

***State Interagency Coordinating Council (ICC)
on Early Intervention***



“Together, we make a difference!”

***Westside Regional Center
5901 Green Valley Circle, Suite 320
Culver City, CA 90230***

January 19 & 20, 2017

**Interagency Coordinating Council
January 19-20, 2016**

Table of Contents

Mission Statement.....	Page 3
Contact List.....	Page 4
2017 Public Meetings Notice.....	Page 6
2017 Staff Deadlines.....	Page 10
Action Item: Watch Me Grow Developmental Milestone Tool.....	Page 11
Meeting Agendas	
• January 19, 2016.....	Page 13
• January 20, 2016.....	Page 14
Previous Meeting Minutes	
• October 20, 2016.....	Page 16
• October 21, 2016.....	Page 22

Additional materials can be found at:

<http://www.dds.ca.gov/EarlyStart/ICCOverview.cfm>

Public Notice
Member Rosters
Website List
Master Calendar
Meeting Schedule
Acronyms
Handouts
Travel

***The Interagency Coordinating Council is an open public meeting that may be recorded, provided it does not cause a disruption to the proceedings.**

Interagency Coordinating Council On Early Intervention

ICC Mission Statement

The mission of the ICC is to promote and enhance a coordinated family service system for infants and toddlers, birth to 3 years, who have, or are at risk for having a disability, and their families, utilizing and encouraging a family centered approach, family-professional partnerships, and interagency collaboration.

The History of the ICC

California has a long history of providing early intervention services to infants and toddlers, ages birth to 3 years old, and their families. In the 1960s and 1970s, special education services for infants and toddlers were provided in public schools and funded through various local, state and federal sources. With the advent of the Lanterman Developmental Disabilities Services Act (Lanterman Act) in 1982, California demonstrated its support of young children for prevention and early intervention services for infants with developmental disabilities through the regional center system. This was a huge effort and viewed as a major investment in California's children.

In 1988, the first Interagency Coordinating Council (ICC) was developed to provide advice and assistance to the Department of Developmental Services (DDS) regarding implementation of a coordinated early intervention system in California. In 1993, after five years of state and local planning activities in preparation for full implementation of Part C of the Individuals with Disabilities Education Act (IDEA), the Governor signed the California Early Intervention Services Act (CEISA: Title 14, Government Code, Section 95000 et seq.). CEISA established state authority to enhance California's early intervention service system to meet the new federal requirements under Part C. It was CEISA that assigned DDS as lead agency in collaboration with California Department of Education (CDE). Other collaborative partners involved in the ICC include Department of Social Services (DSS), Department of Managed Healthcare (DMHC), and First 5 of California.

Although the early intervention landscape has changed over the years in California, the ICC has continued to follow and advise and assist DDS on the state of the early intervention community. The changes have included amendments to CEISA which included the addition of provision of family support services by Early Start Family Resource Centers (FRCs) which include, but are not limited to, parent-to-parent support, information dissemination and referral, public awareness, family-professional collaboration activities and transition for families. CEISA also clarified state coordination and collaboration with families and communities, service coordinator competencies and caseload size, evaluation and assessment, parent rights, referral to local FRCs and monitoring efforts. Lastly, CEISA was also amended to clarify that the Part C program is based on existing systems and that regional centers must comply with the Lanterman Act. This includes regulations related to vendorization and rate setting as long as the application of state law does not conflict with early intervention statute.

Interagency Coordinating Council Appointed Members

Name	Composition	Email Address	Phone	Fax
Tony Thurmond	State Legislature	Assemblymember.thurmond@assembly.ca.gov	(916) 319-2015	
Marie Kanne Poulsen	Personnel/Preparation Chair	mpoulsen@chla.usc.edu	(323) 361-3819	(323) 361-8305
Douglas Erber*	Parent	dougerber@hotmail.com	(310) 965-9050	(310) 965-9010
John Hall*	Parent	jhall@greenwoodhall.com	(714) 987-9000	
Libby Woolford*	Parent	Libby.woolford@gmail.com	(916) 502-2120	
Rachelle Arizmendi	Provider	rachellea@pacela.org , jsakata@pacela.org	(213) 989-3211	
Michelle Dove	Head Start Agency	mdove@kcao.org	(559) 362-5629	
Susan Ducore	Indian Health Service	susan.Ducore@ihs.gov	(916) 930-3981	
Sally Grevemberg	Provider	sallyrenee@me.com	(209) 465-2311	(209) 579-9494
Sharon DeRego (For Nancy Bargmann)	Agency Rep/DDS Early Intervention Services	sharon.derego@dds.ca.gov , nancy.bargmann@dds.ca.gov	(916)654-3681 (916)654-1897	
Sandra Gallardo	Agency Rep/CHHS Child Mental Health	sandra.gallardo@chhs.ca.gov	(916)653-1975	
Suzanne Sherinian (For Michelle Rouillard)	Agency Rep/DMHC Health Care	Suzanne.sherinian@dmhc.ca.gov , shelley.rouillard@dmhc.ca.gov	(916) 255-2391	
Kim Johnson	Agency Rep/DSS Child Care Agency	kim.johnson@dss.ca.gov	(916) 657-3260	
Richard Olney	Agency Rep/DPH Medi-Cal	richard.olney@cdph.ca.gov , james.harmon@cdph.ca.gov	(510) 231-7408	(510) 307-8468
Mary Sheppard	Agency Rep/DSS Foster Care	mary.sheppard@dss.ca.gov , migdalia.wade@dds.ca.gov	(916) 651-6020	(916) 651-6239
Sheila Self (For Tom Torlakson)	Agency Rep/CDE Preschool Services	sself@cde.ca.gov	(916) 327-3538	
Leanne Wheeler	Agency Rep/CDE Homeless Children	lwheeler@cde.ca.gov	(916) 319-0383	(916) 319-0123

Interagency Coordinating Council Community Representatives

Name	Representation	Email Address	Phone	Fax
Brigitte Ammons	Disability Rights/Advocacy	Brigitte.Ammons@disabilityrightsca.org	(213) 427-8747	(213) 427-8767
Tony Anderson	ARC of California	Tony@thearcca.org	(916) 552-6619	(916) 441-3494
Kathy Angkustsiri	UCD MIND Institute	kangkustsiri@ucdavis.edu	(916) 703 0235	
Maurine Ballard-Rosa	CSUS Special Ed Faculty	maurinebr@csus.edu	(916) 708-5285	
Yvette O. Baptiste*	Parent/Eastern LA FRC	ybaptiste@elafrc.net	(626) 300-9171	(626) 300-9164
Fran Chasen	IDA Public Policy Liaison+-	Fran.chasen@gmail.com	(310) 452-1142	(310) 452-7229
Matt Chesnut	Parent Infant Programs	mattc@parentinfantprograms.com	(530)247-1375	
Wanda Davis	First 5	wdavis@firstfivecc.org	(925) 771-7428	
Toni Doman*	Parent		(760) 914-1215	
Susan Graham*	Parent/Hearts FRC	Susan_Graham@heartsfrc.org	(661) 328-9055 X304	(661)-328-9940
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Rebecca Hawley*	Parent/FRCNCA	rhawley@frcnca.org	(510) 332-4760	
Lucero Irizarry	CA Mentor Early Intervention	ecementor@gmail.com	(951) 323-3670	
Laurie Jordan*	Parent/Tri-Counties RC	ljordan@tri-counties.org	(805) 288-2544	(805) 988-9521
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Mark Wild*	Parent	hmwild@yahoo.com	(310) 487-6754	
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Interagency Coordinating Council Support Staff

Name	Agency	Email Address	Phone	Fax
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Interagency Coordinating Council on Early Intervention
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2017 Interagency Coordinating Council Meeting Dates

The following is information regarding the 2017 Interagency Coordinating Council on Early Intervention (ICC) Meetings. Unless otherwise noted, meetings will be held at WestEd in Sacramento. Directions, parking, and airport shuttle information to WestEd (**1000 G Street, Suite 500, Sacramento, CA, 95814**) are included in this notice. Remote connection information is also included.

Individuals who require accommodations in order to attend the meeting (i.e., assistive listening devices, interpreting services, materials in alternative format) should notify Jo Ellen Fletcher at (916) 654-2133 or Joellen.fletcher@dds.ca.gov or call (916) 654-2054 (TDD) ten days in advance of the meeting. The meeting location is accessible to individuals with disabilities. Visit our [website](#) to view previous ICC meeting minutes and for additional information about California Early Start.

2017 Quarterly Meeting Dates

<u>January</u> Thursday-19 th Friday-20 th *Los Angeles	<u>April</u> Thursday-20 th Friday-21 st
<u>July</u> Thursday-13 th Friday-14 th	<u>October</u> Thursday-19 th Friday-20 th

PROPOSED AGENDA (EXAMPLE)

DATE: Thursdays
TIME: 10:00 A.M. – 4:00 P.M.

Day One Meeting

The meeting will include:

- Review of previous meeting minutes
- Review of agenda
- Review of previous meetings’ tasks
- Announcements
- State Systemic Improvement Plan (SSIP) updates
- Improving State Systems and Communication & Outreach Committees

DATE: Fridays
TIME: 9:00 A.M. – 1:00 P.M.

Day Two Meeting

The meeting will include:

- Review of agenda
- Committee reports
- Action items (as applicable)
- Reports from the State Department representatives
- Public and parent input
**15 minutes reserved from 10-10:15 a.m.*
- Early Intervention presentation

TRAVEL INFORMATION

*****Please see the complete travel packet for further instructions***

JANUARY MEETING LOCATION:

**Westside Regional Center
5901 Green Valley Circle, Suite 320
Culver City, CA 90230**

LODGING INFORMATION:

Four Points by Sheraton

The process for reserving this hotel for January 19th is slightly different than normal travel procedures. It is important that you contact the hotel via phone and **do not** book your travel through Concur(CalTravel); Concur will not reflect the state rate for *Four Points by Sheraton*.

Hotel Reservations through *Four Pointed Sheraton*:

Please call:

**1-888-627-9051 and ask for the ICC Meeting
Group code: IA18AA**

******It is important to note that the state rate is only valid until December 30, 2016. Please be sure to reserve your room for January 19th ASAP but no later than December 29th******

There are other hotels available on Concur (CalTravel) in the Culver City area, however it can be difficult to find a hotel within the state rate allowed amount.

PARKING

Parking is **free** and located adjacent to the building on the corner of Bristol Parkway and Green Valley Circle (accessible from both streets). It is recommended to arrive before 9:30am to ensure finding a parking spot.

SUPER SHUTTLE:

Reservations can be made by calling 1-800-BLUE-VAN. Super Shuttle is located directly outside the baggage claim area at each terminal. Reservations are not required for large parties or private charters.

For further information, please see the complete Travel Packet.

INSTRUCTIONS FOR JOINING REMOTELY FOR THE ICC MEETINGS

For those who cannot participate in person, the ICC Meetings will be offered in a webinar format. You are invited to attend an AT&T Connect meeting. Participants need to call into the teleconference line **AND** login with a computer to view any online materials.

To Connect with Audio:

Dial Toll-Free Number (in USA):

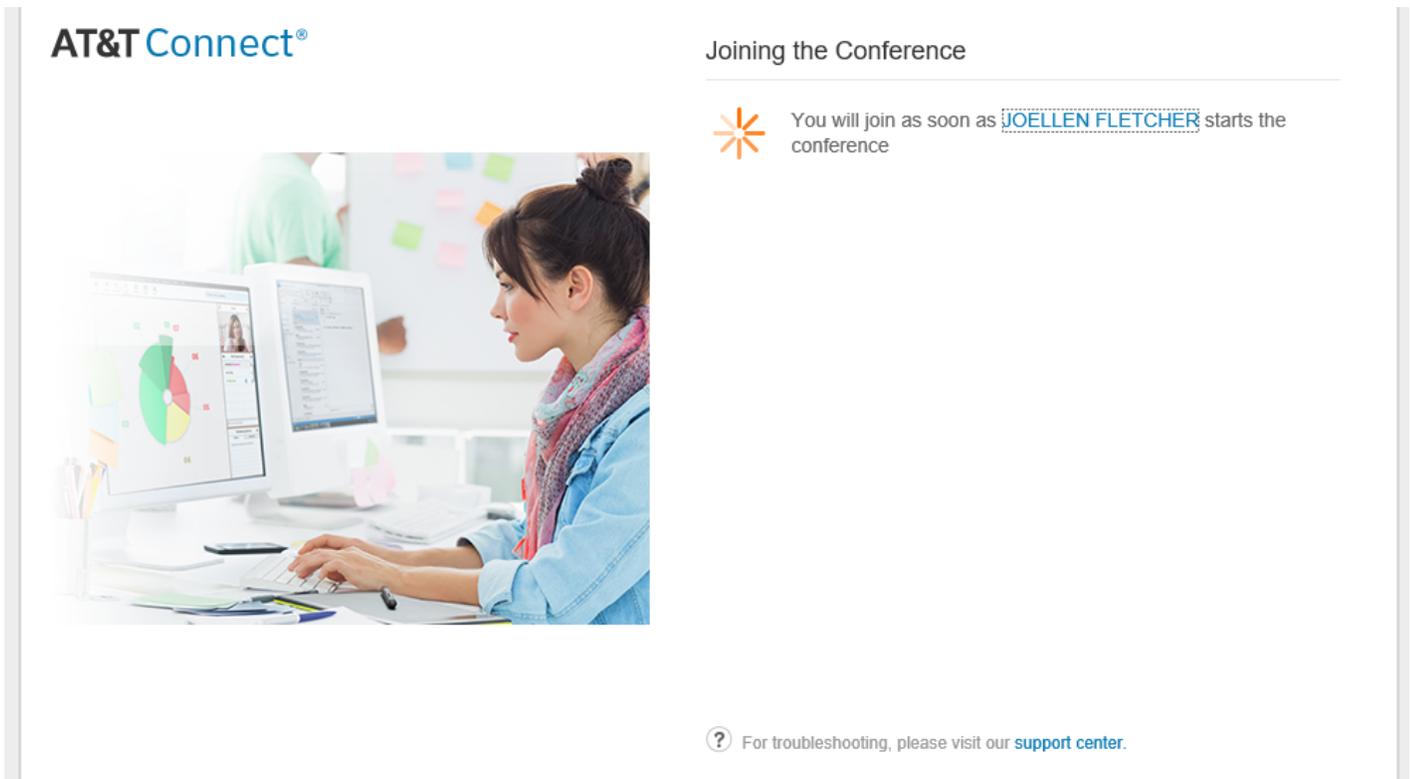
Dial in #: **1(888)251-2909**

Participant Code: 507301#

To Connect with Web:

<https://connect4.uc.att.com/calnet/meet/?ExEventID=8507301>

Your screen will look like this:



The screenshot displays the AT&T Connect web interface. On the left, a woman is shown in profile, working at a desk with two computer monitors. The left monitor shows a colorful pie chart, and the right monitor shows a list of participants. The AT&T Connect logo is in the top left corner. On the right side of the interface, under the heading 'Joining the Conference', there is an orange starburst icon and the text: 'You will join as soon as **JOELLEN FLETCHER** starts the conference'. At the bottom right, there is a question mark icon followed by the text: 'For troubleshooting, please visit our [support center](#)'.

Easy tips for successful Webex and Conference Calls*

Participant Courtesies

1. Use a landline if possible for the least static interference.
2. Avoid cellular and cordless phones. The potential static and poor or broken connections reduce the sound quality for all conference call participants. If you must use a cell phone, find a quiet location with excellent reception and limit moving around during the call.
3. Know your phone's features and how to use them. Don't wait until the call to figure them out.
4. Turn off call waiting. It's very disruptive to the call. Most call waiting features can be deactivated by pressing 70# or *70 before dialing the conference number. (Check with your carrier.)
5. Use the speaker feature on your phone only if the room is quiet and others in the room are participating on the call with you. Speakerphones can add to the overall noise of the teleconference and create a hollow sound on the call.
6. Choose a quiet location. Avoid background noises such as a radio, TV, pets, or side conversations with others.
7. Stay focused and participate on the call. Avoid using this time to answer email, eat, clear off your desk, file papers, or talk to others.
8. Be on time.
9. Introduce yourself when you join the call. If you join the call late, wait for a break in the conversation to announce that you've joined or until the moderator asks who joined.
10. Introduce yourself each time you speak. Not everyone will be familiar with your voice.
11. Mute your phone (*6) if you are not participating at the time, need to talk to someone else, or need to leave the call for any reason. Unmute your phone (#6) when you're able to return to the call.
12. Never put the call on hold. Either mute your phone (*6) and unmute your phone (#6) to rejoin. Hang up and call in again if you must leave the call.

Facilitator/Chairperson Courtesies

1. Be familiar with the audio controls.
2. Start—and end—at the scheduled time.
3. Have an agenda—preferably one that's been distributed prior to the conference.
4. Identify yourself when you first connect to the conference call.
5. Identify yourself each time you speak. Others may not know your voice. Speak clearly and at a moderate speed.
6. Take roll call at the conference start so that everyone knows who is involved and listening.
7. Review the rules of etiquette and ask that each participant identify him or herself before speaking.
8. Allow only one individual to speak at any given time during the conference.
9. As much as possible, when appropriate, address questions to individuals by name.
10. Mute the microphone or speakerphone (*6) if you must speak to others in the room with you during the conference. Unmute by pressing #6.
11. Address agenda items in their specified order.

*Thank you to the Family Resource Center Network of California, the source for many of these tips, for sharing its teleconference etiquette.

ICC Staff Timelines (2017)

ICC MEETING ACTIVITY ALL MATERIALS ARE SUBMITTED TO JOELLEN FLETCHER (JOELLEN.FLETCHER@DDS.CA.GOV)	2017 MEETING DATES			
	JANUARY 19&20	APRIL 20-21	JULY 13-14	OCTOBER 19-20
ACTION ITEMS 30 DAY NOTICE	December 20 th	March 21 st	June 13 th	September 19 th
PUBLIC NOTICE Posted on DDS website NO LATER THAN 30+5 DAYS PRIOR TO ICC	December 15 th	March 16 th	June 8 th	September 14 th
PACKET DUE DATES: Final Packet Preparation <i>(This includes the draft minutes from previous meetings for approval and agendas)</i> NO LATER THAN 2 WEEKS PRIOR TO ICC	January 5 th	April 6 th	June 29 th	October 5 th
ALL DRAFT MINUTES FROM PRIOR MEETINGS & RELATED DOCUMENTS <i>(This includes draft minutes/follow-up documents)</i> NO LATER THAN 2 WEEKS PRIOR TO ICC	January 5 th	April 6 th	June 29 th	October 5 th

**ACTION ITEM DETAIL SHEET
STATE INTERAGENCY COORDINATING COUNCIL**

TO:	ITEM (check applicable)
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Action
<input type="checkbox"/> Executive Committee	<input type="checkbox"/> Consent
<input checked="" type="checkbox"/> Interagency Coordinating Council	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Information

Date:
To: Interagency Coordinating Council
From: Department of Developmental Services-Early Start

Title: Alliance for Children’s Rights-Watch Me Grow Developmental Milestone Tool

Background/Discussion

The Alliance of Children’s Rights is requesting the ICC endorsement of the Watch Me Grow Developmental Milestone Tool.

Recommendation

ICC endorses the Watch Me Grow Developmental Milestone Tool.

Possible Actions

1. Approve
2. Approve with amendments
3. Reject

January 19-20, 2016

AGENDAS

DRAFT

ICC Meeting Agenda (Day One)
Date: Thursday, January 19, 2017
Time: 10:00 a.m. - 4:00 p.m.

Westside Regional Center
5901 Green Valley Circle, Suite 320
Culver City, CA 90230

Room: 4A (4th floor)

AGENDA ITEMS		RESPONSIBILITY
10:00 - 10:30	Opening <ul style="list-style-type: none"> • Welcome • Introductions/Roll Call • Approval of October 20-21, 2016 Minutes • Review of previous tasks • Review Agenda • Announcements • Part C Literacy 	Marie Kanne Poulsen, ICC Chair
10:30 – 11:30	DDS Update <ul style="list-style-type: none"> • APR Update • SSIP Update 	Jim Knight/Sharon DeRego, DDS
11:00-11:30	State Systemic Improvement Plan Updates	DDS
11:30-12:00	Watch Me Grow Developmental Milestone Tool	Jill Rowland, Alliance for Children's Rights
12:00 - 1:15 Lunch (attendee discretion)		
1:15-3:45	Committee Meetings <ol style="list-style-type: none"> 1. Improving State Systems 2. Communication & Outreach 	All
3:45 - 4:00	Next Steps and Adjourn	Marie Kanne Poulsen

<p align="center">ICC Meeting Agenda (Day Two) Date: Friday, January 20, 2017 Time: 9:00 a.m. – 1:00 p.m.</p>	<p align="center">Westside Regional Center 5901 Green Valley Circle, Suite 320 Culver City, CA 90230</p>
	<p align="center">Room: Danneker Board Room (3rd floor)</p>
AGENDA ITEMS	RESPONSIBILITY
<p>9:00 - 9:30 Opening</p> <ul style="list-style-type: none"> • Welcome • Introductions/Roll Call • Review Agenda 	<p>Marie Kanne Poulsen, ICC Chair</p>
<p>9:30-9:45 Committee Reports</p> <ul style="list-style-type: none"> • Improving State Systems • Communication & Outreach 	<p>Committee Chairs</p>
<p>9:45-10:00 Action Item</p> <ul style="list-style-type: none"> • Alliance of Children’s Rights Endorsement 	<p>Marie Kanne Poulsen</p>
<p>10:00 -10:40 Public Input</p>	<p>Marie Kanne Poulsen</p>
<p>10:40- 11:00 Family Resource Center Network of California (FRCNCA) Report</p>	<p>Linda Landry</p>
<p>10:45- 11:15 Department of Developmental Services Report</p>	<p>-Jim Knight/Sharon DeRego, Dept. of Developmental Services</p>
11:15-11:30 Break	
<p>11:30-12:15 State Department Reports Department Representatives will provide a summary of the written report and allow for discussion, questions and answers</p>	<ul style="list-style-type: none"> - Sandra Gallardo, California Health and Human Services, Child Mental Health - Sheila Self, California Dept. of Education, Special Education - Leanne Wheeler, CDE, Homeless Education - Mary Sheppard/Kim Johnson, Dept. of Social Services - Suzanne Sherinian, Dept. of Managed Health Care - Richard Olney, Dept. of Public Health
<p>11:30 – 12:15 Department of Managed Healthcare- Insurance Services</p>	<p>Mary Watanabe, DMHC</p>
<p>12:15 – 12:45 Promotora Project</p>	<p>Rose Castillo-Chicana, FDLRC</p>
<p>12:45 – 1:00 Next Steps and Adjourn</p>	

Tasks		Assigned to	Deadline/Status
1			
2			
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DRAFT

October 20-21, 2016
Past Meeting Minutes

DRAFT

State Interagency Coordinating Council on Early Intervention
Meeting Day One
Minutes
Thursday, October 20, 2016
10:00 a.m. – 4:00 p.m.
WestEd Capitol Room

Dr. Marie Kanne Poulsen called the meeting to order at 10:00 a.m.

Introductions and Roll Call were conducted.

Dr. Poulsen expressed gratitude to the Council members, community representatives, and the Department of Developmental Services (DDS) support staff for their effort and time spent arranging logistics to attend the Interagency Coordinating Council (ICC). Dr. Poulsen encouraged the group to send photographs of infants, toddlers, and families that are representative of Early Start.

The July 2016 Meeting Minutes were approved without amendment. The Council reviewed the July 2016 Meeting Tasks. Dr. Poulsen reported that the Individualized Family Services Plan (IFSP) Narration was sent through e-mail. The July 2016 Meeting Tasks have been accomplished.

The Council reviewed the agenda. A discussion was held regarding equitable representation of community members on the ICC in terms of race/ethnicity, regional center catchment area, and special needs concerns. A survey will be conducted to determine the need for targeted outreach.

Dr. Poulsen announced that Co-chairs of all ICC Committees will include a Council member and a Parent. Co-Chairs of the Improving State Systems Committee are Libby Woolford and Fran Chasen. Co-Chairs of the Communication & Outreach Committee are Leanne Wheeler and Linda Landry. The Council discussed priorities of each Committee that will be meeting on Day One of the ICC.

The following announcements were made:

- Doug Erber is the Co-chair of the ICC.
- Fernando Gomez submitted his resignation from the ICC. He will be honored on Day Two of the ICC on October 21st for the contributions he has made to the Council, and to children and families in California.
- The ICC Handbook was revised and is available for all ICC Members and Community Representatives. It was noted that State guidelines on travel must be followed. Travel should be booked through the Cal Travel Store. DDS staff is available to assist ICC Members and Community Representatives.
- The Infant Development Association (IDA) hosted the Northern California Regional Conference with high attendance. The key note speaker was Karis Johnson, contributor and co-creator of the video “Harper’s Hope: A Parent’s View of the

Power of Early Intervention.” The video was shown during today’s meeting. The Harper’s Hope video was provided through the Desired Results Access Project and can be accessed online at <http://www.draccess.org/videolibrary/HarperHope>.

- Dr. Kathy Angkustsiri announced that there is a training opportunity through the MIND Institute, Leadership Education in Neurodevelopmental and Related Disabilities (LEND) Program. This program is currently accepting applications for 2017. The ICC endorses involvement in the LEND programs.

The Part C Literacy article this month is a Policy Statement submitted by Sheila Self from the California Department of Education (CDE). The U.S. Department of Health and Human Services and the U.S. Department of Education released a joint publication: *Policy Statement on Inclusion of Children with Disabilities in Early Childhood Programs*. The Policy Statement provides recommendations to States, Local Education Agencies (LEAs), schools, and public and private early education programs for inclusion, school readiness, and helping with peer relationships. The Policy Statement sets an expectation for inclusion in early childhood programs, increases public understanding of the science that supports meaningful inclusion, highlights the legal foundations supporting inclusion, provides recommendations to States, LEAs, schools, and early childhood programs for increasing inclusive early learning opportunities, and, identifies resources for inclusion. The article speaks to the activities that families and children can be involved in, and raises awareness of the efforts and commitments that are required to assist in the transition from Part C to Part B services.

The California Autism Professional Training and Information Network (CAPTAIN) has been working for several years on cultivating leadership and fostering training for the inclusion of children with autism in classroom settings, including preschool.

Sharon DeRego announced that October 2016 is the 30-year anniversary for Part C Early Intervention. DDS is beginning a new cycle of federal reporting requirements, working on the Part C Grant Application, and updating State regulations. DDS is working with the Office of Special Education Programs (OSEP) on a monthly basis. DDS continues to gather data for the Annual Performance Report (APR) and State Performance Plan (SPP), with a due date of February 1, 2017. The State Systemic Improvement Plan (SSIP) Phase III Report is due in April 2017.

Sharon DeRego provided updates on the SSIP. The regional centers participating in Cohort 1 include: Valley Mountain Regional Center, Far Northern Regional Center, Alta California Regional Center, Eastern Los Angeles Regional Center and San Diego Regional Center.

All regional centers in Cohort 1 have completed the Regional Center Local Implementation Assessment (RCLIA), which describes the activities they plan to implement this upcoming year. The RCLIA includes the regional centers’ goals. DDS’ goals are for the regional centers to engage with LEAs, FRCs, and mental health stakeholders to build partnerships and implement SSIP resources. All regional centers in Cohort 1 have completed their kick-off trainings/orientations for local partners and conducted trainings on topics such as Strengthening Families and Social-Emotional Development.

The Local Implementation Team (LIT) at each regional center provide outreach to vendors and parents in the Early Start community. DDS is working with Cohort 1 participants to structure evaluations of the efforts of LITs.

The *Social Emotional Resource Guide* has been posted to the Early Start Neighborhood. DDS shared that there are new ways of implementing resources. For example, one regional center in Cohort 1 implemented access to the Take a Minute video through tablets for parent use. The *Guidelines for Evidence-Based Infant-Toddler Social and Emotional Assessment and Screening* document is still under administrative review at DDS and will soon be posted to the Early Start Neighborhood.

DDS announced that an email was sent to the Special Education Local Planning Area (SELPA) Directors, providing outreach and information on the SSIP process and activities occurring that are contained within the Early Start Neighborhood.

Michelle Oliver emphasized the importance of the IFSP process in helping parents understand the purpose of Part C, the significance of their child's interactions and development, and for parents to appreciate how they support their children on their journeys. This information is addressed at the initial IFSP meeting. The goal is to enhance the relationship between service providers and the families; it is crucial for the child's development that the family/service provider relationship is strong.

The Council discussed that not all counties serve children ages birth to five (5) years through the County Department of Mental Health. Advocacy for infant/family mental health services through the county can be targeted during the SSIP implementation process.

DDS sponsored stakeholder meetings in the field, gathered data related to Part C disparities, and is gathering input from regional centers on addressing those disparities. Family Resource Center (FRC) representatives suggested that regional centers should be more encouraged to work with the FRCs to make an impact and reduce disparities in the community.

The Council discussed the Promotora Project and mentioned that surveys were conducted through Survey Monkey regarding issues on disparity.

The Committees met in the afternoon to set priorities for the coming year. Nancy Sager gave the Improving State Systems Committee report. The Committee has chosen to first address the impact of insurance on natural environments and family use. Disparities in access to Part C services was also noted to be of high priority. Outstanding Committee responsibilities include monitoring report issues and the CDE/DDS joint letter of eligibility. Fran Chasen is working with Erin Paulsen on monitoring. The CDE/DDS joint letter is in process.

Leanne Wheeler gave the Communication and Outreach Committee report. The group focused on the development of the implementation plan for dissemination of the Take a Minute campaign. The following action item was proposed for the January 2017 meeting:

- Approval of dissemination plan requesting ICC members to distribute Take a Minute to their constituents with an accompanying letter of request.

MEMBERS PRESENT

Marie Kanne Poulsen
Douglas Erber*
Rachelle Arizmendi
Michelle Dove
Jim Knight (for Nancy Bargmann)
Richard Olney*
Sheila Self (for Tom Torlakson)
Leanne Wheeler
Kimberly Johnson
Mary Watanabe (for Michelle Rouillard)
Sally Grevemberg
Sandra Gallardo

MEMBERS EXCUSED

MEMBERS ABSENT

Libby Woolford*
Assembly member Tony Thurmond (represented by Bridget Kolakosky)
John Hall*
Mary Sheppard
Nancy Sager

LEAD AGENCY

Jim Knight
Sharon DeRego
JoEllen Fletcher
Emily Woolford
Jessica Dailey-Keithline
Elise Parnes
Kim Hough
Alexandra Sanders
Christine Bagley

COMMUNITY REPRESENTATIVES PRESENT

Brigitte Ammons (via conference call)
Tony Anderson
Kathy Angkustsiri
Maurine Ballard-Rosa
Yvette Baptiste*
Matt Chesnut
Toni Doman* (via conference call)
Lucero Irizarry
Laurie Jordan*
Linda Landry*

Susan Graham*
Michelle Oliver
Celina Oppus*
Debbie Sarmento*
Tara Sisemore-Hester
Sherry Torok
Julie Widman*
Kelly Young*

COMMUNITY REPRESENTATIVES EXCUSED

COMMUNITY REPRESENTATIVES ABSENT

Fran Chasen
Wanda Davis
Jennifer Griffin*
Rachel Hagans
Patsy Hampton
Kat Lowrance*
Mara McGrath*
Robin Millar
Marty Omoto
Kristine Pilkington
Patricia Salcedo*
Mark Wild*
Gabrielle Zadra*

OTHERS PRESENT

Christina Johnson
Angela McGuire
Rebecca Hawley

*Parent

State Interagency Coordinating Council on Early Intervention
Meeting Day Two
Minutes
Thursday, October 21, 2016
9:00 a.m. – 1:00 p.m.
WestEd Capitol Room

Dr. Marie Kanne Poulsen called the meeting to order at 8:59 a.m.

Introductions and Roll Call were conducted.

Dr. Poulsen expressed gratitude to the Council members, community representatives, and the Department of Developmental Services (DDS) support staff for their effort and time spent arranging the logistics to attend the Interagency Coordinating Council (ICC). Laurie Jordan, Community Representative, shared the photograph displayed during the introduction. Dr. Poulsen recommended that the group share photographs of children and families with Early Start.

The Council reviewed the agenda, which was approved without amendments.

Dr. Poulsen announced that Fernando Gomez submitted his resignation from the ICC, and will be honored at today's meeting for the contributions he has made to the Council, and to children and families in California.

Michelle Oliver presented the committee report for Improving State Systems on behalf of Fran Chasen, Committee Chairperson. The committee voted to move the issue of natural environments and insurance to the ICC for further discussion and determination.

The Council agreed that parent input is a major issue and suggested that two (2) surveys should be conducted on the following topics:

1. Foster care, and reaching out to Part C and Early Start Managers to inquire how the regional centers are handling the delivery of services; and,
2. Gather data on infants and toddlers who qualify for early intervention services that received services and funding.

Public and parent input was received at 10:00 a.m. A parent representative shared that their child received services through the family's insurance and stated that there are no in-home providers through private insurance companies, as most providers only accept regional center funding. The parent representative mentioned the difficulty in accessing services through the private insurance.

At the previous meeting July 21-22, 2016, Nancy Sager, from the California Department of Education (CDE), Special Programs, presented an overview of the Parent Links program. The Parent Links is a grant-funded program that provides a parent-to-parent support network and referral source for parents with Deaf or Hard of Hearing (DHH) infants or toddlers.

A request was made at the July meeting for the ICC to make a recommendation to DDS on funding the Parent Links program. The ICC voted to approve a letter to be written by the Council to DDS, supporting the Parent Links concept, with funding separate from the FRCs.

Leanne Wheeler, chairperson, presented the committee report for Communication and Outreach. The committee addressed four (4) priority areas. The committee mentioned moving the action items forward to the ICC:

1. Finalize the dissemination plan for TaM and develop an introduction letter from the ICC by January 2017.
2. Disseminate the plan at different levels such as: LEAs, regional centers, stakeholders.
3. Discuss how the letter and training module will work at their levels.
4. Post the resources on websites, with the goal to disseminate information on a continuous basis.

A motion was made to put a dissemination plan and letter together for the committee to work on for the January 2017 meeting.

A vote was made to approve the 2017 ICC meeting dates. The January 2017 meeting will be held in Los Angeles.

Dr. Poulsen announced that the *Guidelines for Evidence-Based Infant-Toddler Social and Emotional Assessment and Screening* is still under administrative review at DDS and will soon be posted to the Early Start Neighborhood.

A recommendation was made for the members to send an email to DDS staff with alternate language to replace the term "surveillance."

DDS is in the process of making revisions and updates to the Department website.

Linda Landry, from the Family Resource Centers Network of California (FRCNCA), gave the following report:

The Family Resource Centers Network of California (FRCNCA) represents the 47 Family Resource Centers (FRCs) with a Steering Committee member from each of the 9 regions that meet monthly via conference call.

Outreach and collaboration activities included participation at the University of California, Davis Center for Excellence in Developmental Disabilities (CEDD) Advisory Committee, the UCLA Tarjan Center University Center for Excellence in Developmental Disability Consumer Advisory Committee, Lanterman Coalition, California Network of Family Strengthening/Support Networks Training and Technical Assistance Collaborative, California Standards for Family Strengthening & Support Committee, and the Arc of California Board of Directors, California Family Strengthening Roundtable Steering Committee, State Interagency Team Home Visiting Planning Group and the Home Visiting Summit.

The FRCNCA has participated in the California Employment Consortium for Youth and Young Adults with Intellectual and Other Developmental Disabilities (CECY) (pronounced SEE SEE) since inception. FRCNCA representatives provide CECY members with information on the roles of the Family Resource Centers and the family perspective on transition to work and post-secondary education. While the original grant period has been completed, CECY activities will continue under a one year no-cost extension.

FRCNCA Representatives are participating in CAPTAIN (CA Autism Professional Training and Information Network) which has a goal to identify and develop a cadre of staff with enhanced knowledge about autism and evidence based practices across California and to develop local multi-agency collaborations between SELPAs, Regional Centers and Family Resource Centers. Statewide, 400 designated participants who have met specific criteria, have become part of the CAPTAIN Cadre. More information is available at www.captain.ca.gov. Additional state and federally funded parent organization representatives have been added as a part of additional funds awarded to the University of California, Davis CEDD through seventeen FRCs across the state are participating in the CaPROMISE grant. The California PROMISE Initiative (CaPROMISE) represents the opportunity for multiple organizations, working in partnership, to provide a coordinated set of services and supports to child SSI recipients ages 14-16 and their families, and is designed to increase financial self-sufficiency. Participants include the CA Department of Rehabilitation, in partnership with several other state departments, eighteen local education agencies (LEAs) and San Diego State University's Interwork Institute. CaPROMISE FRCs have received training in Person Driven Planning, Motivational Interviewing and Social Security. The FRC members support the Career Service Coordinators in engaging with identified families and locating resources that support their effort. September 14 -15, the 3rd CaPROMISE FRC Institute was held in San Diego. FRC staff received training and updates on The ABLE Act (H.R. 647/S. 313), federal legislation that aims to ease financial strains faced by individuals with disabilities by making tax-free savings accounts available to cover qualified expenses such as education and housing, <https://www.able-now.com/?qclid=CN2L76r66c8CFReSfgodePoK3A>. THE WORK FORCE INNOVATION AND OPPORTUNITY ACT/WIOA is designed to strengthen and improve our nation's public workforce system and help get Americans, including youth and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers. Presentation by a Partners in Policy Making graduate on independence, self-determination and real work, and the Arc, FRCNCA, Family Voices, California People First and CA Family Empowerment Center collaborative effort funded by the State Council on Developmental Disabilities. A review and an activity was presented on assisting in facilitating a Person Driven Planning Meeting using visual note taking. More information is available at www.CaPROMISE.org. FRC Steering Committee Members and FRC staff attended all four of the Disparity Hearings, providing the parent perspective, and supporting families to attend. The largest hearing was held in Los Angeles with 168 in attendance. DDS requested that FRCNCA distribute the information on the hearings. During all four hearings, the Promotora Project at Lanterman's Koch Young's Resource Center was highlighted by several regional centers. On October 14th, the FRCNCA, with FRCnLAC (hosted in Los Angeles),

hosted a webinar with Rose Castillo-Chacana from Koch Young Resource Center. Also, the manager of the Promotora Program presented to 40 attendees in person and on the conference line.

Through Early Start Plus, 44 participants from 27 Early Start Plus FRCs received a full day of training on insurance information offered by Karen Fessel; one held in Sacramento and one in San Diego. FRCs will be able to use this Train the Trainers Workshop to enhance their array of trainings for families in their community to become comfortable with the resources and make connections with insurance companies' customer service.

The Early Start Plus Members Only webpage on the FRCNCA.org website continues to be updated on a regular basis with information to assist FRCs in the implementation of Early Start Plus. Early Start Plus also continues with webinars, semi-monthly conference calls, as well as one to one technical assistance.

The FRCNCA continues to seek additional funding sources to maintain the coordination of the FRCNCA.

Sheila Self presented the California Department of Education (CDE) Report. Dissemination materials were sent to the Special Education Local Plan Areas (SELPA) Directors regarding the State Systemic Improvement Plan (SSIP) process, including CDE and special education activities. CDE is finalizing all monitoring with the Local Education Agencies (LEA), and is continuing to work on the CDE work plan, in collaboration with DDS. DDS was invited to conduct a presentation regarding the SSIP process at the SELPA Directors meeting in December 2016.

Mary Sheppard presented the Department of Social Services (DSS) report. First 5 developed the Alliance for Children's Rights (ACR). ACR created a comprehensive tool to track the development of the children. This tracking tool was created for parents, FRCs, and providers. A representative from ACR will present the tracking tool at the upcoming ICC meeting in January 2017. The Council voted to endorse the comprehensive tracking tool, following the presentation.

Sharon DeRego presented the DDS report. The SSIP is in the process of implementation for the five regional centers in Cohort 1. The regional centers are moving forward with their local implementation teams (LIT), TaM resources, and engaging their local communities. DDS is in the process of preparing for Cohort 2, next year.

There were no California Health and Human Services Agency updates to report at this time.

Leanne Wheeler presented the Homeless Children report for CDE. A letter was disseminated regarding children ages birth to 21 years, with a paragraph regarding children ages birth to five and the importance of early education. CDE, Head Start, and Early Head Start are working in collaboration to draft an article on Bridges, an e-journal, with an expected completion date of Spring 2017. Additionally, Leanne Wheeler reported there are issues related to homeless children ages birth to five because, unless they are connected to

a school or the County Office of Education, it is difficult to accurately capture their whereabouts.

Mary Watanabe presented the Department of Managed Health Care (DMHC) report. With the implementation of the Mental Health Parity and Addiction Equity Act (MHPEA), the Act requires health care service plans to offer coverage for mental health or substance abuse disorders, with the same level of benefits offered for general medical treatment. DMHC stated there are inaccuracies with provider directories, and the Department is working to improve the accuracy in locating providers in the directories.

There were no Department of Health Care Services (DHCS) updates to report at this time.

Richard Olney presented the Department of Public Health (DPH) report. Richard Olney shared that a meeting was held in July 2016 at the Center for Family Health, which discussed the Zika virus and providing health care services to pregnant woman. There were over 300 Zika virus infections, and among the 300 individuals infected, 40 women gave birth to children who had birth defects. It appears that out of the 40 pregnant women, two (2) infants were born with birth defects, associated with the Zika virus.

There is a monitoring program at the Center for Family Health for tracking birth defects. Some children are in need of services, and are referred to the California Children Services. The Center for Family Health is expanding newborn screening to prevent complications and improve child outcomes. The screening was improved as two (2) genetic diseases were added.

The Council discussed the Individualized Family Services Plan (IFSP) Training Tool. In Santa Clara County, the Professional Learning Communities (PLC) Smart Project was developed to address social emotional outcomes and support families. At the PLC meetings, there are eight (8) groups that work on different goals and embedded into Early Start meetings and regional meetings, where insight and data are shared from caseloads and randomly selected IFSPs.

Concluding the meeting, the Council expressed their appreciation for Fernando Gomez's contributions to the ICC.

Meeting adjourned at 12:32 pm.

MEMBERS PRESENT

Marie Kanne Poulsen

Douglas Erber*

Rachelle Arizmendi

Michelle Dove

Jim Knight (for Nancy Bargmann)

Sandra Gallardo (via conference call)

Kimberly Johnson

Richard Olney* (via conference call)

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Yvette Baptiste*
Matt Chesnut
Toni Doman* (via conference call)
Susan Graham*
Lucero Irizarry
Laurie Jordan*
Linda Landry*
Michelle Oliver
Celina Oppus*
Tara Sisemore-Hester
Julie Widman*
Kelly Young*
Gabrielle Zadra*

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Maurine Ballard-Rosa
Fran Chasen
Wanda Davis
Jennifer Griffin*
Rachel Hagans

Patsy Hampton
Kat Lowrance*
Mara McGrath*
Robin Millar
Marty Omoto
Kristine Pilkington
Patricia Salcedo*
Debbie Sarmento*
Sherry Torok
Mark Wild*

OTHERS PRESENT

Christina Johnson
Angela McGuire
Virginia Reynolds
Arlene Ortiz
Susan Ducore
Rebecca Hawley
Kathy Brian

*Parent

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