

**Frank D. Lanterman Regional Center  
2018 Performance Plan**

Goal	Objectives
1. Decrease the number of Lanterman clients residing in Institutional settings or Out-of-State	A. Develop 2 new individualized living options for clients moving into the community from the developmental centers, IMD's or Out-of-State. <b>Point Person – Karen Ingram</b>
	B. Assist 4 previously identified clients to move into the community through the Community Placement Plan. <b>Point Person- Enrique Roman</b>
2. Maintain the percentage of children residing with families at 99%.	A. Provide technical assistance and support to ensure continued operation of support groups. <b>Point Person-Rose Chacana</b>
	B. Provide Peer Support Partners at critical life transitions for all families requesting such assistance. <b>Point Person: Rose Chacana</b>
	C. Increase users of the multi-media resource library by 200 individuals. <b>Point Person: Rose Chacana</b>
	D. Provide Service Coordination and Advocacy Training (SCAT) for all eligible parents who request it to improve their ability to advocate for their child.  <b>Point Person-Rose Chacana</b>

Goal	Objectives
3. Increase the number of adults residing in home settings.	<p>A. Promote FHA utilization with Service Coordination and families by conducting two trainings.  <b>Point Person – Karen Ingram</b></p> <hr/> <p>B. Partner with affordable housing developers to explore the possibility of setting aside units for LRC clients and families.  <b>Point Person – Karen Ingram</b></p>
4. Minimize the number of minors living in facilities serving more than 6 clients.	<p>A. Annually review service needs of each child residing in a facility serving more than 6 clients to determine the appropriateness of an alternative living option.  <b>Point Person- Enrique Roman</b></p>
5. Minimize the number of adults living in facilities serving more than 6 clients.	<p>A. Identify clients living in large facilities, evaluate their needs for level of service/care and transition those for whom it is appropriate to a more appropriate environment.  <b>Point Person – Enrique Roman</b></p>
6. Increase the number of adults who are employed.	<p>A. Work collaboratively with SELPAs, Department of Rehabilitation, and supported employment providers to ensure that clients transition from school to work. Participate in transition fairs.  <b>Point Person – Karen Ingram</b></p>
	<p>A. Conduct training of SCs to help them promote employment for clients at day and work activity programs.  <b>Point Person –Karen Ingram</b></p>

Goal	Objectives
	<p>C. Promote and track the utilization of paid internships.  <b>Point Person – Karen Ingram</b></p>
<p>7. Increase the number of adults who earn minimum wage or higher.</p>	<p>A. Increase number of clients receiving minimum wage or higher and track via the CDER. <b>Point Person: Karen Ingram</b></p>
	<p>B. Promote movement of clients from Work Activity Programs and Group Supported Employment to Individual Supported Employment.  <b>Point Person – Karen Ingram</b></p>
<p>8. Ensure that all clients have access to appropriate medical (including dental and vision) care.</p>	<p>A. Coordinate comprehensive health assessments for adults and children who are otherwise unable to access primary medical care.  <b>Point Person-Gwen Jordan</b></p>
	<p>B. Conduct 3 Reproductive Health and Self Advocacy (RHSA) training programs.  <b>Point Person-Maureen Wilson</b></p>
	<p>C. Promote good oral health by continuation of screenings, education of caregivers and clients, and referral to dental professionals.  <b>Point Person-Gwen Jordan</b></p>

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	D. Identify two community based providers to increase psychiatric services for our clients. . <b>Point Person-Gwen Jordan</b>
	E. Work with LA Care and HealthNet to ensure that clients enrolled in health plan are receiving the needed services. <b>Point Person-Gwen Jordan</b>
9. Minimize the incidence of abuse of regional center clients.	A. Conduct annual training of service providers on responsibilities related to client rights and mandated abuse reporting. <b>Point Person-Maureen Wilson</b>
	B. Review all Special Incident Reports and ensure appropriate follow up on abuse issues. <b>Point Person- Enrique Roman</b>
	C. Conduct four training programs focused on personal safety and on sexual abuse and exploitation risk reduction. <b>Point Person-Maureen Wilson</b>
10. Evaluate adults receiving only case management.	A. By ethnicity, identify clients from 2016 Disparity Data. Conduct audit/document review of the identified cases. Once the audits have been completed, analyze the audit results and develop a plan of action. <b>Point Person- Enrique Roman</b>
11. Provide a translated IPP to those who request it.	A. Track IPP translation requests and completed IPP translations by language. <b>Point Person- Enrique Roman</b>

Goal	Objectives
12. Total annual per capita Purchase of Service expenditures by primary language (for primary languages chosen by 100 or more consumers only)	A. Establish baseline data for future planning purposes.
13. Document number and percentage of clients, ages 16-64 with earned income.	<p>A To obtain this information the following tasks will be completed:</p> <ul style="list-style-type: none"> <li>• Service Coordinators will be trained to complete employment information on the CDER and in the IPP.</li> <li>• The Employment Specialist will work with Service Providers to ensure they report client earnings and job related information.</li> <li>• The Employment Specialist will conduct regular meetings with Service Coordinators regarding the importance of reporting accurate employment information for their clients.</li> <li>• The Employment Specialist will conduct at least two trainings for families to promote Employment for their family members.</li> <li>• The Employment Specialist will review reports received from EDD, DDS and other sources to assist in the reporting of information.</li> </ul> <p><b>Point Person: Karen Ingram</b></p>
14. Document annual wages for clients ages 16-64.	<p>A. See Objectives under Goal #13.</p> <p><b>Point Person: Karen Ingram</b></p>

Goal	Objectives
15. Document annual earnings of clients ages 16-64 compared to people with all disabilities in CA.	A. See Objectives under Goal #13. <b>Point Person: Karen Ingram</b>
16. Document number of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program.	A. Employment Specialist to collect and maintain database to track information. <b>Point Person: Karen Ingram</b>
17. Document percentage of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program.	A. Employment Specialist to collect and maintain database to track information. <b>Point Person: Karen Ingram</b>
18. Document average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the prior fiscal year.	A. Employment Specialist to collect and maintain database to track information. <b>Point Person: Karen Ingram</b>
19. Average wages and hours worked for adults engaged in competitive, integrated employment, on behalf of whom incentive payments have been made.	A. Employment Specialist to collect and maintain database to track information. <b>Point Person: Karen Ingram</b>
20. Total number of \$1000, \$1250 and \$1500 incentive payments made for the fiscal year.	A. Employment Specialist to collect and maintain database to track information. <b>Point Person: Karen Ingram</b>

Goal	Objectives
21. Percentage of adults who reported having integrated employment as a goal in their IPP.	<p>A. Obtain information by use of the National Core Indicators (NCI) Survey – Yes/No/Don't Know : Individual has community employment as a goal in his/her IPP.</p> <p>B. Conduct audit of sample client files to confirm this information.</p> <p><b>Point Person: Karen Ingram</b></p>

### Goals Reflecting Compliance Outcomes

Goal	Objectives
A. Achieve an unqualified independent audit with no material findings	A. Continue to conduct regional center business in a manner consistent with generally accepted accounting principles. <b>Point Person-Patrick Aulicino</b>
B. Demonstrate substantial compliance with DDS fiscal audit.	A. Achieve an audit outcome with no first tier findings. <b>Point Person-Patrick Aulicino</b>
C. Project POS expenditures as reflected on SOAR within 10% of actuals as defined in DDS measurement methodology.	A. Review and refine, as appropriate, current strategies for developing accurate SOAR projections. <b>Point Person-Patrick Aulicino</b>
D. Operate within the center's OPS budget.	A. Operate within the center's allocation as specified in the contract with DDS. <b>Point Person-Patrick Aulicino</b>
E. Maintain certification to participate in Medicaid Waiver.	A. Review Medicaid Waiver audit report and ensure that all areas of identified follow-up have been addressed. <b>Point Person- Jocelyn Doucette.</b>
F. Demonstrate compliance with Vendor Audit Requirements per contract, Article III, Section 10.	A. Implement a vendor audit plan that identifies the types and numbers of vendors to be audited and that meets the targets established in the contract. <b>Point Person-Patrick Aulicino</b>



Goal	Objectives
G. Maintain current CDERs and Early Start Reports for all regional center clients.	A. For calendar year 2017, this compliance measure is on hold pending full implementation of the new Early Start Report (ESR).
H. Demonstrate compliance with timelines for completing Intake/assessment and IFSP development for clients age 0-3.	A. Continue requirement for completion of intake/assessment within 35 days to allow sufficient time for SC to develop IFSP. <b>Point Person – Enrique Roman</b>
I. Demonstrate compliance with timelines for intake/assessment for clients age 3 and above.	A. Maintain current procedures for intake and assessment of clients age 3 and above, assuring compliance with the 120-day assessment period. <b>Point Person- Enrique Roman</b>
J. Demonstrate compliance with requirements for IPP development as specified in W& I Code section 4646.5 (c)(3).	A. Conduct SC training addressing audit findings to ensure compliance with specific requirements of W&I Code 4646.5 (c)(3). <b>Point Person-Maureen Wilson</b>
	B. Continue supervisor review and internal audits, as necessary, to assess SC compliance with requirements of W&I Code section 4646.5 (c)(3). <b>Point Person- Enrique Roman</b>
K. Demonstrate compliance with Title 17 criteria for IFSP	A. Continue requirement for completion of intake/assessment within 35 days to allow sufficient time for SC to develop IFSP. ( <b>See goal H</b> )

Goal	Objectives
development as specified in "IFSP Review Criteria-2001."	<p>B. Continue supervisor review and internal audits as needed to ensure the IFSP is held within required timelines, location of services are identified, an explanation is noted when services are not in the natural environment and transition plans are present where applicable.</p> <p><b>Point Person – Enrique Roman</b></p>

## STATEMENT OF ASSURANCES

This is to assure that Frank D. Lanterman Regional Center Year 2018 Performance Contract was developed in accordance with the requirements specified in Welfare and Institutions Code (WIC) section 4629 and the Department of Developmental Services' (Department) Year 2018 Performance Contract Guidelines.

The performance contract was developed through a public process which included:

- Providing information, in an understandable form, to the community about regional center services and supports, including budget information and baseline data on services and supports and regional center operations [WIC 4629 (c)(B)(i)];
- Conducting a public meeting where participants can provide input on performance objectives and using focus groups or surveys to collect information from the community [WIC 4629 (c)(B)(ii)];
- Providing at least ten calendar days advance public notice of the date of the public meeting (guidelines); and,
- Circulating a draft of the performance objectives to the community for input prior to presentation at a regional center board meeting where additional public input will be taken and considered before adoption of the objectives [WIC 4629 (c)(B)(iii)].

Signature of RC Director:



Date:

November 7, 2017