# SSIP - PHASE II



## Agenda

#### State Systemic Improvement Plan Task Force Agenda

Date: Tues, December 1, 2015 Time: 10:00 a.m. – 4:00 p.m. Location: WestEd, 1000 G Street,

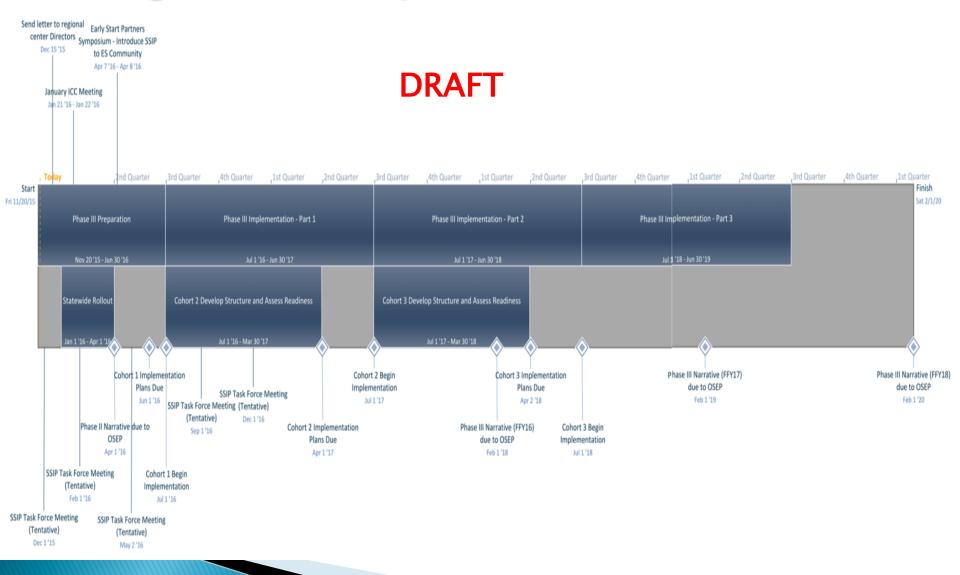
Sacramento, CA 95814

Purpose of the meeting: Complete and submit final drafts of the Plan Development Worksheets.

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AGENDA ITEMS	RESPONSIBILITY
10:00 a.m. – Welcome and Introductions	All
10:10 a.m. – Review Agenda	Sharon DeRego, DDS
10:20 a.m. – Workgroup Chair Report-Out	Workgroup Chairs
10:40 a.m. – Review and Discuss Long-Term Implementation Plan and Timeline	
Continue discussing implementation plan and timeline, or break into Workgroups to finalize Plan Development Worksheets	All
<ul> <li>12:30 p.m. – Improvement Strategy Development Workgroups</li> <li>Finalize Plan Development Worksheets</li> </ul>	· ···
2:00 p.m. – Plan Development Worksheet Review     Group to finalize Implementation Plan	
3:30 p.m. – Planning for Next Year	Jennifer Teykaerts, DDS

# Workgroup Chair Reports

## Long-Term Implementation Timeline

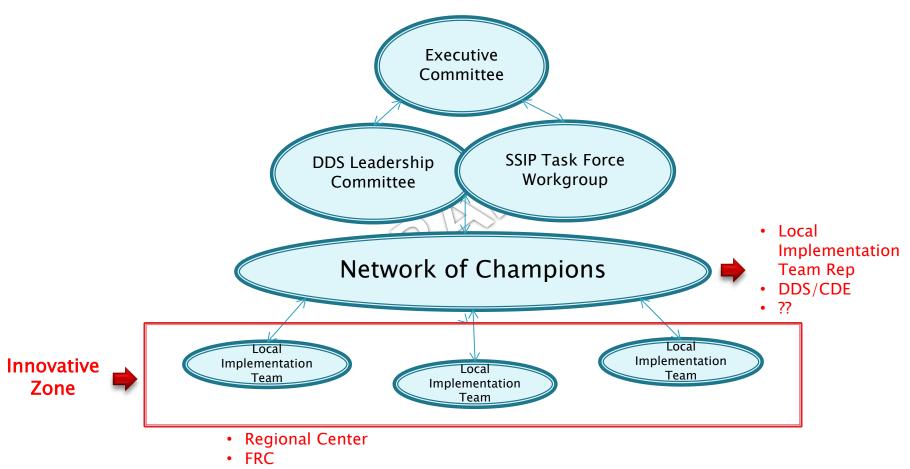


#### Communication and Outreach Plan

- Letter to regional centers, LEAs, FRCs, ARCA
  - > Target date for dissemination: mid- to late-December
- Calendar of outreach opportunities
  - Meetings, conferences, etc.
- Statewide rollout
  - > Reaching all RCs, FRCs, LEAs
  - ➤ Target dates: Jan/Feb April 2016
- Boilerplate presentation and handout

DEPARTMENT OF DEVELOPMENTAL SERVICES
SSIP Task Force

# SSIP Implementation Organizational Structure



- SELPA
- Other partners

#### **Executive Committee**

Purpose: Provide guidance, approve decisions, review implementation work products of DDS Leadership Committee and SSIP Task Force Workgroup

#### DDS members:

Jim Knight, Assistant Deputy Director Community Services Division

Sharon DeRego, Manager Monitoring and Family Services Branch

JoEllen Fletcher, Chief Early Start & Health Services Section

Other members: Members from Regional Center Innovative Zones, WestEd Representatives

#### **DDS Leadership Committee**

Purpose: Oversee the statewide process and ensure that timelines and deliverables are met; identify any statewide systems issues as they arise and problem solve across system; advise and provide support to Executive Committee and SSIP Task Force Workgroup.

Meeting Facilitators: Jennifer Teykaerts and Karla Lannon

Members: JoEllen Fletcher, Erin Paulsen, Jonathan Hill, Elise Parnes, Emily Woolford, Jennifer Teykearts, Karla Lannon, Sharon DeRego, Andrew Cavagnaro, Alise Paillard, Virginia Reynolds

SSIP Task Force Workgroup

Purpose: Be the voice of the organizations they represent, provide guidance, feedback and work deliverables.

Facilitators: Jennifer Teykaerts and Karla Lannon

Members: SSIP Task Force Members

## SSIP Task Force Workgroup Scope of Work and Responsibility

- Provide input on SSIP Phase II deliverables
- Identify strategies to ensure SSIP Phase II deliverables are implemented at the local level
- Recommend a Plan to the State that meets OSEP specifications

#### Regional Center Innovative Zones

Purpose: Oversee the SSIP roll out process at Regional Center catchment area level working with Local Implementation Team members; identify SSIP strategies and deliverables to be met at the local level; identify any systems issues at the local level and help problem solve; share roll out process and strategies with other Regional Center Innovative Zones; and participate in Executive Committee conference calls.

Members: Members of Regional Center Innovative Zones

### Regional Center Innovative Zones Scope of Work and Responsibility

- Oversee SSIP roll out in their Regional Center Innovative Zone
- Identify members of Local Implementation Teams and coordinate meetings
- Identify any systems issues at the local level as they arise and problem solve across system
- Identify strategies to ensure SSIP Phase II deliverables are implemented at the local level
- Work with other Regional Center Innovative Zones to share strategies and lessons learned

#### **Local Implementation Teams**

Purpose: Implement the SSIP roll out process at the local level; collaborate with Local Implementation Team members to ensure that SSIP strategies and deliverables are implemented and are timely; identify any systems issues at the local level and problem solve.

Members: Regional Center Early Start staff; Local Education Agency staff; Family Resource Center staff and others TBD.

### Local Implementation Teams Scope of Work and Responsibility

- Coordinate and implement the SSIP roll out process at the local level
- Collaborate with members of Local Implementation Team members to ensure Regional Center Innovative Zone SSIP strategies and deliverables are implemented at the local level and are timely
- Identify any systems issues at the local level and work with Regional Center Innovative Zone to problem solve