


**Department of Developmental Services (DDS)**  
**Consumer Advisory Committee (CAC)**

Meeting Minutes  
**February 21, 2018**

<b><u>Members Attended</u></b>	<b><u>Others Attended</u></b>
Deaka McClain	Timothy Schmitz
Rick Hodgkins	Ed Plon
Ryan Nelson	Keith Nelson
Esther Kelsey	Nicole Patterson
Matthew LaGrand	Jana Chapman-Plon
Kara Ponton	Elizabeth Mard
Yvonne Kluttz	Desiree Boykin
Sara Desumala	Jesse Padilla
<b><u>Members Absent</u></b>	
Lisa Utsey	



## CALL TO ORDER



Deaka McClain, Chairperson, called the meeting to order at 10:00am

- A. Everyone introduced themselves
- B. Conference call Ground Rules were reviewed
- C. The agenda was reviewed and no changes were made.  
**It was moved** (Ryan Nelson), **seconded** (Matthew LaGrand), **and carried to approve the agenda.**
- D. The minutes of the November 2017 CAC meeting were reviewed. **It was moved** (Rick Hodgkins), **seconded** (Ryan Nelson), **and carried to approve the minutes.**



### 1. EMPLOYMENT BLUEPRINT DOCUMENTS

Elizabeth Mard from DDS reviewed the Employment Blueprint document and Consumer Art Guidelines for the CIE Toolbox

- Elizabeth defined CIE (Competitive Integrated Employment)
- Members gave feedback on the document Written Guidance for Creating Local Partnership Agreements, a document designed to be given to people who are interested in CIE
- Everyone will review the documents on their own and send more feedback to Liz.
- Deaka appointed the following members to sit on an Employment Subcommittee:
  - Matthew
  - Ryan
  - Kara

## **2. CAC BY-LAWS**



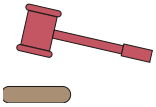
Nicole Patterson from DDS discussed the following proposed changes to the CAC By-Laws:

- Extending the officer terms to 2 years to give officers more of a chance to learn and grow considering the fact that we only have 2 in-person meetings per year.
  - This would start with the June CAC officer elections
  - Anyone terming out of the CAC in 2019 would only be able to serve 1 year and there would be a special election for that position.
  - Any officer who is elected for a 2-year term would not be able to serve in that same position again (1 term per office).
- The CAC has a membership total of 15. As of now 2 of those spots are for people who live at developmental centers. 13 spots are for people who live in the community.
  - Because the developmental centers are closing, we only need one of those spots to be held for a person who lives in a developmental center. This would bring the community membership up to 14.
  - This person could be in transition from the developmental center to the community.
  - Change language to “selected from people who have experience living in a developmental center”
- Members approved the proposed changes to the by-laws so it can come up for a final vote at the June meeting.
- In November, the entire CAC will review all of the by-laws.

## **3. CAC MEMBER CHECK-IN**



- Rick shared some current legislation regarding Universal Healthcare, employment, and IHSS. Rick planned to go his regional center CAC to talk about the DDS CAC, but had to cancel because of his eye surgery. He hopes to attend this year's Public Policy Conference.
- Deaka asked everyone to advocate against HR 620 (ADA lawsuits)



#### **4. END MEETING**

Deaka McClain, Chairperson, adjourned the meeting at 11:59am

**Next CAC meeting will be June 12-13, 2018 in Sacramento at the Crowne Plaza Hotel**