

INLAND REGIONAL CENTER CALENDAR YEAR 2011 PERFORMANCE CONTRACT

(Performance Progress Tracked From January 2010 to September 2010)

Public Policy Performance Measures

Public Policy Measures	Plan of Action	Performance Progress
<p>1. IRC's performance goal is to decrease the number of its consumer caseload living in state developmental centers (SDCs)</p> <p>Report (A)</p>	<p><input checked="" type="checkbox"/> IRC will:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue working to develop needed community resources; <input checked="" type="checkbox"/> Continue participating in the Community Placement Plan and help consumers obtain appropriate community living options; <input checked="" type="checkbox"/> Continue making every effort to redirect placements from State Developmental Centers except where court ordered. 	<p><input checked="" type="checkbox"/> IRC has decreased the number of its case load in developmental centers from 94 consumers (1/1/10) to 86 consumers (9/1/10).</p> <p><input checked="" type="checkbox"/> This results in a reduction of 8 consumers being moved out of Developmental Centers.</p>
<p>2. IRC's performance goal is to increase the number of its minor consumers residing with families or in family-like settings.</p> <p>Report (B)</p>	<p><input checked="" type="checkbox"/> IRC will:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to develop and provide families with appropriate services and supports (both generic and IRC funded) to help maintain children in the family home or a family like setting. 	<p><input checked="" type="checkbox"/> IRC has provided families with appropriate services and supports to help maintain children in the family home. As a result, the number of children in the family home increased from 9,686 consumers (1/1/10) to 10,425 (9/1/10).</p> <p><input checked="" type="checkbox"/> This resulted as new consumers joined IRC.</p>
<p>3. IRC's performance goal is to increase the number of adults residing in home-like settings.*</p> <p>*Home-like setting s includes residing in independent living and supported living settings, as well as Adult Family Agency Homes and in the consumers' family homes.</p> <p>Report (C)</p>	<p><input checked="" type="checkbox"/> IRC will:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to partner with independent living and supported living providers, as well as Adult Family Agency, and family homes, and identify generic resources to ensure availability of supports for individuals seeking more independent living options. 	<p><input checked="" type="checkbox"/> IRC has increased the number of adults now residing in home-like settings from 8,630 (1/1/10) to 8,996 (9/1/10).</p> <p><input checked="" type="checkbox"/> This results in an increase of 366 more adults now residing in home-like settings.</p>

10/28/10 

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<p>4. IRC's performance goal is to decrease the number of minors living in facilities serving more than six (6) consumers.</p> <p>Report (H)</p>	<p><input checked="" type="checkbox"/> IRC will:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Seek additional avenues to work with State agencies in order to develop more residential resources with a vendored capacity of no more than six (6) consumers for medically fragile children. <input checked="" type="checkbox"/> Pursue start up resources to support this objective. <input checked="" type="checkbox"/> Continue identifying minors residing in facilities with a capacity of more than six (6) consumers who could transition into more home-like settings with additional supports and services. 	<p><input checked="" type="checkbox"/> From 1/1/10 to 9/1/10 IRC has had 20 medically fragile children in 2 facilities that serve 6 or more.</p> <p><input checked="" type="checkbox"/> IRC continues to work on developing additional resources for these medically fragile children so it can decrease the number of minors living in facilities serving 6 or more.</p>
<p>5. IRC's performance goal is to decrease the number of adults living in facilities serving more than 6 consumers</p> <p>Report (I)</p>	<p><input checked="" type="checkbox"/> IRC will:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue developing residential resources with a vendored capacity of not more than 6 consumers. <input checked="" type="checkbox"/> Continue restricting start-up funds to homes with a vendored capacity of no more than 4 consumers. <input checked="" type="checkbox"/> Continue identifying adults residing in facilities with a capacity of greater than 6 and developing plans to offer residential services with a capacity of less than 6 consumers. <input checked="" type="checkbox"/> Continue developing Adult Family Agency Home settings and monitor this residence code on a semi-annual basis. 	<p><input checked="" type="checkbox"/> IRC has decreased the number of adults residing in facilities serving 6 or more from 319 (1/1/10) to 299 (9/10/10).</p> <p><input checked="" type="checkbox"/> This results in a decrease of 20 adults living in facilities serving more than 6.</p>

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Compliance Measures

Compliance Measures	Plan of Action	Current Year Progress
1. IRC's performance goal is to have unqualified independent audits with no material finding(s).	<input checked="" type="checkbox"/> IRC will <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to maintain thorough internal controls and segregation of duties in accordance with recommended guidelines. <input checked="" type="checkbox"/> Continue to closely watch transactions to ensure compliance with the State Contract, applicable regulations, and generally accepted accounting procedures (GAAP). <input checked="" type="checkbox"/> Continue to maintain thorough documentation of transactions and adjustments. 	<input checked="" type="checkbox"/> IRC has followed its plan of action and the last independent audit was unqualified, with no material findings.
2. IRC's performance goal is to attain substantial compliance with Developmental Disability Services (DDS) fiscal audit.	<input checked="" type="checkbox"/> IRC will: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to maintain thorough internal controls and segregation of duties in accordance with recommended guidelines. <input checked="" type="checkbox"/> Continue to closely watch transactions to ensure compliance with the State Contract, applicable regulations, and generally accepted accounting procedures (GAAP). <input checked="" type="checkbox"/> Continue to maintain thorough documentation of transactions and adjustments. 	<input checked="" type="checkbox"/> IRC has followed its plan of action and the last DDS audit was unqualified, with no material findings.
3. IRC's performance goal is to maintain its high levels of accuracy in its Purchase of Service (POS) fiscal projections (based on February SOAR).	<input checked="" type="checkbox"/> IRC will: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to monitor POS expenditures trends and investigate any anomalies. <input checked="" type="checkbox"/> Continue to periodically review late bills estimate and outstanding authorizations for reasonableness. 	<input checked="" type="checkbox"/> IRC has maintained accurate POS fiscal projections (reports are available at the bi-monthly Board Meeting)
4. IRC's performance goal is to continue to operate within its OPS budget.	<input checked="" type="checkbox"/> IRC will: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to monitor Operations expenditures monthly and make adjustments as needed to discretionary 	<input checked="" type="checkbox"/> IRC has: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continued to operate within its OPS budget. (reports are available at the bi-monthly Board Meeting)

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Compliance Measures	Plan of Action	Current Year Progress
	spending.	
5. IRC's performance goal is to continue its Certification to participate in the Medicaid Waiver program.	<input checked="" type="checkbox"/> IRC will: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continuously monitor existing and potential Medicaid Waiver eligible cases for adherence to all Federal Mandates, regulatory standards and criteria. 	<input checked="" type="checkbox"/> IRC has: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Monitored existing and potential Medicaid Waiver eligible cases for adherence to all Federal Mandates, regulatory, standards and criteria, and Medicaid Waiver eligible consumers have increase from 7,638 (1/1/10) to 7,748 (9/1/10). <p>This results in an increase of 110 Medicaid Waiver eligible consumers.</p>
6. IRC's performance goal is continued compliance with Vendor Audit Requirements per contract, Article III, Section 10.	<input checked="" type="checkbox"/> IRC will: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to prioritize audits to be performed by program auditors to ensure meeting designated targets. 	<input checked="" type="checkbox"/> IRC has: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Prioritized audits to be performed by program auditors to ensure meeting designated targets.
7. CDER/ESR Currency (Report J)	<input checked="" type="checkbox"/> IRC will: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to monitor monthly reports to ensure all CDER/ESR documents are current. 	<input checked="" type="checkbox"/> Last year IRC had a 99.23% compliance in the currency of its CDER/ESR (10/1/09); <input checked="" type="checkbox"/> This year IRC has a 99.74% compliance in the currency of its CDER/ESR (9/1/10). <p>This results in a .54% increase in IRC's CDER/ESR (9/30/10)</p>

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Compliance Measures	Plan of Action	Current Year Progress
<p>8. Intake/Assessment time lines for consumers ages 3 and above</p> <p>Sheet (K)</p>	<p><input checked="" type="checkbox"/> IRC will:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to ensure that adequate staffing will be provided to meet timelines by reviewing the caseload ratio. <input checked="" type="checkbox"/> Continue to ensure that training of Intake personnel addresses the most efficient processes to meet stated time lines and will monitor by reviewing our training curriculum. <input checked="" type="checkbox"/> Continue to monitor computer statistical reports to ensure timelines are being met on a monthly basis by tracking all new Intakes. 	<p><input checked="" type="checkbox"/> IRC has:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> A 100% compliance rate on the assessment time lines as of September 1, 2010. <input checked="" type="checkbox"/> IRC continues to monitor the assessment procedures and maintain 100% compliance.
<p>9. IPP Development (WIC requirements)</p>	<p><input checked="" type="checkbox"/> IRC will:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to ensure that staff are updated on the Lanterman Act per Section 4646.5(c)(3) by means of at least one yearly staff development. <input checked="" type="checkbox"/> Provide Consumer Advisory Committee (CAC) members one training per year on Section 4646.5(c)(3). 	<p><input checked="" type="checkbox"/> IRC has:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Maintained compliance with the Welfare and Institutions Code (WIC) requirements. It continues to monitor the compliance procedures and work toward 100% compliance
<p>10: Individualized Family Service Plan (IFSP) Development (Title 17 requirements).</p>	<p><input checked="" type="checkbox"/> IRC will:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Continue to train Infant Service Coordinators on Individualized Family Service Plan (IFSP) development and review/update training curriculum annually; and <input checked="" type="checkbox"/> Continue to provide information on the IFSP to parents and service providers by giving out pamphlets on the IFSP process and have the parents acknowledge receipt by each initialing confirmation on signature page of IFSP. <input checked="" type="checkbox"/> Continue to ensure that the IFSP will be developed in the home, natural environment, or other appropriate environment, with a collaborative team of Early Intervention professionals by monitoring this activity in a monthly Early Start Report. 	<p><input checked="" type="checkbox"/> IRC has:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Maintained compliance in the Individualized Family Service Plan (IFSP) Development areas.

Original Signature
ENCLOSURE B 11/16/10

STATEMENT OF ASSURANCES

This is to assure that Inland Counties Regional Center Year 2011 Performance Contract was developed in accordance with the requirements specified in Welfare and Institutions Code section 4629 and the Department of Developmental Services' (DDS) Year 2011 Performance Contract Guidelines.

The performance contract was developed through a public process which included:

- Providing information, in an understandable form, to the community about regional center services and supports, including budget information and baseline data on services and supports and the regional center operations [WIC 4629 (c)(B)(i)]
- Holding at least one public meeting to solicit input on performance objectives and using focus groups or surveys to collect information from the community [WIC 4629 (c)(B)(ii)]
- Providing at least 10 calendar days advance public notice of the date(s) of the public meeting (DDS Guidelines)
- Circulating a draft to the community of the performance contract plan relative to the public policy and compliance outcomes identified in the DDS Performance Contract Guidelines, and any locally developed policy outcomes prior to presenting the contract to the regional center board for action [WIC 4629 (c)(B)(iii)]
- Providing an opportunity for additional public input and consideration of that input at the regional center board meeting prior to board action on the proposed performance contract [WIC 4629 (c)(B)(iii)]

Signature of RC Director:

Carol C. Fitzgibbons
Carol Fitzgibbons, Director
November 12, 2010

Date: