

California Department of Developmental Services
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes
Wednesday, April 12, 2017
1:30p.m.

Members In Attendance:

Kerri Gavin (SDC), Chair
Ingrid Oliver (HQ), Secretary
Renee Clark (PDC)
Shawna Gregg (PDC)
Maxine Tago (FDC)
Cindy White (SDC)

Guests:

Ebenezer Ampah (OHRAS)
George Mabanglo (OHRAS)
Nicole Patterson (OHRAS)

Absent:

Alice Lee (HQ- OHRAS), Vice Chair
Jason Scott (HQ)
Julia Edwards (HQ)

Kerri Gavin called the meeting to order at 1:34 p.m. and welcomed all members and guests. Introductions were made.

I. Approval March 2017 Minutes

- Kerri made the motion to accept the March meeting minutes, motion to accept seconded by Cindy. Minutes approved by unanimous vote. The minutes will be posted on the DAC page of the DDS website.

II. Sub-committee Reports

- **DAC By-Laws** – The proposed updated By-laws are at the Director's Office for review. Per Ebenezer, Director Nancy Bargmann has passed them on; they are either with Chief Deputy Director John Doyle or DDS's Office of Legal Affairs for review. Kerri expressed that the long process is delaying finalization of slide for the NEO and increasing membership.
- **Increase Employee Representation and DAC Membership** – No report, waiting for approval of By-laws and updated slides for NEO presentations. Maxine reported that she is aware of individuals interested in joining DAC.
- **Emergency Evacuation** – George reported that there is no update since their meeting with Tamara Rodriguez, Emergency Preparedness and Response Officer (HQ).

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- **NEO – Advertise DAC** – Maxine reported that they are waiting on approval of the By-laws. She will follow up with Robin regarding the slides and criteria for membership on DAC.
- **ADA Picnic** – No report.

III. Announcements
None

IV. Old Business

- **DAC By-Laws** –As reported above, the By-laws are still under review by the Director’s Office.
- **July ADA Picnic** – No update. Julia and Ingrid will meet prior to the next meeting.
- **CalHR Statewide Employee Survey Campaign** –No update this month.
- **Bring Your Child to Work Event at Headquarters** – Nicole reported that activities are being developed, and can be used at the ADA picnic as well. George reported that games include writing name using a mirror and tying shoes while wearing socks on hands.
- **Fundraising** – George reported that they are looking in raffle tickets and a lock box. Per Ebenezer, Robin has contacted Customer Support regarding procurement of a lock box. The current DAC funds are not locked. He will check to see if purchase of a lock box would be in OHRAS’s budget.

V. New Business
• None

VI. Open Agenda

- OHRAS has received membership applications, but we are waiting on the By-laws to review and process.

Meeting adjourned at 1:52 p.m.

Next Meeting: May 10, 2017

Respectfully submitted: Ingrid Oliver