

California Department of Developmental Services
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes
Wednesday, September 14, 2016
1:30p.m.

Members In Attendance:

Kerri Gavin (SDC), Chair
Alice Lee (HQ- OHRAS), Vice Chair
Ingrid Oliver (HQ), Secretary
Nancy Britton (FDC)
Renee Clark (PDC)
Maxine Tago (FDC)

Guests:

Ebenezer Ampah, OHRAS (HQ)
George Mabanglo, OHRAS (HQ)
Robin Blackwell, OHRAS (HQ)

Absent:

Jason Scott (HQ)
Julia Edwards (HQ)
Catherine McCoy (HQ)
LaDonna Ross (HQ)

Absent (Director's Office Support):

Nicole Patterson, OHRAS Liaison (HQ - Support)

Kerri Gavin called the meeting to order at 1:35 p.m. and welcomed all members and guests.

I. Approval of August 2016 Minutes

- The August minutes were inadvertently not distributed to DAC members for review. They will be considered with September meeting minutes at the next meeting in October.

II. Sub-committee Reports

- Subcommittees tabled until further need/notice.

III. Announcements

- Alice reported that SDAC is accepting nominations for the co-chair position. She will forward the informational email.
- CalPERS is holding their annual Disability Awareness Fair on October 6th, and has invited DAC members. Ebenezer will make a request for DC DAC members to attend.

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IV. Old Business

- **Goals** - Robin reported that the OHRAS workforce analysis includes goals for DAC. A goal is to increase the employment of people with disabilities. Issue include employees not self-reporting and/or not having computer or email access to be able to complete the survey. At HQ, staff who have requested have designated employees to assist them in an evacuation, but not sure if this is the case at the DC's. Another goal can be to check with Health & Safety Officers at DC's and ensure this practice is put into place. Robin will email workforce analysis goals.
- **Chemical Sensitivity** – Kerri has not pursued an informational email yet. Alice has a copy of memo released by the Department of Social Services to their employees regarding the issue, and will forward it.
- **DAC Member Recruitment** – DAC has 5 new members. Ebenezer will forward names of new members to Kerri and Ingrid.
- **Continued DAC Membership** – Kerri requested that if members cannot attend a meeting, they email her and cc: Ingrid. Unexcused absences can lead to removal from the committee.

V. New Business

- **Disability Awareness Month** – Alice will distribute awareness posters that can be displayed at both HQ and the DC's. Ingrid suggested we forward information on activities other Departments are doing in October to the HQ list, such as the CalPERS fair. Alice will touch base with LaDonna regarding location of glasses.
- **DAC representative for reasonable accommodation policy reviews** – Robin oversees reasonable accommodation policy reviews, and will email policies from 2002 to Kerri. The policies for HQ and the DC's should be similar with adjustments specific to the locality, but many have not been updated for some time. Kerri requested this topic be carried over until next month for more discussion.

VI. Open Agenda

- Ingrid set up the DAC meetings for calendar year 2017, and requested Ebenezer forward the meeting request to new DAC members

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Meeting adjourned at 2:11 p.m.

Next Meeting: October 12, 2016

Respectfully submitted: Ingrid Oliver