

California Department of Developmental Services  
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes  
Wednesday, August 9, 2017  
1:30p.m.

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**Members In Attendance:**

Kerri Gavin (SDC), Chair  
Jason Scott (HQ)  
Maxine Tago (FDC)  
Julia Edwards (HQ)  
Cindy White (SDC)

**Guests:**

Ebenezer Ampah (OHRAS)  
George Mabanglo (OHRAS)

**Absent:**

Ingrid Oliver (HQ), Secretary  
Renee Clark (PDC)  
Shawna Gregg (PDC)

Kerri Gavin called the meeting to order at 1:36 p.m. and welcomed all members and guests. Introductions were made.

**I. Approval May, June, & July 2017 Minutes**

- Kerri made the motion to accept the May meeting minutes, motion to accept seconded by Julia. Minutes approved by unanimous vote. Kerri made the motion to accept the June meeting minutes, motion to accept seconded by Cindy. Minutes approved by unanimous vote. Kerri made the motion to accept the July meeting minutes, motion to accept seconded by Jason. Minutes approved by unanimous vote. The minutes for all three meetings will be posted on the DAC page of the DDS website.

**II. Sub-committee Reports**

- **DAC By-Laws** – No subcommittee report, refer to Old Business below for update.
- **Increase Employee Representation and DAC Membership** – No report
- **Emergency Evacuation** – No report
- **NEO – Advertise DAC** – No report
- **ADA Picnic** – No report

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**III. Announcements**

None

**IV. Old Business**

- **DAC By-Laws** – The committee reviewed the recommendations to the By-laws made by DDS legal and Ingrid, and several suggested edits where agreed upon. The suggested edits will be given to Ingrid for review and update, along with consideration of SDAC By-laws and the requirements of the Bagley Keene statutes.
- **July ADA Picnic Wrap Up** – DAC has received lots of positive feedback about the picnic activities. Members agreed it was a successful event.
- **Membership** – Ebenezer will draft a letter regarding DAC membership opportunities for Director Nancy Bargmann's signature.
- **Board Positions/Nominations** – Tabled until next meeting.

**V. New Business**

None

**VI. Open Agenda**

- Ebenezer will research to determine if other departments under Health & Human Services Agency have a budget for their DAC's in place.

Meeting adjourned at 2:32 p.m.

**Next Meeting:** September 13, 2017

Respectfully submitted: Julia Edwards/Ingrid Oliver