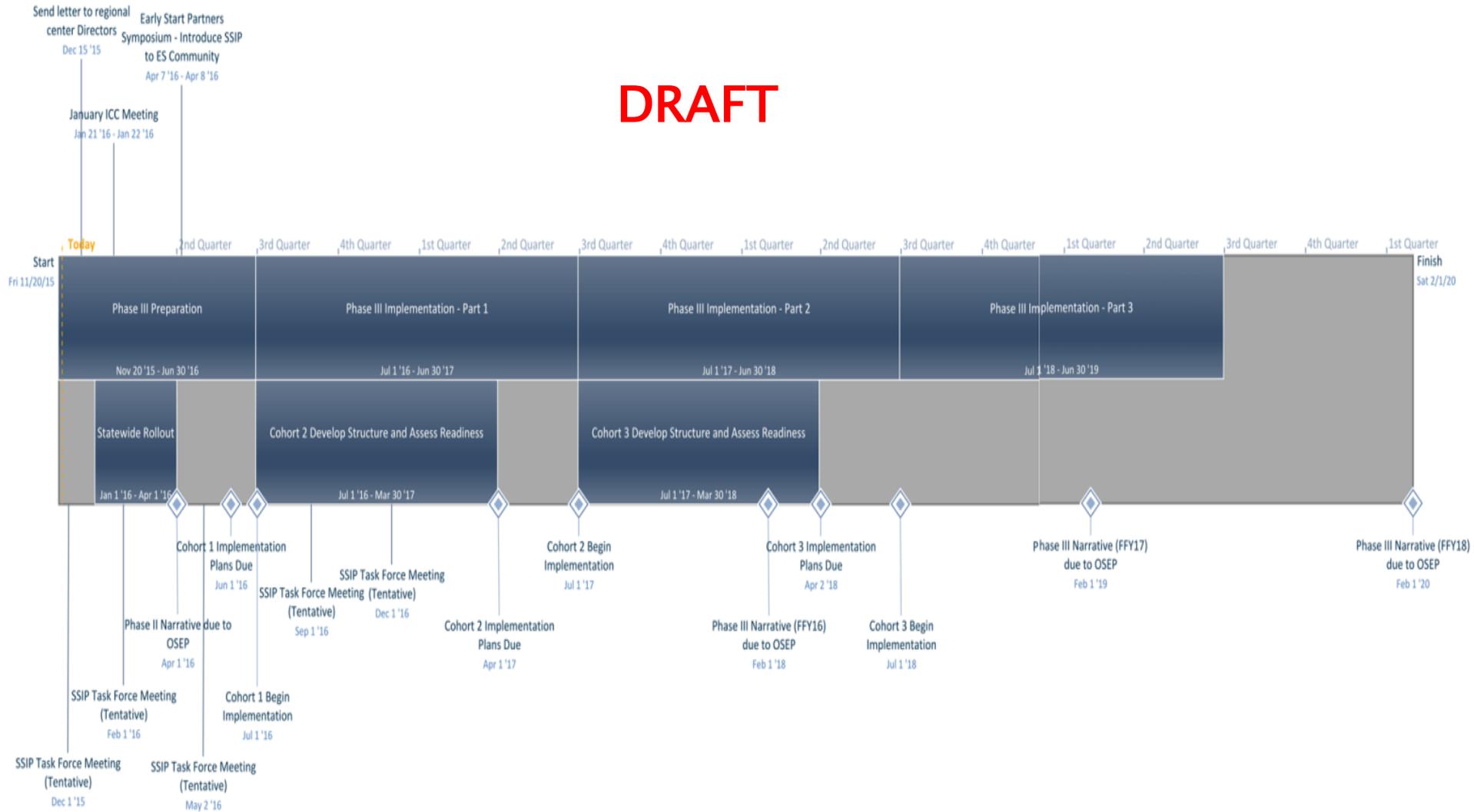
<p align="center">State Systemic Improvement Plan Task Force Agenda</p>	<p>Date: Tues, December 1, 2015 Time: 10:00 a.m. – 4:00 p.m. Location: WestEd, 1000 G Street, Sacramento, CA 95814</p>
<p>Purpose of the meeting: Complete and submit final drafts of the Plan Development Worksheets.</p>	
<p align="center">AGENDA ITEMS</p>	<p align="center">RESPONSIBILITY</p>
<p>10:00 a.m. – Welcome and Introductions</p>	<p>All</p>
<p>10:10 a.m. – Review Agenda</p>	<p>Sharon DeRego, DDS</p>
<p>10:20 a.m. – Workgroup Chair Report-Out</p>	<p>Workgroup Chairs</p>
<p>10:40 a.m. – Review and Discuss Long-Term Implementation Plan and Timeline</p>	<p>All</p>
<p>12:00 p.m. – Working Lunch</p> <ul style="list-style-type: none"> • Continue discussing implementation plan and timeline, or break into Workgroups to finalize Plan Development Worksheets 	
<p>12:30 p.m. – Improvement Strategy Development Workgroups</p> <ul style="list-style-type: none"> • Finalize Plan Development Worksheets 	
<p>2:00 p.m. – Plan Development Worksheet Review</p> <ul style="list-style-type: none"> • Group to finalize Implementation Plan 	
<p>3:30 p.m. – Planning for Next Year</p>	<p>Jennifer Teykaerts, DDS</p>

Workgroup Chair Reports

DRAFT

Long-Term Implementation Timeline

DRAFT

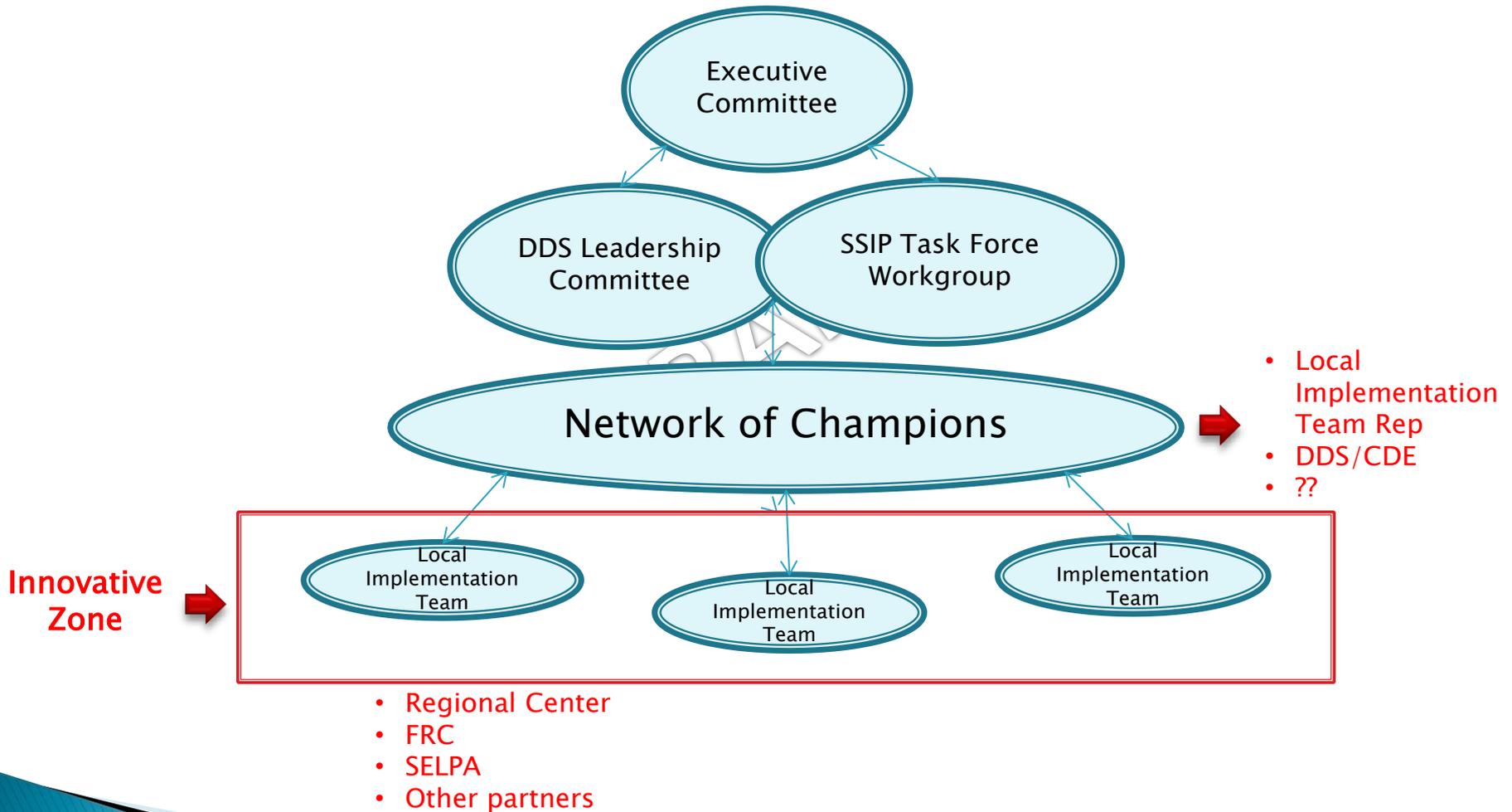


Communication and Outreach Plan

- Letter to regional centers, LEAs, FRCs, ARCA
 - Target date for dissemination: mid- to late-December
- Calendar of outreach opportunities
 - Meetings, conferences, etc.
- Statewide rollout
 - Reaching all RCs, FRCs, LEAs
 - Target dates: Jan/Feb – April 2016
- Boilerplate presentation and handout

DEPARTMENT OF DEVELOPMENTAL SERVICES
SSIP Task Force

SSIP Implementation Organizational Structure



Roles and Functions

Executive Committee

Purpose: Provide guidance, approve decisions, review implementation work products of DDS Leadership Committee and SSIP Task Force Workgroup

DDS members:

Jim Knight, Assistant Deputy Director
Community Services Division

Sharon DeRego, Manager
Monitoring and Family Services Branch

JoEllen Fletcher, Chief
Early Start & Health Services Section

Other members: Members from Regional Center Innovative Zones, WestEd Representatives

Roles and Functions

DDS Leadership Committee

Purpose: Oversee the statewide process and ensure that timelines and deliverables are met; identify any statewide systems issues as they arise and problem solve across system; advise and provide support to Executive Committee and SSIP Task Force Workgroup.

Meeting Facilitators: Jennifer Teykaerts and Karla Lannon

Members: JoEllen Fletcher, Erin Paulsen, Jonathan Hill, Elise Parnes, Emily Woolford, Jennifer Teykearts, Karla Lannon, Sharon DeRego, Andrew Cavagnaro, Alise Paillard, Virginia Reynolds

Roles and Functions

SSIP Task Force Workgroup

Purpose: Be the voice of the organizations they represent, provide guidance, feedback and work deliverables.

Facilitators: Jennifer Teykaerts and Karla Lannon

Members: SSIP Task Force Members

SSIP Task Force Workgroup

Scope of Work and Responsibility

- Provide input on SSIP Phase II deliverables
- Identify strategies to ensure SSIP Phase II deliverables are implemented at the local level
- Recommend a Plan to the State that meets OSEP specifications

Roles and Functions

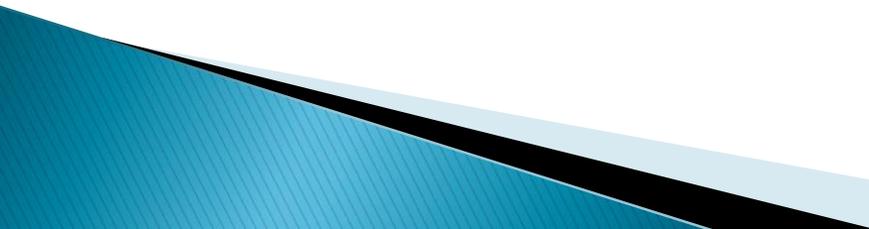
Regional Center Innovative Zones

Purpose: Oversee the SSIP roll out process at Regional Center catchment area level working with Local Implementation Team members; identify SSIP strategies and deliverables to be met at the local level; identify any systems issues at the local level and help problem solve; share roll out process and strategies with other Regional Center Innovative Zones; and participate in Executive Committee conference calls.

Members: Members of Regional Center Innovative Zones

Regional Center Innovative Zones

Scope of Work and Responsibility

- Oversee SSIP roll out in their Regional Center Innovative Zone
 - Identify members of Local Implementation Teams and coordinate meetings
 - Identify any systems issues at the local level as they arise and problem solve across system
 - Identify strategies to ensure SSIP Phase II deliverables are implemented at the local level
 - Work with other Regional Center Innovative Zones to share strategies and lessons learned
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Roles and Functions

Local Implementation Teams

Purpose: Implement the SSIP roll out process at the local level; collaborate with Local Implementation Team members to ensure that SSIP strategies and deliverables are implemented and are timely; identify any systems issues at the local level and problem solve.

Members: Regional Center Early Start staff; Local Education Agency staff; Family Resource Center staff and others TBD.

Local Implementation Teams

Scope of Work and Responsibility

- Coordinate and implement the SSIP roll out process at the local level
 - Collaborate with members of Local Implementation Team members to ensure Regional Center Innovative Zone SSIP strategies and deliverables are implemented at the local level and are timely
 - Identify any systems issues at the local level and work with Regional Center Innovative Zone to problem solve
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