

Frequently Asked Questions from ICF providers about the ICF/DD SPA

1. Why is all of this happening?

Please see the link to an informational letter that explains why there are changes to the day treatment and related transportation reimbursement process. ([Letter to Providers regarding the State Plan Amendment.](#))

2. Do ICF's have to pay for day treatment and related transportation services now?

No. Regional centers will pay for day treatment and related transportation services on behalf of the ICF provider, as authorized by the Individual Program Plan. However, ICF providers must complete and sign the [ICF/DD SPA Acknowledgement and Authorization Form](#) and the [DS 5860 Payee Data Record Form](#) in order for the regional center to pay for these services on the provider's behalf.

3. Do I get to keep the 1.5% ICF Administrative Fee?

Yes, that fee is your payment for the administrative work completed.

4. What do I do with the Quality Assurance Fee (QAF)?

For questions on the ICF/DD SPA QAF, please contact Paula Bains or other representative from the Department of Health Care Services, at (916) 650-6548.

5. What do I give to the regional center?

This information is located on the ICF Supplemental Services Summary Claim Form. For your convenience, the ICF Supplemental Services Summary Claim Form you receive from the regional center provides you with the correct fiscal amount to return to the regional center located on line #5 of the form. The day treatment and related transportation reimbursement total claim amount and the regional center 1.5% administrative fee need to be added together. The total of these two amounts are to be sent to the specific regional center listed on the claim form.

6. Where can I find the ICF/DD SPA Acknowledgement and Authorization Form and the DS 5860 Payee Data Record form?

The forms can be found on the DDS [ICF/DD SPA information](#) Web site.

7. I have several consumers in my home from different regional centers. How do I know what to send to each regional center?

This information is located on the ICF Supplemental Services Summary Claim Form received from each regional center for whom you have a consumer. The claim form includes an invoice number. With the ICF supplemental payment you receive from the State Controller's Office there is a "remittance advice" that contains the SAME invoice number on it and the name of the regional center that it came from. You need to match the invoice number from the remittance advice to the invoice number on the ICF Supplemental Services Summary Claim Form you received from each regional center. The regional center claim form with the matching invoice number provides the exact amount to be sent to that specific regional center (see line #5).

8. What happens if I do not pass the supplemental payments on to the regional center?

The law states that the Department of Developmental Services may take action in the event an ICF does not forward the payment to the regional center within thirty (30) days. For the specifics, see the "[Letter to Providers regarding the State Plan Amendment](#)".