

## Home and Community-Based Services (HCBS) Rules CONCEPT FORM

Vendor name	Lifetime Day Program
Vendor number(s)	HJ0703
Primary regional center	SGPRC
Service type(s)	Adult Day Program
Service code(s)	510
Number of consumers currently serving and current staff to consumer ratio.	56 3:1 staff to consumer ratio
Have you or the organization you work with been a past recipient of HCBS Funding?	No
Please provide a brief description of the service/ setting that includes what a typical day consists of and how services are currently provided; include barriers to compliance with the HCBS rules.	<p>Currently our programs consist of staff that work directly and specifically with our clients to assist them in personal growth. We consider our Individuals/friends as family. Specifically, we work off of daily schedules that incorporate our staff assisting our client's in meeting or exceeding personal IPP objectives and include integrated community involvement such as working, volunteering and conducting themselves as independent individuals. We currently have 3 Vans that support 63 clients, 2, 8-seaters and 1, 7-seater. At this moment we borrow vans from our transportation company in order to assure that our clients are efficiently served. Specifically wheelchair vans. Because we borrow vans from our transportation company, we have had to slow our growth for that company.</p> <p>Barriers to Compliance at this time exist because of our need of 1 Day Program assigned Wheelchair vehicle and further training for staff to properly prepare all staff for the incremental community management of our clients (PCP).</p>
Identify which HCBS federal requirements this concept addresses that are currently out of compliance.	<p>For now adding additional PCP Training for all staff and 1 Wheelchair accessible vehicle will help us initially toward consistent compliance. In the future additional staff &amp; vehicles will be needed in order for complete compliance. The concept addresses almost all of the HCBS requirements in one way or another and particularly Federal Requirement #5 because currently, even small, adjustments to "our" daily plan are very difficult (If not impossible) because of lack of resources.</p>

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Narrative/description of the concept; include justification for the funding request and explain how the concept would achieve proposed outcomes.	The request for 1 vehicle and staff training will allow us to take steps toward preparing ourselves to do all that is necessary for us to be completely compliant in the future. It will allow us to be independent of our Transportation company and other outside resources.
Please describe your person-centered approach <sup>1</sup> in the concept development process; how did you involve the individuals for whom you provide services?	We often have discussions collectively with staff and the individuals that we serve. Specifically we, as a staff, want to know what the Individuals currently enjoy or desire in the program and also what type of outings that they may appreciate. We express to the individuals that they have a choice of where they want to go and what they want to do.
Does the concept address unmet service needs or service disparities? If so, how?	Because of the shortness of resources we are limited sometimes from supporting the needs of our clients in regards to getting them out into the community.
Estimated budget and timeline; identify all major costs and benchmarks — attachments are acceptable.	1-2016 Dodge Grand Caravan SXT (Wheelchair accessible vehicles) \$47,647. Person Centered Planning for staff. - \$36,000/Yr. (\$2,000x 18 staff)
Total requested amount.	\$83,647
What is your plan for sustaining the benefits, value, and success of your project at the conclusion of 2018-19 HCBS Funding?	Since we already have a functional operation, supported partially by our Transportation company, we already have established a Blue Print for success so to speak. Additional funding more than likely will be necessary, but this will be a good start.

<sup>1</sup> A person-centered approach emphasizes what is important to the individual who receives services and focuses on personal preferences, satisfaction, and choice of supports in accessing the full benefits of community living. For more information regarding person-centered practices, please visit [www.nasdds.org/resource-library/person-centered-practices](http://www.nasdds.org/resource-library/person-centered-practices).