Job Opportunity Bulletin

Post Date: 11/25/2013

SUPERVISING SPECIAL INVESTIGATOR II (COMMANDER)

Salary $6,058 - $7,909
Full Time, Permanent
FINAL FILING DATE: 12/6/2013

JOIN THE OFFICE OF PROTECTIVE SERVICES TEAM!

The Department of Developmental Services (DDS) is recruiting to fill ***MULTIPLE*** anticipated vacant positions, in the Office of Protective Services (OPS) at ***Fairview Developmental Center (FDC), Porterville Developmental Center (PDC) and Sonoma Developmental Center (SDC)*** as a Supervising Special Investigator II.

The positions are within their Office of Protective Services (OPS), under the direction of the Chief, Office of Protective Services (OPS). The Supervising Special Investigator II, hereinafter referred to as "Commander", oversees the daily operation and supervision of the protective services division at the designated Developmental Center (DC) and/or Community Facility (CF). The Commander oversees all OPS employee functions; and may be required to perform complex investigations and sensitive staff functions related to field investigations and public safety while establishing a strong liaison with DC/CF management.

The Commander is responsible for direct supervision of the Supervising Special Investigator I's, Fire Chiefs; Peace Officer II's and oversees the supervision of all other OPS personnel.

Desired Knowledge and Abilities:

- Knowledge of the functions related to investigations, police, and fire
- Knowledge of the supervision and personnel management techniques to ensure the effective operation of police, fire and investigative services
- Knowledge of applicable Federal, State and local laws and regulations affecting law enforcement agencies and fire department activities
- Knowledge of Agencies who utilize and/or have contact with DCs/CF
- Working knowledge of computer management systems available to provide statistical data and case management
- Knowledge of special needs of the consumers served
- Knowledge of various types of criminal and administrative investigations
- Knowledge of practices of conducting IA investigations
- Knowledge of practices of conducting quality reviews and internal audits

ADDITIONAL INFORMATION: Applicants should have completed either the POST Specialized Investigators Basic Course or the POST Regular Basic Course. **A full background investigation will be completed prior to a conditional offer of employment being made.**

For information about the *DEPARTMENT OF DEVELOPMENTAL SERVICES* Please visit our website at: **www.dds.ca.gov**

Mail a standard State application to:

DDS, 1600 Ninth Street, MS-Q
Sacramento, CA 95814
Attention: Crissy Ortiz

NOTE: Include the Developmental Center you are interested in working at.

CONTACT INFORMATION

Name: Crissy Ortiz
Number: (916) 322-9335
Email: crissy.ortiz@dds.ca.gov

DEPARTMENT OF DEVELOPMENTAL SERVICES
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