

DC Closure Transition Definitions

Meet and Greet (M&G) *Formerly called the “Initial Provider Visit” at FDC*

A Meet & Greet (M&G) is the start of the transition process where a potential provider and an individual, or their family/representative, meet to see if a specific placement option could work. Any meetings between providers and individuals and/or their families should be reported and are tracked as M&G dates. M&Gs can occur at the Developmental Center (DC), at a possible home, or in community settings. Until an M&G is reported, an individual is not considered “in transition.”

Successful M&G

Once a provider says they can serve an individual and the individual and/or family/representative agree with that specific living option, it is considered to be a Successful M&G. The Successful M&G Date is the date the Regional Center (RC) reports to the Regional Resource Development Project (RRDP) that the provider and individual (or their family) agree on a placement option. A first M&G can also be a Successful M&G; there is no need to have two meetings if everyone is in agreement after the first visit.

Transition Planning Meeting (TPM) *Formerly called the “Transition Support Meeting” at SDC and FDC, and “Pre-Transition Review Meeting” at PDC.*

Once a *Successful M&G* has occurred, the Interdisciplinary Team (ID Team) must convene a TPM as soon as possible (for FDC and PDC, the TPM must be held within 30 days of the Successful M&G Date). A TPM is held to discuss, determine, document, and schedule specific activities necessary to support an individual’s transition to the community. TPM meetings are facilitated by the RRDP and include discussion of the type, frequency, and specific dates for cross-training opportunities and visits to the home and day program. The TPM shall include a **projected placement date** as well as a planned date for the Transition Review Meeting (TRM).

After an initial TPM is held, additional transition meetings may occur (as many as necessary) to address any changing conditions or new issues raised by the ID Team.

At the initial TPM, the ID Team will develop:

- An Individual Health Transition Plan (IHTP) for all individuals. The IHTP provides specific information on how an individual’s health needs will be met and the health transition services to be provided, such as occupational therapy, respiratory therapy and other specialized health procedures.
- A Specialized Behavior and Safety Plan for individuals, as needed, to assist new service providers in understanding the specific needs of an individual and to assure any needed behavioral supports are adequately provided in the new setting. For individuals who have significant behavioral support needs—such as rights restrictions, the use of highly restrictive methods (including psychoactive medications), or who may exhibit unsafe behavior in the community that is otherwise currently managed by the environment, services, or supports in the DC—the ID Team will develop or revise behavior support plans to include components related to the identified client safety needs. These plans constitute the Specialized Behavior and Safety Plan.
- An Individual Health Care Plan (IHCP) for individuals who are identified to move to an Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN). The IHCP identifies and documents how health care and support needs will be provided and also indicates the appropriateness of placement in an ARFPSHN.

Transition Review Meeting (TRM) *Formerly called the “Confirmation Conference” at SDC*

The TRM is held at the conclusion of the transition planning process to review and finalize the IHTP, ensure all members of the ID Team are satisfied that transition activities outlined at the TPM have been implemented and confirm the final move date. The TRM occurs no less than 15 days prior to the planned move date.