

FY 2017/18 DISPARITY FUNDING APPLICATION

Note: Please complete this form for **each** proposed project. Please refer to the application instructions for clarification for any of the following questions.

Please check the box that describes your organization		
<input type="checkbox"/> Regional Center	<input checked="" type="checkbox"/> CBO, 501(c)(3)	<input type="checkbox"/> CBO, non-501(c)(3)

A. Grantee Information

1. Name of Organization/Group	2. Date
Family Resource Navigators (FRN)	October 30, 2017
3. Primary Contact (Name)	
Eileen Crumm	
4. Mailing Address	
291 Estudillo Ave	
5. E-mail Address	6. Phone Number
eileenc@familyresourcenavigators.org	510-547-7322 x116
7. Brief Description of the Organization/Group (organization type, group mission, etc.). Please include details about the organization/group's vision and how it ties to the targeted population.	
<p>Family Resource Navigators (FRN) is a parent-to-parent agency serving families of children with developmental delays and disabilities in the catchment area of RCEB (Regional Center of the East Bay). FRN is a California corporation, and a 501C3. FRN's mission is to empower families to successfully navigate systems that serve children and to provide coaching and support throughout the process. FRN is proud of its multicultural, multilingual staff who speak 10 languages (Spanish, English, Farsi, Arabic, Mam, Cantonese, Mandarin, Tamil, French and Hindi). All staff are family members who have children with disabilities or children who have/had developmental delays. FRN proposes a multi-cultural program here, addressing disparities for underserved families who speak Spanish, Arabic, Farsi/Dari, Tamil and Hindi.</p> <p>FRN has strong ties to the communities we propose to serve in this grant because FRN staff are part of those communities. For the Spanish speaking population, FRN has 6 Spanish speaking staff, 5 of whom are parents of Regional Center clients. FRN has served Spanish speaking families in Early Start and CCS for over 15 years, and offers 4 support groups and 2 playgroups for Spanish speakers. FRN has also been one of the coordinating agencies in "Congreso Familiar", a yearly conference for Spanish speaking families of children with disabilities (annually attended by 500-900 people). FRN also works with Help Me Grow and CCS in Alameda County, and has served about 450 Spanish speaking families per year through these programs. Under contract with the RCEB diversity program in 2017-2018, FRN has provided direct services for children 3-</p>	

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21 from Spanish speaking families. In the first quarter of 2017-2018 alone, FRN served 58 families who are RCEB clients and helped them learn about, connect to and advocate for services from RCEB and community providers. FRN has a strong presence in the Spanish speaking community in Alameda County.

FRN has also been serving the Arabic speaking populations of Alameda County for the last three years, as the focus of our work is the Early Start Plus outreach program. For the last year and a half, FRN staff have been doing outreach to mosques and community organizations as well as performed weekly developmental screenings for Arabic speaking families at UCSF Benioff Children's Hospital Oakland. With the awarding of the RCEB Diversity grant in 2017, FRN expanded services to include Farsi/Dari speakers for 2017-2018. FRN is contracted for Promotora services to Arabic and Farsi/Dari speaking communities in a 2017-2018 RCEB Diversity Grant. FRN has been outreaching to both Farsi/Dari (particularly Afgani) and Arabic (particularly Yemeni) speaking communities in this grant, and have worked collaboratively with RCEB to reach out to hundreds of family members in the first quarter of 2017-2018. FRN is currently in talks with Tiburcio Vasquez Health Center to have a Farsi/Dari speaking FRN Navigator at the Hayward clinic weekly, as the clinic sees a large number of Farsi/Dari speaking families. Both FRN staff for this proposal are native speakers (Farsi/Dari and Arabic) and have children who are RCEB clients.

For this grant, FRN is proposing to continue its work with Spanish, Arabic and Farsi/Dari populations while adding additional staff to provide outreach and family navigation to Hindi and Tamil populations. FRN has been building a relationship with this community, with two staff people who speak both languages and two large playgroups located in Southern Alameda County that served about 40 families from South Asia last year.

From the extremely diverse landscape of Alameda County, FRN choose these four linguist underserved populations as the agency has the capacity to serve these families, and has established relationships with all four. Furthermore, for three of these language groups (Arabic, Farsi/Dari and Tamil/Hindi), there is no one else in the county working with these groups on entitlement systems. For all four populations addressed here the families need information in their native language, and additional assistance in navigating both RCEB and generic community services.

Finally, FRN staff are part of the diverse communities that make up the RCEB catchment area, as parents of RCEB clients who are bicultural and bilingual. This program directly addresses our primary mission to empower other parents to effective advocate for their children, and providing this family navigation in a culturally and linguistically responsive

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manner. FRN has been successfully providing multilingual family navigation through Early Start Plus, Alameda County Help Me Grow and Alameda County California Children's Services. Most recently, FRN has added additional program of family navigation in our 2017-2018 RCEB Diversity grant. In all, FRN shows excellent results in navigating families to RCEB and generic resources and helping to reduce disparities in services to linguistically and ethnically diverse populations.

B. Project Information

1. Project title

Multilingual Family to Family (F2F) Navigation

2. Describe how the target population is an underserved population.

FRN proposes to address the needs of four underserved language groups in the RCEB catchment area. That is, families of children aged 0 to 21 that speak Spanish, Farsi/Dari, Arabic and Tamil/Hindi and reside in the RCEB catchment area, primarily in Alameda County. Regional Center of the East Bay (RCEB), which serves both Alameda and Contra Costa County, has noted in its analysis of 2014-2015 purchase of service data that "the impact on language on purchase of service is significant. Disparities of purchase of service exist by language." (RCEB Proposal to DDS, Reduction of Disparities in Purchase of Service, 2016-2017, pg. 5) Thus FRN chose to focus its proposals on groups underserved because of language and cultural barriers. By underserved, FRN is referring to both percentage served as RCEB clients as well as individual POS and use of generic resources by client families.

FRN proposes to offer a Multilingual Family to family (F2F) Navigation as we have substantial expertise and success in providing such promotora services, having provided multilingual F2F services in Alameda County for over 25 years as an Early Start Family Resource Center as well as through Early Start Plus. FRN has also had great success helping family members access services through our family navigation collaborations with Alameda County Help Me Grow and Alameda County Public Health/California Children's Services. FRN choose the language groups (from among the 10 languages FRN staff currently support) because of the level of isolation and need of these groups, our relationship with the community and our success with outreach and family navigation services over the last several years.

To look at the question of underserved, FRN constructed this simple data table from the 2015 Census data (statisticalatlas.org) and RCEB purchase of service data to examine what percentage of RCEB clients are from different language groups, and compare that to the percentages reported in the Census data (statisticalatlas.com reporting US

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Census data from 2015). The data includes both Alameda County and Contra Costa County, as RCEB serves both counties.

TABLE 1

Language	RCEB Client Count	%RCEB Total	% of AC Pop	%of CC pop
English	14, 588	71.0%	68.0%	58.8%
Spanish	3,329	16.2%	16.8%	17.6%
Arabic	91	.4%	.5%	.5%
Farsi	124	.6%	.8%	1.0%
Hindi	99	.5%	1.8%	.6%
Total	20,551			

(all clients)

This data is demonstrative only, as it is from different sources with different protocols. However, it suggests that English speaking populations make up a larger than population percentage of RCEB clients (71% as opposed to 68% of Alameda County and 59% of Contra Costa County), and all four of the linguistic groups in this proposal make up a smaller than population percentage of RCEB clients. This suggests all 4 linguistic groups are underserved,

This possibility is stronger when one takes a deeper look at the data. For example, Spanish speakers make up 16.8 % of the population of Alameda County (according to statisticalatlas.com reporting on 2015 US Census Data). However, kidsdata.org reports that the percentage of children 0-17 who identify as Latino or Hispanic is 31% of the population of Alameda County in the same year, indicating this is growing demographic in Alameda. Yet looking at percentage of RCEB clients 3-21, only about 27% of those served identify as Hispanic/Latino and only about 20% as Spanish speakers.

Moreover, RCEB purchase of service data shows that Latino/Hispanic population are underserved compared to their white counterparts in 2015. RCEB has noted that Latinos have the lowest purchase of service for all racial groups when examining the data for consumers 3-21 who live at home. For example, for clients (3-21) who identify as English speakers, their used purchase of service averages \$6,408 compared to \$5,290 for those who identify as Spanish speaking. The same disparity exists for children in Early Start, with purchase of service for those who identify as white averaging \$4,320 per child, and those identifying as Hispanic \$3,412 per child. Clearly, there are disparities of RCEB expenditures for children of Hispanic and Spanish speaking families, potentially both in percentage of population served as well as RCEB POS and generic services received.

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The next group FRN chose was Farsi/Dari and Arabic speaking families. These groups do not represent as large a population as Spanish speakers, about 1.3% together in Alameda County and 1.5% in Contra Costa County. However, these families are very isolated and experience an extremely high level of social stigma when having a child with a disability or delay. The issues of stigma are further exasperated by challenges of low literacy, for example a recent survey by the Afghan coalition and California Endowment (Afghan Survey) showed that 25% of women surveyed were not literate in any language.

As seen in Table 1 above, both of these groups are below their population percentages in terms of the number of RCEB clients served. The POS data for 3-21 also shows an average POS useage of \$6169 for English speakers (3-21), and \$5,247 for those that speak Arabic (Farsi use is greater per person than for English speakers).

The last linguistic group are those who are Hindi speaking. (FRN staff speak both Hindi and Tamil, thus we will offer the program in both). Hindi speakers have reported to FRN that the system of services is difficult to navigate, and there is a lot of distrust of government programs. As illustrated by Table 1, Hindi speaking families make up 1.8% of the population of Alameda, and .6% of Contra Costa. However, Hindi speakers make up only .5% of RCEB clients. Looking at the same POS data with a base point of \$6169 for English speakers, expenditures for this group are \$1896, which is extremely low comparatively.

Clearly, while there are different challenges with the four populations proposed to be served by FRN, all show disparity -- in either the number of children served or in the level of POS or both. All report barriers in navigating systems and cultural barriers that impede connectivity to and advocacy for services.

3. Describe the project and its goals/objectives. **Complete the Schedule of Development/Activities Worksheet (Attachment C) and include with your application.*

Multi-lingual F2F Navigation is an integrated program offering outreach to underserved populations, peer to peer family navigation focused on accessing community and regional center services and parent/family training and support. The goals /objectives are to 1) identify potentially eligible clients and navigate them into RCEB services for isolated groups showing below expected population percentages 2) Increase POS for Farsi/Dari, Arabic, Hindi and Spanish speaking populations by educating families about services, connecting more families to services, increasing use of existing POS, and getting authorization for increased or new services from RCEB or generic community resources.

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3) Increase underserved family participation in RCEB and community stakeholder groups to advocate for systemic changes to services for their communities.

FRN proposes slightly different emphasis for the various populations proposed in Multilingual F2F Family Navigation.

Objective 1: Increase the number of children from these language groups served by RCEB.

Here the focus is on identifying potentially eligible children from families and to navigate them through eligibility evaluation by RCEB. The greatest emphasis in this part of the program would be on children from families that speak Arabic, Farsi/Dari or Hindi. This is because there is a tremendous level of shame and stigma in all of these communities to having a child with a developmental delay or disability. There is also distrust of people who are not bilingual and bicultural. FRN staff have been outreaching to the Arabic speaking communities for about 2 years now, using funds from Early Start Plus and RCEB diversity grants. FRN plans to continue to do outreach/ASQ screening at the International Clinic UCSF Benioff Children's Hospital Oakland, and hopes to do the same at Tiburcio Vasquez Health Center. FRN will also distribute referral forms and make outreach visits to medical practices to let them know about Family Navigation for families. FRN staff will also make visits to religious organizations and community organizations throughout Alameda County to provide trainings, teas and outreach for parents and staff.

For Hindi speaking families, FRN will focus outreach among parent and community organizations in Southern Alameda County where there are concentrations of Hindi speakers. FRN already has playgroups here that are popular among South Asian residents. FRN staff also have relationships with parents groups (such as the special education Parent-Teacher association in Fremont) and Jenna (in Santa Clara) that serve large numbers of people who speak Hindi and Tamil.

Finally, FRN has a long established reputation among the Spanish speaking community, and does not anticipate having to do outreach as much as sending out referral forms to our existing partners that services are available. Our experience with our work with the RCEB Diversity grant in 2017-2018 shows that this program will fill very quickly.

Objective 2: Increase POS (and use of generic services) for underserved clients birth to 21 (Spanish, Hindi, Farsi/Dari and Arabic speaking families).

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Referred and Identified families will receive Family Navigation services -- one on one peer support in their native language by a peer parent who is bicultural and bilingual. This will be supplemented by group workshops for family members that help families learn about services systems and how to connect to and advocate in them, as well as get emotional support from their peers. FRN staff will track number of clients served, impact on POS, referrals to generic services and number and type of contact with family members and community organizations.

Family Navigation is family driven service, focused on the issues that the family tells us that it needs. Family navigation, together with group trainings, is expected to increase parent knowledge of RCEB and community services and mentor families to connect to and advocate for those services. FRN believes this will service will increase POS by 1) connecting new clients to RCEB, 2) helping families more fully use existing POS, 3) Helping families get new or additional services from RCEB or from generic resources.

Objective 3: Increase parent participation from family members (in these language groups) in RCEB and community stakeholder groups.

In this objective, FRN will offer parent leadership trainings to help train family members to be system advocates, and then support families members to get positions on RCEB and community stakeholder committees. Due to the size of the population, these efforts will concentrate (but not be limited to) family members from Spanish speaking families. FRN will offer Project Leadership, a seven session training focused on leadership and systems change for family members to attend. FRN will provide stipends and food, and have coaching sessions after the course to support family members finding positions on stakeholder committees and becoming system advocates. Some graduates of Project Leadership will be invited to join the FRN Board or an Advisory Group that will help shape the services offered to families.

The logic here is that the way to change services and make them more accessible to these communities is to have families members on decision making committees that decide on and shape services.

4. How will the project address and incorporate the input of the community it aims to serve?

There are/will be a number of ways that FRN will incorporate community input into RCEB F2F Navigation. First, FRN based its original design on the RCEB public forum of August 22, 2016. At this forum, "There was support for family mentorship projects and the idea of peer mentors/partners who can build trust." Thus FRN's proposed program of Multi-lingual F2F Navigation follows closely along the lines of this idea, offering one on

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one support by well trained and bilingual peer mentors to support families in connecting to and advocating for services. Second, FRN will be collecting ongoing information on what parts of the program are working and which are not through family surveys. FRN will survey families on barriers families face in accessing services, whether FRN services increased their knowledge of services as well as their confidence in advocating for their child. FRN will also include an open ended question on all of our services on what the program could do differently and what services the program is missing. Third, FRN will be able to collect qualitative input on programs both through large events like Congreso Familiar and outreach events to the community. Finally, FRN hopes to recruit some of the graduates of our Project Leadership course to serve on the FRN Board or an Advisory Committee to provide input into the programs that FRN is offering.

5. Describe how the project's effectiveness will be measured. What type of data will be collected (qualitative or quantitative)?* *Complete the Project Measures Worksheet (Attachment D) and include with your application.*

Generally, FRN uses a Results Based Accountability (RGA) framework for evaluating the effectiveness of its program. An RGA framework means that FRN will track both its activities as well as the impact of the work.

Objective 1: Increase number of children from these language groups served by RCEB. For these groups, FRN will track both the numbers (and demographics) of children navigated to RCEB and the number made eligible for RCEB services. These are both quantitative measures. FRN will also survey the families as to the effectiveness of the service, and any barriers faced. Surveys will also measure general family satisfaction levels, parent's knowledge of systems and confidence in advocating for their children. (quantitative and qualitative data)

Objective 2: Increase POS and use of generic services for clients belonging to these language groups. F2F Navigation will track new services that families are connected to and or for which they are helped to advocate (both RCEB and generic). FRN will be tracking this for individual clients in data sets that will document FRN activities including number of contacts per family as well as referrals and their outcomes. FRN will also track families (and their demographics) for those attending group activities such as training series and support groups and collect survey results for the individual events. For Farsi/Dari, Arabic and Hindi speakers, changes in POS use may be large enough to show in overall POS data. For Spanish speakers, this is likely to be shown only on an individual level due to the relative size of the population. FRN will also collect survey data from family members to determine whether they believed that F2F Navigation increased their knowledge of services and their confidence in advocating for their children.

Objective 3: Increase participation from Family Members in RCEB and other stakeholder groups. FRN will track the number of family leaders (and their

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demographics) who complete the Project Leadership course and the positions that they get on stakeholder and RCEB committees.	
6. Where will your project be implemented (counties, cities, neighborhoods, etc.)?	
RCEB catchment of Alameda and Contra Costa Counties, with the focus on Alameda. FRN is keeping the project open to both counties primarily in serving the Farsi/Dari, Hindi and Arabic speaking populations. Ethnic organizations serve both counties, as do the medically practices we will be doing outreach to and with (notably UCSF Benioff Children's Hospital Oakland). FRN staff feel strongly that any families of current or potential RCEB clients we connect with through this outreach should receive the benefits of navigation if desired (as there are no other resources in either county for this population). Therefore while most of our efforts will focus on Alameda County residents 0-21, FRN will provide services to target population family members who we encounter through outreach.	
7. Project Type	
<input checked="" type="checkbox"/> Outreach (community events, child find, seminars, etc.) <input checked="" type="checkbox"/> Education (workshops, trainings, support groups, etc.) <input checked="" type="checkbox"/> Promotores (parent liaisons, mentors, cultural brokers, etc.), <input checked="" type="checkbox"/> Other: Family Leadership Trainings	
8. Estimated number of people the project will reach/impact	
Total per year: 1245 Outreach 1000, Family Navigation/Parent Education and Support 230, Parent Leadership 15.	
9. Timeline of project (start and end dates)	
July 1, 2018 to June 30, 2020	
10. Amount requested <i>*Please complete the Budget Worksheet (Attachment D) and include with your submission.</i>	10a. Funding frequency (check one):
\$ 206,900	<input checked="" type="checkbox"/> Annual Cost** or <input type="checkbox"/> One-time Cost

** Please include any related documents that will provide evidence of strategies, measures, and data that will be used to evaluate effectiveness of the program.*

*** Future funding is not guaranteed for projects that require an ongoing, annual cost.*

DISPARITY FUNDING PROPOSAL – SCHEDULE OF DEVELOPMENT/ACTIVITIES WORKSHEET

Completed worksheets shall be submitted with the funding application. List all key staff and activities, and identify the quarter that each activity will occur. More than one copy of each worksheet may be submitted if additional space is required. *Please see Attachment C-1 for a sample worksheet.*

Project Title: Multi-lingual F2F Navigation									
Objective: Increase the number of clients from Farsi/Dari, Arabic, Hindi and Spanish speaking families who are clients of RCEB.									
Issue(s) being addressed: Reduce disparities in regional center use, POS, and spending; Increase access to services for underserved communities.									
		2018				2019			
Activity	Staff	Q1 1/1/18- 3/31/18	Q2 4/1/18- 6/30/18	Q3 7/1/18- 9/30/18	Q4 10/1/18- 12/31/18	Q1 1/1/19- 3/31/19	Q2 4/1/19- 6/30/19	Q3 7/1/19- 9/30/19	Q4 10/1/19- 12/31/19
Execute grant agreement with DDS	FRN Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Train staff in program parameters	Program Manager	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identify places for outreach families in community	Bilingual Program Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Execute agreements for outreach for USCF Benioff Children's Hospital Oakland and Tiburcio Vasquez clinic.	FRN Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Develop Hindi, Farsi and Arabic materials on regional center services for families	FRN Hindi, Arabic and Farsi speaking Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Project Title: Multi-lingual F2F Navigation									
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Issue(s) being addressed: Reduce disparities in regional center use, POS, and spending; Increase access to services for underserved communities.									
		2018				2019			
Activity	Staff	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
		1/1/18-3/31/18	4/1/18-6/30/18	7/1/18-9/30/18	10/1/18-12/31/18	1/1/19-3/31/19	4/1/19-6/30/19	7/1/19-9/30/19	10/1/19-12/31/19
Prepare and submit quarterly and final report(s) to DDS	FRN Executive Director, Project Manager	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Conduct weekly outreach at UCSF Benioff Children's Hospital International Clinic and Tiburcio Vasquez Clinic	Bilingual Program Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Perform outreach visits to a minimum 16 ethnic and community organizations that serve Hindi, Arabic and Farsi/Dari speaking communities (i.e. Afghan coalition, Jenna).	Bilingual Program Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Note: Monthly intervals may also be used, rather than quarterly as shown in this sample. For projects shorter than 6 months, DDS may require monthly reporting. Please use as many copies of this worksheet as needed

DISPARITY FUNDING PROPOSAL – SCHEDULE OF DEVELOPMENT/ACTIVITIES WORKSHEET

Completed worksheets shall be submitted with the funding application. List all key staff and activities, and identify the quarter that each activity will occur. More than one copy of each worksheet may be submitted if additional space is required. *Please see Attachment C-1 for a sample worksheet.*

Project Title: Multi-lingual F2F Navigation									
Objective: Increase POS and use of generic services for children 0-21 from Arabic, Farsi/Dari, Hindi and Spanish speaking Families.									
Issue(s) being addressed: Reduce disparities in regional center use, POS and spending; Increase access to services for underserved communities.									
		2018				2019			
Activity	Staff	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
		1/1/18- 3/31/18	4/1/18- 6/30/18	7/1/18- 9/30/18	10/1/18- 12/31/18	1/1/19- 3/31/19	4/1/19- 6/30/19	7/1/19- 9/30/19	10/1/19- 12/31/19
Execute grant agreement with DDS	FRN Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepare and submit quarterly/final reports	FRN Eexecutive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Create outreach flyers and referral forms for existing partners community agencies such as Afghan Coalition, Jenna, USCF Benioff Children's Hospital Oakland, CHDP practices, Lucille Packard Medical Home Project etc	FRN Executive Director and Program Manager	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Project Title: Multi-lingual F2F Navigation									
Objective: Increase POS and use of generic services for children 0-21 from Arabic, Farsi/Dari, Hindi and Spanish speaking Families.									
Issue(s) being addressed: Reduce disparities in regional center use, POS and spending; Increase access to services for underserved communities.									
		2018				2019			
Activity	Staff	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
		1/1/18-3/31/18	4/1/18-6/30/18	7/1/18-9/30/18	10/1/18-12/31/18	1/1/19-3/31/19	4/1/19-6/30/19	7/1/19-9/30/19	10/1/19-12/31/19
Provide Family Navigation Services to a minimum of 170 (per year) families from underserved groups.	Spanish, Farsi, Hindi and Arabic speaking Family Navigators	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Data Collection for Family Navigation (contact and referral records)	Spanish, Farsi/Dari and Arabic speaking Family Navigators	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Family Trainings/support groups on services available to children and parenting (minimum of 4 per fiscal year) serving a minimum of 60 family members.	Spanish, Farsi/Dari, Hindi and Arabic speaking staff and stipended, trained volunteer parents	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Family Navigation services survey	FRN Executive Director and staff	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

DISPARITY FUNDING PROPOSAL – SCHEDULE OF DEVELOPMENT/ACTIVITIES WORKSHEET

Completed worksheets shall be submitted with the funding application. List all key staff and activities, and identify the quarter that each activity will occur. More than one copy of each worksheet may be submitted if additional space is required. *Please see Attachment C-1 for a sample worksheet.*

Project Title: Multi-lingual F2F Navigation									
Objective: Increase family participations (who have a child who is RCEB eligible) in RCEB and community stakeholder groups.									
Issue(s) being addressed: Increase Access to services for underserved communities									
		2018				2019			
Activity	Staff	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
		1/1/18- 3/31/18	4/1/18- 6/30/18	7/1/18- 9/30/18	10/1/18- 12/31/18	1/1/19- 3/31/19	4/1/19- 6/30/19	7/1/19- 9/30/19	10/1/19- 12/31/19
FRN Director Executes Agreement with DDS	FRN Director	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recruit 10 to 15 families for Project Leadership	Family Naigators (primarily) Spanish speaking staff	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Train Family Members in Project Leadership (PL) curriculum	PL Trainer and translators as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hold a minimum of 3 support meetings to help Family leaders find stakeholder committees to serve on.	PL Trainer and translators as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Quarterly/final reports for DDS	Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Title: Multi-lingual F2F Navigation									
Objective: Increase family participations (who have a child who is RCEB eligible) in RCEB and community stakeholder groups.									
Issue(s) being addressed: Increase Access to services for underserved communities									
		2018				2019			
Activity	Staff	Q1 1/1/18-3/31/18	Q2 4/1/18-6/30/18	Q3 7/1/18-9/30/18	Q4 10/1/18-12/31/18	Q1 1/1/19-3/31/19	Q2 4/1/19-6/30/19	Q3 7/1/19-9/30/19	Q4 10/1/19-12/31/19
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Monthly intervals may also be used, rather than quarterly as shown in this sample. For projects shorter than 6 months, DDS may require monthly reporting. Please use as many copies of this worksheet as needed

DISPARITY FUNDING PROPOSAL – PROJECT MEASURES WORKSHEET

Completed worksheets shall be submitted with the funding application. List all activities and the qualitative and quantitative measures of outcomes. More than one copy of each worksheet may be submitted if additional space is required. *Please see Attachment D-1 for a sample worksheet.*

Project Title: Multi-lingual F2F Navigation	
Objective: Increase the number of clients (0-21) from Farsi/Dari, Arabic, Hindi and Spanish speaking families who are clients of RCEB	
Issue(s) being addressed: Reduce disparities in regional center use, POS and spending; Increase access to services for undersevered communities.	
Activities	<ol style="list-style-type: none"> 1. Outreach at Community and Ethnic Organizations to Parents and Professionals, including community events. 2. Weekly attendance at clinics at UCSF Benioff Children's Hospital Oakland and Tiburcio Vasquez clinic Hayward to help with ASQ screening and F2F Navigation for underserved populations. 3. Outreach to FRN community partners: Alameda County Medical Home Project, medical practices, community organizations and Help Me Grow to direct referrals to the program.
Measures of Outcomes	<ol style="list-style-type: none"> 1. A. Number of outreach visits and community events, B. Parents and professionals who were contacted/attended and C. Quantity and type of materials distributed. Expected outreach to reach approximately 1000 individuals in RCEB catchment area. 2. A. number of family members reached at weekly clinics, B. Number of ASQs performed and C. Number of children referred to RCEB services. 3. A. number of referrals from community agencies and B. Number navigated to RCEB for eligibility evaluation (POS data).

DISPARITY FUNDING PROPOSAL – PROJECT MEASURES WORKSHEET

Completed worksheets shall be submitted with the funding application. List all activities and the qualitative and quantitative measures of outcomes. More than one copy of each worksheet may be submitted if additional space is required. *Please see Attachment D-1 for a sample worksheet.*

Project Title: Multi-lingual F2F Navigation	
Objective: Increase POS and use of generic services for children 0-21 from Arabic, Farsi/Dari, Hindi or Spanish speaking Families.	
Issue(s) being addressed: Reduce disparities in regional center use, POS and spending; Increase access to service for underserved communities.	
Activities	<ol style="list-style-type: none"> 1. One on one peer family navigation to connect families to RCEB services, increased use of RCEB services, and generic community services for a minimum of 170 families. 2. Family mentorship and training series (6-10 weeks of workshops/classes or support groups) to educate families of eligible children about regional center and generic community services for a minimum of 60 families.
Measures of Outcomes	<ol style="list-style-type: none"> 1. Individual service records for families of services families on RCEB and generic community services that families are connected to. Family Navigation (promotora services) provided to a minimum of 170 family members. Reports on the aggregate number of families served, generic resources received and RCEB services received. 2. RCEB POS data (especially as number of Arabic, Hindi and Dari/Farsi speaking families are small enough to show an impact in POS). 3. Family surveys on level of satisfaction with family navigation service, increase in their knowledge of services and confidence in advocating. 4. Attendance records for family members of RCEB clients in attending workshops, support groups and training series. Trainings, workshops and support groups provided to a minimum of 60 family members of RCEB clients. 5. Family surveys on level of satisfaction with workshops, support groups and training series on whether they increased family knowledge of RCEB and generic community resources and increased their confidence in advocating for their child.

DISPARITY FUNDING PROPOSAL – PROJECT MEASURES WORKSHEET

Completed worksheets shall be submitted with the funding application. List all activities and the qualitative and quantitative measures of outcomes. More than one copy of each worksheet may be submitted if additional space is required. *Please see Attachment D-1 for a sample worksheet.*

Project Title: Multi-lingual F2F Navigation	
Objective: Increase family participation (who have a child who is RCEB eligible) in RCEB and community stakeholder groups..	
Issue(s) being addressed: Increase access to service for underserved communities.	
Activities	<ol style="list-style-type: none"> 1. Project Leadership (leadership and system change advocacy series) offered to a minimum of 15 family members of RCEB eligible children 0-21 . 2. Quarterly groups for system's advocates for mutual support and coaching on system's advocacy.
Measures of Outcomes	<ol style="list-style-type: none"> 1. Number of family members who completed the course and their demographics. 2. Description of placement of Project Leadership graduates on RCEB and community stakeholder committees.

PROJECT BUDGET WORKSHEET

Budget worksheet should reflect the total amount of funding needed for the duration of the project. More than one worksheet may be submitted if additional space is needed.

Project Title
RCEB F2F Navigation
Project Duration (start and end date)
July 1, 2018 to June 30, 2020

Description	Cost
Salary/Wages and Benefits	
FRN Director	\$8750
Program Manager (Bi-lingual Spanish)	\$46350
Outreach Coordinator (Bilingual Arabic)	\$20800
Family Navigator Farsi/Dari	\$19500
Family Navigator Hindi/Tamil	\$20800
Operating Expenses	
Occupancy (rent and utilities)	\$12000
Office Expenses	\$6500
Staff Travel	\$2000
Program Materials	\$4000
Training Expenses (stipends, food, childcare)	\$10000
Administrative Expenses	
Finance Assistant (share of cost)	\$3720
Finance Director (share of cost)	\$4800
Insurance (share of cost)	\$3400
Consultants (IT, Translation)	\$3560
Audit (share of cost)	\$3000
Additional Expenses	
Staff Fringe and Benefits (could not fit above)	\$34230
Administration (Share of costs of Payroll, Benefits Admin, Data base charges, Licenses)	\$3400
(Administrative Expenses, Finance Asst through Administration = 10.62% of direct costs)	\$
	\$
	\$
Project Budget Total	\$206900