

**REVENUE/TRUST  
EXCESSIVE BALANCE REPORT**

This report is important because it will assist the regional center to identify those clients who have balances that are considered excessive according to the Social Security Administration.

To generate the report, go to the Client-ON Demand Processing-Listing (Menu CLME52, Option #13)

An excessive balance could result in the client losing their benefit. Furthermore, as representative payee for the client, the regional center must insure that it is complying with the Social Security Administration guidelines for representative payees. To obtain further information as to compliance, contact the Social Security Administration and request a copy of the Social Security Handbook.

A monthly review of this report will also assist the regional center to identify those clients who may have received a retroactive check for prior months and outstanding loans have not been relieved.

**REVENUE/TRUST  
EXCESSIVE BALANCE REPORT**

COMMAND

MENU: CLME52

YB

\*\*\*\*\* UNIFORM FISCAL SYSTEM \*\*\*\*\*

ON-DEMAND PROCESSING - LISTINGS

- |                                    |                                     |
|------------------------------------|-------------------------------------|
| 1. CLIENT MASTER BY CLIENT NUMBER  | 11. CLIENT SOF'S - SOF FILE         |
| 2. CLIENT MASTER BY SSI NUMBER     | 12.                                 |
| 3. CLIENT MASTER BY SSA NUMBER     | <b>13. EXCESSIVE BALANCE REPORT</b> |
| 4. CLIENT MASTER BY MEDICAL NUMBER | 14. MEDI-CAL LABELS                 |
| 5. TRUST MASTER BY BANK ACCOUNT    | 15. CLIENT ALPHA LISTING            |
| 6. SUBSIDIARY ACCOUNTS FILE        | 16. COMMITTED FUNDS REPORT          |
| 7. BURIAL EXPENSE FILE             | 17. INVOICES BY CLIENT REPORT - YTD |
| 8. TRUST CLIENT MASTER FILE        | 18. CLIENT FACE SHEETS              |
| 9. TRUST CLIENT LEDGER             | 19. RENTER'S ASSISTANCE REPORT      |
| 10. TRUST ACCOUNT STATUS REPORT    | 20. CLIENT SOF'S-COMBINED LISTING   |
|                                    | 24. SIGN OFF                        |

Ready for option number or command

====>13