

**STATE INTERAGENCY COORDINATING COUNCIL  
EXECUTIVE COMMITTEE MINUTES**

<b>ICC Executive Committee Meeting Minutes</b>	Date: 9/18/14 Time: 10 AM – 12 PM	
<b>AGENDA ITEMS</b>	<b>RESPONSIBILITY</b>	
<ul style="list-style-type: none"> <li>• Welcome</li> <li>• Introductions</li> </ul>	Marie Kanne Poulsen	
<ul style="list-style-type: none"> <li>• Roll Call and introduction of facilitator</li> </ul>	Madeline Journey-Lynn	
<ul style="list-style-type: none"> <li>• Approval of May 15, 2014 Minutes</li> </ul>	Marie	
<ul style="list-style-type: none"> <li>• Proposed Changes to By-laws (10-15 min)</li> </ul>	Theresa Rossini	
<ul style="list-style-type: none"> <li>• State Systemic Improvement Plan (10-15 min)</li> </ul>	Azadeh Fares	
<ul style="list-style-type: none"> <li>• Department of Developmental Services Update</li> <li>• Internal realignment of the structure and staffing</li> <li>• DDS' facilitator (Kay): role and responsibilities</li> <li>• Early Start legislative changes as of 1/1/2015</li> <li>•</li> </ul>	Azadeh Fares	
<ul style="list-style-type: none"> <li>• Program Planning – Plan for November Strategic Plan process</li> </ul>	Theresa	
<ul style="list-style-type: none"> <li>• Other Business <ul style="list-style-type: none"> <li>○ Topics for future presentations</li> </ul> </li> </ul>	Marie	
<ul style="list-style-type: none"> <li>• Adjourn 12 noon</li> </ul>		
<b>ACTION ITEMS</b>	<b>Assigned to:</b>	<b>Deadline /Status</b>
✓ Approval of the minutes (Marie, Arleen)	n/a	Complete
✓ By-Laws Committee will revise the by-laws to align with federal regulations. To be voted on at the next meeting if time permits or in January.	By-Laws Committee	Nov or Jan
✓ Update on Early Start state law change in eligibility effective January 2015 will be shared with the ICC community; and plan/discussion for notifying the broader community (public awareness committee?)	Azadeh	Nov/Jan
✓ Seek Legislative Representative for ICC membership; define process; recommendations discussion for next meeting if	All members & DDS	Nov/Jan

time permits or in January		
✓ Facilitator on board to track next steps, timelines and responsible parties is achieved	Kay	Nov/Jan
✓ Preparation and material for the ICC's strategic plan	Kay	Nov/Jan
✓ Clarity regarding the recent changes for Community Representatives involvement and funding for travel for ICC participation. (flight/hotel requirements)	Madeline	Prior to next meeting

## **MEMBERS PRESENT**

Marie Kanne Poulsen, Chair  
Meredith Cathcart  
Douglas Erber\*  
Arlene Downing  
Gretchen Hester\* (via conference call)  
Laura Jelliff-Pawlowski  
Theresa Rossini\* (via conference call)  
Mary Sheppard  
Leanne Wheeler

## **MEMBERS ABSENT**

Virginia Bliss  
Susan Burger  
Fernando Antonio Gomez\*  
John Hall  
Jim Knight  
Beverley Morgan-Sandoz  
Elaine Fogel Schneider

## **STAFF**

Kay Ryan, ICC Facilitator  
JoEllen Fletcher, ICC Supervisor  
Madeline Journey-Lynn, ICC Coordinator

## **OTHERS PRESENT:**

Refer to Attachment A for a list of additional attendees.

\*Parent

## **Other Business - Future Presentations at ICC meetings:**

- Prenatal/pre-birth topics related to early start population information from the CA Department of Public Health.
- Creating workgroup to gather a list from experts on established risk
- Adverse Childhood Experiences – Kaiser and/or of Hawaii longitudinal study
- Genetic blood markers that relate to later issues (genetics/epigenetics)
- Programs implementing evidence-based and promising practices; possibly including promising practices such as the recently published Sally Rodger's and early intervention for autism and the parent training component
- Exploring the evidence-based practices from multiple disciplines - what are they?
- Women Infant Children/CalFresh (<http://www.dss.cahwnet.gov/foodstamps/>) and the social issues of hunger
- Explore existing successful collaborations between early start and other agencies/programs (Ex.- Rainbow and CalFresh onsite together)

**Attachment A**  
**OTHER ICC EXECUTIVE COMMITTEE MEETING PARTICIPANTS**  
Thursday, September 18, 2014

**Community Representatives**

Brigitte Ammons (via conference call)  
Tony Anderson  
Maurine Ballard-Rosa  
Wanda Davis  
Toni Doman (via conference call)  
Susan Graham  
Rachel Hagens  
Laurie Jordan (via conference call)  
Kat Lowrence  
Carmen Vasquez  
Julie Widman

**DDS Staff**

Azadeh Fares  
Jonathan Hill  
Elise Parnes  
Erin Paulsen  
Ashley Franklin

**Guests**

Virginia Reynolds