

**WELFARE AND INSTITUTION CODE §4731 COMPLAINT FORM
INVESTIGATION REQUEST
DS 255 (New 8/2007) (Electronic Version)**

A consumer, or any representative, acting on behalf of any consumer or consumers, may file a W&I Code Section 4731 complaint against a regional center, developmental center, or any private service provider receiving Lanterman Act funds. This form is voluntary and may be used as guidance in writing your complaint letter.

Name of Person filing Complaint	Relationship to Consumer	Telephone Number
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Address (Mailing Address)	(City)	(State)	(Zip)
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Name of Consumer	Birth Date (Month, Date, Year)
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Regional Center/Developmental Center

Describe your complaint including the following as applicable: (a written statement may be attached or used instead of the form)

- A statement of facts upon which the alleged rights violation is based;
 - The party allegedly responsible;
 - A proposed solution to the problem.
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Submit your complaint to the Director of the regional center or developmental center from which you or the consumer receives services.

Signature

Date

*Confidential Client Information
W & I Code, 4514 and 5328*