

## Home and Community-Based Services (HCBS) Rules CONCEPT FORM

Vendor number(s)	HS0815; HS0223; HS0861; & HS0742
Primary regional center	San Andreas Regional Center
Service type(s)	Adult Residential Facility – Level 4A, Level 4C, Level 4I & Level 4F
Service code(s)	915 & 109
Number of consumers currently serving and current staff to consumer ratio.	22 consumers – Low-high functioning, severe behaviors, skill deficits and non verbal to limited verbal skills; 1:3 (HS0815); 1:3 (HS0223); 1:2 (HS0861); & 1:3 (HS0742)
Have you or the organization you work with been a past recipient of HCBS Funding?	No
Please provide a brief description of the service/ setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules.	<p>Have 3 meals &amp; 2-3 snacks throughout the day, get ready for day, go to ADP if applicable, return from ADP, work on ADL, goals, and objectives with staff that is consistent with IPP, participate in arts and crafts, have leisure time, 2 weekly group outings, doctor's appointments as scheduled and as needed. Services are currently provided on a group scheduled basis.</p> <p>Barriers: 1) HCBS training for staff and consumers. 2) Access to addition transportations 3) HCBS consultant 4) Staff ratios 5) Minimum wage requirements.</p>
Identify which HCBS federal requirements this concept addresses that are currently out of compliance.	#1, 2, 4, 5, 7, 8 & 9.
Narrative/description of the concept; include justification for the funding request and explain how the concept would achieve proposed outcomes.	In order to provide more personalized outings, provider needs additional staffing hours and additional transportation. With more staffing hours and additional transportation, our current consumers will be able to access the community based on their personal preferences having greater control and responsibility regarding the delivery of needed services. Also, provider needs HCBS training allowance. With the HCBS training allowance, provider will hire a consultant who will assist the provider, their staff and their consumers in implementing HCBS rules. Having a dedicated HCBS consultant, the provider, their staff and their consumers will acquire a process and approach for determining, planning for and working toward

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	<p>what an individual with a disability wants for his or her future. Provider need IT support and tablets for each for location so that the provider, staff, and consumers can access the HCBS consultants webinar and or live interaction.</p>
<p>Please describe your person-centered approach<sup>1</sup> in the concept development process; how did you involve the individuals for whom you provide services?</p>	<p>With Ca's Self Determination Program Waiver in mind, provider has determined the rationale of needing additional staffing hours, access to additional transportations, HCBS training allowance and tablets. Individuals will have greater control and responsibility regarding the delivery of needed services with additional staffing, access to another vehicle and staff who has HCBS training.</p>
<p>Does the concept address unmet service needs or service disparities? If so, how?</p>	<p>Yes because an individual with DD, with assistance from HCBS trained staff and being HCBS informed: has the ability and opportunity to make choices and decisions; has the ability and opportunity to exercise control over services, supports, and other assistance; has the authority to control resources and obtain needed services; has the opportunity to participate in and contribute to their community; and has the support, including financial, to advocate, develop leadership skills, become trained as a self-advocate, and participate in coalitions and policy-making.</p>
<p>Estimated budget and timeline; identify all major costs and benchmarks — attachments are acceptable.</p>	<p>See attachment</p>
<p>Total requested amount.</p>	<p>\$ 515,929.71</p>
<p>What is your plan for sustaining the benefits, value, and success of your project at the conclusion of 2018-19 HCBS Funding?</p>	<p>Upon funding: provider will increase staff hours for respective homes for all consumers individualized support of their choice, obtain vehicles and vehicle insurance, purchase tablet for each location and hire IT support for the tablets, and hire the HCBS consultant. Provider and HCBS consultant will evaluate and determine the needs of the consumers and will educate the staff and consumer via recorded webinars and easy to ready materials. In order to sustain the individualized support for the</p>

<sup>1</sup> A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit [www.nasdds.org/resource-library/person-centered-practices](http://www.nasdds.org/resource-library/person-centered-practices).

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	consumers, provider is requesting service change from RC to increase the staffing hours.
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Proposed Budget for

Evergreen Guest Home #1-4

Item	Cost
HCBS Consultant (Included is comprehensive training for staff and consumers via recorded webinars; training material for staff and consumers in easy to read material; staff training webinar certificates; build in interactive quizzes in webinar to confirm comprehension) and additional consultation as needed	416,000.00 \$100 per hour x 40 hours per week x 24 months
12.9" ipad, apple care, ipad folio, sales tax & CA re fee	5,381.99 4 of each for all locations
staff training	5,280.00 16 hours per staff at \$15.00 x 22 staff
PT IT personal	320.00 4 hours per home at \$20.00
additional staff for individualized outing	
egh1	300.00 10 hrs/wk @ \$15.00 1 additional staff
egh2	300.00 10 hrs/wk @ \$15.00 1 additional staff
egh3	600.00 20 hrs/wk @ \$15.00 2 additional staff
egh4	600.00 20 hrs/wk @ \$15.00 2 additional staff
payroll taxes	869.50
workmen's comp	513.60
transportation	
ford t350 transit	38,997.78
chevrolet bolt	42,343.32
Insurance	
ford t350 transit	2,197.76 annual
chevrolet bolt	2,225.76 annual
	515,929.71