

California Department of Developmental Services
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes
Wednesday, February 13, 2019
1:34p.m.

Members in Attendance:

Ingrid Oliver: (HQ-Sacramento), Chairperson
Julia Edwards: (HQ-Sacramento), Secretary,
Joanne Alex: (HQ & Sonoma DC), Sergeant- At-Arms
Elizabeth "Liz" Mard: (HQ-Sacramento), SDAC Liaison
Ronald McCray: (HQ-Sacramento)
Patty Jamal: (Porterville DC)
Renee Clark: (Porterville DC)
Maxine Tago: (Fairview DC)

Guests:

Dena Ruiz: (OHRAS-HQ)
George Mabanglo: (OHRAS-HQ)
Stacie Reed: (HQ-Sacramento)
Hope Beale: (HQ-Guest)

Absent:

Alex Sanders: (HQ-Sacramento), Vice Chairperson

DDS DAC met quorum ratio and began the meeting at 1:34p.m.

- **Approval of January 2019 Minutes:**
 - -Approval of January 2019 minutes deferred to next meeting, to allow members time to review.

- **Sub-committee Reports:**
 - **Speakers and Trainings:**
 - Renee proposed that the focus for this committee to work on the July picnic.
 - The committee agreed to this plan. They will convene to discuss picnic ideas over the next month.

 - **DAC Recruitment and Renewals:**
 - After Dena sent the recruitment email to staff, Dena reported that OHRAS received three DAC applications.
 - Once the month is over the committee will review and recommend the DAC applications to the DDS Director for appointment approval.
 - Julia will call a meeting of the subcommittee to review all DAC applications.

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- Hope Beale attended the DAC meeting today, and she is in the process of application submission.
- Maxine at FDC indicated that the ED's executive assistant Gerry Tirana is interested in becoming a DAC member and she will encourage her to submit her application.
- **Signage and Logo Committee:**
 - Ingrid indicated that trying to meet with the Director right now is challenging due to the State budget cycle and reorganizing of the Department.
 - Dena indicated that she would help to get the logo contest pushed through John Doyle.
- **ADA Taskforce:**
 - The ADA "Subcommittee" has now become the ADA Taskforce.
 - Alex and Julia had a successful meeting with Mike Sanchez and Patty Mericantante, DDS Customer support staff.
 - They were agreeable to:
 - A ticketing system developed with a function that would allow alerts for ADA maintenance and compliance issues.
 - Researching the cost of a sharps disposal program.
 - Researching the cost of a viral facemask program.
 - Ensuring that there is an ADA compliant passenger-loading zone at the new building.
 - Working through our current requests for the ADA issues to be resolved through DGS.
 - Patty also indicated that she would like confirmation that the security guards are checking bathrooms late in the evening to ensure safety. A staff had fallen who was non-ambulatory, and could be trapped if someone did not hear him yelling for help.
 - Alex and Julia will also attend at the meeting with DGS, and the other building tenants on February 21, 2019.
 - Nicole from OHRAS is invited to this meeting and Dena will let her know.
- **Announcements:**
 - Julia requested assistance with note taking for the March meeting due to being in the field. Alex had emailed prior to the meeting and indicated she

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could do it. No one else volunteered and she will take the March meeting minutes.

- Joann indicated that there could be a chance that she will no longer be with DDS due to SDC closing. We all agree that we hope she remains, but wish her well on her journey.

- **Old Business:**
 - Ingrid contacted Marc Williams, DDS safety officer, regarding being trapped in the stairwell during the last fire drill. They are aware of the issue in the stairwell and this is due to keeping the various offices/floors confidential and secure. They are working on a plan to address the issue.
 - Discussion emerged regarding the forms people can fill out if they need personal support upon the event of an emergency and/or fire drill.
 - Ingrid will reach out to Marc to make this form public, as not all staff may know about it.

- **New Business:**
 - Ingrid drafted a memo to the Director to apprise her of the work the DAC has done over the past year. Dena said she would give it to John to share with the Director so that she is in the loop.
 - DDS DAC Homepage Updates:
 - Ingrid, Liz and Julia will form a new subcommittee called, the “**DDS DAC Homepage Subcommittee.**” This will be to conduct DAC webpage updates as well as develop the DAC Resource Library.

- **Open Agenda:**
 - We hoped to have Eric Nelson at today’s meeting; however, he was not in attendance. DAC Secretary learned later that he was trying to call in yet the video conferencing was not working properly.
 - We discussed with him after the meeting to try again with us in April 2019 and he was agreeable to that.

Meeting adjourned at 2:28p.m.
Next Meeting: March 13, 2019
Respectfully submitted: Julia Edwards