

**EARLY START MONITORING REPORT SUMMARY  
VALLEY MOUNTAIN REGIONAL CENTER**

DATE OF REVIEW: JULY 9-12, 2018  
FINAL REPORT DATE: DECEMBER 27, 2018

ITEMS AT 100% COMPLIANCE				
	REQUIREMENT	RECORDS IN COMPLIANCE	TOTAL RECORDS REVIEWED	COMPLIANCE PERCENTAGE
R2	Initial evaluation determined the infant's or toddler's level of functioning in all five developmental domains, including hearing, vision, and health.  34 Code of Federal Regulations (CFR), §303.21(a)(1) and 34 CFR, §303.321	40	40	100%
R4	Written notice of the Individualized Family Service Plan (IFSP) meeting.  34 CFR, §303.342(d)(2)	40	40	100%
R7	The IFSP must include the frequency and length of each session for all early intervention services.  34 CFR, §303.344(d)	40	40	100%
R8	Early intervention services are provided in the natural environment or the IFSP contains an appropriate justification when services are not provided in a natural environment.  34 CFR, §303.344(d)(1)(ii)	40	40	100%
T1	The IFSP must include transition steps and services.  34 CFR, §303.209(d) & (e); 34 CFR, §303.344(h)(1) & (2)	40	40	100%

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**CLEARED FINDINGS**

Findings cleared prior to the issuance of the report. No further action is required.

REQUIREMENT		ORIGINAL RECORDS IN COMPLIANCE	TOTAL RECORDS REVIEWED	ORIGINAL COMPLIANCE PERCENTAGE	SUBSEQUENT RECORDS IN COMPLIANCE	TOTAL SUBSEQUENT RECORDS REVIEWED	SUBSEQUENT COMPLIANCE PERCENTAGE	PRONG 1 (CHILD-SPECIFIC)		PRONG 2 (SYSTEMIC)	
								CLEARED	OUTSTANDING	CLEARED	OUTSTANDING
R1	Obtained written parental consent for evaluation/assessment. 34 CFR, §303.321(a) and 34 CFR, §303.420(a)(2)	39	40	97.50%	3	3	100%	X		X	
R3	Initial assessment for service planning identified unique strengths and service needs in all five developmental domains, including hearing, vision, and health, prior to the initial IFSP. 34 CFR, §303.21(a)(1) and 34 CFR, §303.321	38	40	95.00%	3	3	100%	X		X	
R5	Initial IFSP meeting must be conducted within the 45-day timeline. 34 CFR, §303.342(a)	38	40	95.00%	3	3	100%	X		X	
T2	Timely referral to Local Educational Agency (LEA). 34 CFR, §303.209(b) and 34 CFR, §303.401(d)	39	40	97.50%	3	3	100%	X		X	

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T3	Transition Conference occurred in a timely manner. 34 CFR, §303.209(c)(1)	39	40	97.50%	3	3	100%	X		X	
T4	The LEA was invited to the transition conference. 34 CFR, §303.209(c)(1)	39	40	97.50%	3	3	100%	X		X	

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**NONCOMPLIANCE**

Valley Mountain Regional Center must clear findings on both the child-specific and systemic levels as soon as possible but no later than one year from the final report date.

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					CLEARED	OUTSTANDING	CLEARED	OUTSTANDING
R6	Timely provision of services. [45 days of signed IFSP]  34 CFR, §303.344(f)(1)	36	40	90.00%		X		X

Key:

R- "Regular" corresponds to the Regular Review Tool item, followed by the number of the Regular Review Tool item (ex. - R1 refers to the Regular Review Tool item number 1).

T- "Transition" corresponds to the Transition Review Tool item, followed by the number of the Transition Review Tool item (ex. - T3 refers to the Transition Review Tool item number 3).

O- "Other" refers to an additional finding not included in the Regular or Transition review tools.

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**RECOMMENDATIONS**

1. During the monitoring review, the Department of Developmental Services (DDS) reviewed several records that contained documentation that the referral was closed the same or next day, when a parent did not show for an appointment or did not return a phone message. After reviewing additional documentation, many of the records contained documented exceptional family circumstances. DDS recommends Valley Mountain Regional Center (VMRC) re-evaluate their current practice of closing these records, and re-train staff in properly documenting the date of referral and exceptional family circumstances, when appropriate.
2. In addition, many of the transition plans reviewed were noted to contain generic or canned language in the area of transition steps and services. Many plans contained similar information with minimal individualized steps and services. Furthermore, some of the plans were missing LEA input about Part B services when the LEA was not in attendance. DDS was able to gather enough information through reviewing the IFSP and Transition Plan together to meet compliance. However, DDS recommends VMRC review and update the Transition Plan and re-train staff to ensure steps and services are comprehensive and individualized.