

## Home and Community-Based Services (HCBS) Rules CONCEPT FORM

Vendor number(s)	HJ2696, HJ2697
Primary regional center	Inland Regional Center
Service type(s)	Supported Employment Group and IP
Service code(s)	950, 952
Number of consumers currently serving and current staff to consumer ratio.	Current number of clients served is 70, and the ratio is 1:3
Have you or the organization you work with been a past recipient of HCBS Funding?	Yes
Please provide a brief description of the service/ setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules.	<b>Current Services:</b> In LTC's Supported Employment Program, group supported employment options are not currently customized based on the individual's needs, preferences and skills; the jobs are currently driven by the labor market. Access in the community is currently designed in a group setting, as opposed to individual community integration. This office currently has 27 groups and 0 clients placed in a CIE - IP setting. <b>Barriers:</b> Ongoing barriers to the existing and new services lie heavily on disparities in diversity that present a stigmatization and misconception of disability within a culture(s) coupled together with a fear of losing benefits, such as SSI/SSDI and medical benefits.
Identify which HCBS federal requirements this concept addresses that are currently out of compliance.	This concept addresses Federal requirements 1, 2, 4, and 5 that are not currently in compliance.
Narrative/description of the concept; include justification for the funding request and explain how the concept would achieve proposed outcomes.	LTC proposes the following in order to address Federal Requirements that are not currently in compliance, and/or to support new Person-Centered services that will be provided to fall into compliance. Barriers lie heavily on disparities in diversity that present a stigmatization and misconception of disability within a culture(s) coupled together with a fear of losing benefits, such as SSI/SSDI and medical benefits. LTC is requesting funds to hire: 1.) <b>Community Inclusion Specialist</b> <b>Responsibilities:</b> <ul style="list-style-type: none"> <li>• Work Incentive Planner/Employer Engagement</li> </ul> This individual would become certified as a Work Incentive Planner providing valuable supports to clients and their families addressing misconception/stigmatizations that prevent them from gaining independence and moving into

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	<p>CIE placements, this position will also address challenges with employer engagement.</p> <ul style="list-style-type: none"> <li>• Facilitate and monitor a focus/volunteer group - to assist with providing supports addressing the misconceptions/stigmatization and challenges with employer engagement. <ul style="list-style-type: none"> <li>• Interpretation/Translation of pertinent documents/forms</li> <li>• Monitoring Outcomes of placements based on community involvement, family/employer outreach, etc.</li> <li>• Assist with job development and IP/PIP job coaching</li> </ul> </li> </ul> <p><b>Funds for Credentialing a Benefits/Work Incentive Planner</b> to address existing disparities in diversity are being requested. As follow-up to the ACRE Training, <b>Funds for a Technical Assistance Consultant</b> to address the next training phase that pertains to the Discovery portion of Customized Employment. <b>2 full time bilingual Staff- dual responsibilities - Job Developer/IP job coaches</b> would assist with Customized Employment career exploration, placements, long term supports and Quality Control. These positions will support the Customized Employment services. LTC is <b>requesting funds for 4 Transit Vans, 1 van</b> would support the Community Inclusion Specialist whose primary responsibilities would be in the community. <b>3 vans</b> to support the Customized Employment Services. Discovery (1 van ) and Career Exploration (2-vans) services require staff to be out in the community providing services and supports to the clients. With long term supports and quality control visits to follow. To ensure safeguarding of clients' personal records and HIPAA information, and to ensure client safety, <b>funds to hire a temporary data entry clerk that will computerize LTC's client files.</b> LTC has 70 files that need to be computerized. This will enhance client safety in the community, increase safeguarding personal client information, and enhance client community awareness. The last component would be <b>funds for Tablets and an Annual Remote Device Data Plan;</b> this would assist with safeguarding personal client information and provide Case Managers and direct care staff with immediate access to pertinent emergency contact/medical information while increasing safety measures. These would also allow person-centered activity for the clients, they could express themselves by utilizing these to select safety meeting topics, manage their own attendance logs, and it will assist in enhancing their community awareness.</p>
Please describe your person-	To receive direct input from clients LTC is utilizing an

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centered approach <sup>1</sup> in the concept development process; how did you involve the individuals for whom you provide services?	assessment that addresses client preferences. In addition, clients, parents and other stakeholders are members of the Strategic Planning Committee and participate in establishing long term goals for the Center as they relate to client services. LTC also schedules for the Department of Rehabilitation to come out and provide Career Counseling to all clients earning SMW annually.
Does the concept address unmet service needs or service disparities? If so, how?	This concept supports Person-Centered services and will enhance and improve current and upcoming services in a manner that will address the unmet needs of clients, staff training needs and increase CIE person centered-placements.
Estimated budget and timeline; identify all major costs and benchmarks — attachments are acceptable.	See attached budget  2019 July through December – Hire Staff/Training 2020 July – Implementation See Attached
Total requested amount.	\$ \$603,960
What is your plan for sustaining the benefits, value, and success of your project at the conclusion of 2018-19 HCBS Funding?	LTC has requested funding for positions that will serve dual roles that include responsibilities that will bring value added services, and draw in revenue through job placement and job coaching that will sustain the positions long term. In addition to these, funds have been requested for time limited staff/consultant support that would allow LTC to come into compliance and develop person-centered services and supports, but will not require on-going wages to be paid.

<sup>1</sup> A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit [www.nasdds.org/resource-library/person-centered-practices](http://www.nasdds.org/resource-library/person-centered-practices).