

FY 2017/18 DISPARITY FUNDING APPLICATION

Note: Please complete this form for **each** proposed project. Please refer to the application instructions for clarification for any of the following questions.

Please check the box that describes your organization		
<input type="checkbox"/> Regional Center	<input checked="" type="checkbox"/> CBO, 501(c)(3)	<input type="checkbox"/> CBO, non-501(c)(3)

A. Grantee Information

1. Name of Organization/Group	2. Date
Special Kids Crusade, Inc.	November 5, 2017
3. Primary Contact (Name)	
Lori Luzader McDonnal	
4. Mailing Address	
1900 Garden Road, Suite 230, Monterey, CA 93940	
5. E-mail Address	6. Phone Number
lori@specialkidscrusade.org	(831) 372-2730
7. Brief Description of the Organization/Group (organization type, group mission, etc.). Please include details about the organization/group's vision and how it ties to the targeted population.	
<p>Special Kids Crusade is dedicated to developing resources, raising awareness and providing support to children with disabilities and their families in Monterey County. Its vision is to serve a community where individuals with disabilities and their families are empowered to advocate on behalf of themselves, have equitable access to services, and where all families, regardless of the abilities of their members, feel included in schools, the workforce, community settings and in recreational pursuits of their choosing.</p> <p>Special Kids Crusade is Monterey County's Early Start Family Resource Center and, as such, has long identified a need in the rural areas of South County for services and support for families with a member who has a developmental disability. From 2012 through 2014, Special Kids Crusade was provided a donation of office space in South County (Greenfield) to meet with families on a weekly basis. The donor was forced to give up their space in 2014 and SKC has not had a South County location since that time.</p> <p>Through Special Kids Crusade's collaborations with the San Andreas Regional Center, Monterey County's SELPA, South County parent support groups, South County indigenous language interpreters, and through its fiscal sponsorship of the Child Development & Behavior Consortium, a group that provides early childhood screenings through Monterey County's Early Head Start agency in Greenfield, Special Kids Crusade is well respected by Spanish speakers in South County and the agencies that serve</p>	

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them. Special Kids Crusade hears, directly from these families, about the struggles they face with regard to seeking services, their lack of understanding about what these services can do for them, and the difficulties they experience when trying to access agencies whose administrative offices are located in Salinas, a city which is easily 80 or more miles north of where many live and work.

While Special Kids Crusade works tirelessly to support families with children birth through age twenty-two, we are the natural point of contact for families who have members of any age with a developmental disability. Because of this, Special Kids Crusade is uniquely positioned to address the disparity issue of the Spanish-speaking community in Monterey County for all individuals who qualify for regional center support.

B. Project Information

1. Project title

Centro de Recursos Familiares del Sur el Condado (South County Family Resource Center)

2. Describe how the target population is an underserved population.

The Spanish speaking population of Monterey County is demonstrated to be underserved by 3 POS disparity measures:

- (1) Percent of consumers served: Over 42% of Monterey County's 430,000 residents are Spanish speakers. Yet, Spanish speaking consumers account for only 22 percent of those served by the San Andreas Regional Center.
- (2) Dollar value of authorized services (per capita): Spanish speakers are authorized, per capita, at a rate that is 49% of the services offered to English speakers.
- (3) Utilization of authorized services: Spanish speakers utilize 46% of what is utilized by their English speaking counterparts.

In addition, those who live in the highly concentrated, Spanish-speaking communities of Monterey County's "South County" region are far less likely to receive a formal diagnosis of a developmental delay prior to the age of 18, rendering them ineligible for regional center services, thus leaving them with no regional center-funded support. Greenfield, CA is one of the largest South County family communities. Over 80% of Greenfield's 17,000 residents speak Spanish, with a full 45% reporting difficulty with the English language. Over the last five years, Greenfield has seen a 5% increase in population and an alarming 20% decrease in those receiving special education services. Today, those receiving special education support in Greenfield and its neighboring communities is a full 26% below the state average. (kidsdata.org)

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Furthermore, South Monterey County is home to communities who speak "indigenous languages," such as Triqui, Mixteco and Zapoteco. Because these communities are populated from the Mexican states of Oaxaca, Guerrero and Puebla, individuals who speak these languages are usually categorized as "Spanish-speaking" in regional center data. Individuals in these communities, which, by some estimates, collectively number between 5,000 and 10,000, are largely unrepresented in census data and, because they are part of the "Spanish-speaking" South County population, their needs must be considered as we seek to reduce service disparity in the San Andreas Regional Center catchment area.

Focus groups and one-on-one discussions conducted by Special Kids Crusade with South County Spanish-speaking populations point to an inability to access both information and services as the primary reason regional center services are not being obtained and/or utilized. For these families, "lack of access" results from geographic, technological, cultural and language barriers that prevent Spanish-speaking families from getting the information they need and the services they seek, both of which are key to establishing service parity with their English-speaking counterparts.

Non-English speaking residents of South Monterey County are in the midst of a perfect storm of factors that contribute to their inability to access information and services:

(1) Spanish and indigenous-language speaking families live in a culture steeped in tradition and rich with pride. Asking for help is a hurdle for many of these families.

(2) Fifty percent of South County residents, age 25+ have less than a high school education (city-data.com). Without access to, or the ability to use, computers, they cannot obtain information on their own. They lack even a basic understanding of developmental disabilities. Case in point: A mother recently refused our help because she believed her child would outgrow Down syndrome.

(3) Geographic / transportation / technology hurdles are insurmountable for most South County families who want/need to access regional center support. South County families may live 80 miles or more from the closest regional center office. A trip to the regional center means a day of lost wages for one or both parents. And, when they leave a service coordinator's office and realize (as does nearly every parent - regardless of their ethnicity or primary language) that they have additional questions, getting answers is difficult. The likelihood that they will be able to reach their service coordinator with one or two phone calls is slim. Service coordinators' large case loads require families to leave voicemail messages -- a practice that most Spanish-speaking families will not do. The

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best days and times for service coordinator support are not the days/times that are convenient for field-working, agriculturally employed parents. And, without computers, parents cannot use email. These families frequently describe the regional center as "useless" and "a waste of time."

The regional center system is even more challenging for families who speak indigenous languages for which there is no written component. Parents confess to signing documents for which they have no understanding of their meaning.

(4) There is a significant lack of resources for one of the most commonly authorized service for families: respite care. In South County, immigration issues limit the ability for potential caregivers to qualify for providing respite because they have no social security number and, therefore, cannot qualify for employment through FMS respite agencies.

(5) Language barriers pose access challenges in a number of ways. Indigenous language support is not readily available at their Salinas regional center office. No one on staff at Monterey County's Special Education Local Plan Area office even speaks Spanish. Furthermore, terms and acronyms that are derived from English vernacular, such as "respite" or "IPP" are unfamiliar to non-English-speaking families.

(6) South County's workforce is largely agricultural. To stay employed, farm working families migrate to AZ for employment in November each year, leaving their regional center-supported services behind. They need help to get them reinstated when they return in the spring.

(7) Finally, deportation fears prevent families from accessing support from a government funded agency.

When parents first meet with the regional center and learn of their child's diagnosis, they are in an early stage of the grieving process. For Spanish-speaking families, the inability to get reliable information and emotional support means that they turn inward, to their own family unit, to deal with their grief and their child's future. When early intervention support is most critical, these families do not have the tools they need to make informed decisions.

In short, South County families are not receiving services because they do not have access to trusted, knowledgeable, empathetic individuals who understand their cultural challenges and can provide them the information and support they need, in ways they understand.

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3. Describe the project and its goals/objectives. **Complete the Schedule of Development/Activities Worksheet (Attachment C) and include with your application.*

The objective of Special Kids Crusade's Centro de Recursos Familiares del Sur el Condado (CRF) will be to address the root causes of service disparity among the Spanish-speaking population of South County by offering accessible, culturally sensitive support -- with a physical presence in their own community -- for families who qualify for, or who may be eligible for, regional center services. Its ultimate goal will be to empower families to become self-advocates and to help them establish a foundation on which to build and grow a network of family-to-family community support.

This project will run for 18 months. The objective of the first quarter (3 months) will be to identify a resource center location, move furniture/supplies into this center and work with the local regional center office to extract POS information that is specific to the zip codes in South County.

The public opening of the resource center will be in early April (beginning of the second quarter) to coincide with the return of seasonal farm-working families (a large percentage of the Spanish and indigenous-language speaking population) who have not been able to use regional center services since the previous November, when they left the area. Outreach through schools, in this quarter, will be key to reaching many of these families with children who have not kept their regional center contact information up to date. Similar efforts, this month, will be made through health care agencies and other service organizations to reach the adult population with developmental disabilities.

The third quarter will focus on continued outreach, maintaining contact with families through the summer (possibly adjusting office hours/days to meet summer schedule needs), and working with families enrolling their children back to school in the fall.

The fourth quarter (Oct. - Dec. 2018) will be focussed on supporting families who are leaving the area to help them prepare for the welfare of their family member when they are away and making sure they re-engage with the regional center when they return in the spring.

In January through March of 2019, the resource center will continue to support families residing in the area and to help them become stronger self-advocates. We will also concentrate on helping them strengthen their community bonds so they are positioned to help each other and will also be able to welcome and support families returning to South County in the spring.

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The final quarter of this project (April - June 2019) will be spent re-engaging the returning seasonal farm working families with the regional center and their services, along with the existing network of families already in place who are poised to welcome and support them.

To that end, it will offer:

- (1) Culturally-sensitive, multi-lingual staffing: The CRF will be staffed by experienced outreach advocates who understand the challenges and frequent misunderstandings experienced by Spanish-speaking and indigenous language-speaking families.
- (2) Evening and weekend hours: These are convenient times for farm working families to seek support outside of work. Hours may be adjusted, quarterly, depending on the need of community families and their work schedules.
- (3) Targeted support around farm working families' seasonal employment in Monterey's South County: Each year, seasonally-employed farm workers and their families (most of whom are non-English speaking) leave Monterey County in October/November for places south, such as Arizona or Mexico. They return the following April for re-employment. Families need help re-accessing services when they return. The regional center, often, cannot locate these families when they return because parents do not know how to update their contact information with the regional center. Even if a parent attempts to update their mailing address, they often have trouble spelling/writing their street name correctly, making U.S. mail delivery a challenge.
- (4) Computer and internet access: CRF staff will offer free computer access and assist families in communicating with agencies via email. Outreach advocates will serve as go-betweens by calling families when important emails arrive for them.
- (5) Printing/scanning capabilities: Families will be able to submit paperwork (e.g., medical records, assessments, school records, etc.) to various agencies through CRF's services. Documents will be printed/scanned/emailed at no charge to families.
- (6) One-on-one in-person support for paperwork completion and explanation of services available to the family: Staff will assist families in completing paperwork for regional center services and other, complementary services such as Medi-Cal, SSI benefits or services through their child's school district. Staff will also make sure families' contact information remains up-to-date with support agencies.
- (7) Workshops: Topics such as "Early Start to Preschool Transition," "Managing Challenging Behaviors," "What is Respite Care and How Do I Access It," "Managing Stress," "Autism 101," and more will be offered on a monthly basis.
- (8) Meeting facilitation for families: The CRF will be a physical location for regional center service coordinators to meet one-on-one with families. In addition, the resource center's Outreach Advocates can be used to facilitate video conference meetings with

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their service coordinators, in the event a face-to-face meeting is not possible. Indigenous language translators will be on site, when needed.

(9) Community Resource Guide: Special Kids Crusade will develop a printed "Guía de Recursos Comunitarios" that will be updated as frequently as quarterly to include information that is relevant to South County's Spanish speaking population who have family members with disabilities.

4. How will the project address and incorporate the input of the community it aims to serve?

Special Kids Crusade's frequent participation in South Monterey County parent support groups and its work, this past year, with the regional center on reducing the service disparities within the Hispanic/Latino community, has made Special Kids Crusade painfully aware of the issues facing the Spanish-speaking and indigenous language-speaking populations of South County. Every one of the objectives, stated above, have been thoughtfully considered from community input over the past six-plus months.

Special Kids Crusade will continually seek input from the families it supports, local schools, supporting agencies and regional center staff as it fine-tunes its offerings. The resource center staff will be on the ground, talking to the community to identify:

- (1) Key information needed by this community and the best way to get it to them (workshops, schools, health clinics, etc.);
- (2) Cultural barriers that exist and how to overcome them (stigma of developmental delays, fear of deportation, etc.);
- (3) Reasons for low utilization rates (network insufficiency, confusion over respite vs. day care, inability to find dental care, etc.);
- (4) Reasons for low amount of authorized services (cultural pride in asking for help, misunderstanding of the benefits of a service, etc.);
- (5) Unique challenges faced by seasonal farm working families who may be overwhelmed by the efforts of moving in and out of state every year and simply do not have the bandwidth to re-connect with the regional center in a timely manner.

By reaching out to the community in a number of ways, Special Kids Crusade will maintain a high level of flexibility so that modifications to its offerings can be made quickly to meet local needs.

5. Describe how the project's effectiveness will be measured. What type of data will be collected (qualitative or quantitative)?* Complete the Project Measures Worksheet (Attachment D) and include with your application.

Effectiveness will be measured as follows:

- (1) Number of new Spanish-speaking SARC referrals made from the resource center (CRF), monthly, and its outreach activities. (Quantitative)

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- (2) Number of current SARC consumers served directly out of the CRF, by month, and its outreach activities. (Quantitative)
- (3) Number of attendees at workshops and other outreach events and a determination of which workshop topics / events and times of year yield the largest audiences of families who have a member with a developmental disability. (Quantitative for number of attendees at each workshop / event (e.g., Open House). The effectiveness will be qualitative with respect to a hypothesis on which topics seemed to be the most beneficial. Because farm working families migrate in and out of Monterey County, seasonally, we will expect numbers to be smaller when we have a smaller population from which to draw in the months of November through March.)
- (4) Changes in authorization amounts and utilization percentages by the Spanish-speaking population of South Monterey County, on a monthly basis, over the time period of this project. (Quantitative)
- (4) Value of the CRF's South County presence as seen by the San Andreas Regional Center, SELPA, health care providers and other support agencies who may refer families to this resource. (Qualitative)
- (5) Identification and ranking, by ability to affect authorization amounts and utilization percentages, of the factors contributing to Spanish-speaking families' service usage rates. (Quantitative with respect to the number of families who have identifiable issues. Qualitative with respect to ranking simply because data needs to be interpreted based on how significant the most common issues are to their effect on the bottom line.)
- (6) Feedback on the effectiveness of its Guía de Recursos Comunitarios (Community Resource Guide). (Qualitative)

6. Where will your project be implemented (counties, cities, neighborhoods, etc.)?

The project is targeting the Spanish-speaking and indigenous-language speaking communities of South Monterey County. For the purposes of this grant, South Monterey County is being defined as the area including the cities of Soledad and those south of Soledad, all the way to the San Luis Obispo County border (60 miles away). The office space will be sought in Greenfield, CA. Greenfield is the South County city with the largest number of families. It is centrally located in South County, between the other two major South Monterey County cities of Soledad (which is 10 miles north of Greenfield), and King City (located 13 miles south of Greenfield). Greenfield is along the Monterey-Salinas Transit (MST) bus route. MST is the primary public bus transportation service that covers all of Monterey County, from its northern-most cities to its southern-most towns, and offers ADA paratransit services.

7. Project Type

- Outreach (community events, child find, seminars, etc.)
- Education (workshops, trainings, support groups, etc.)
- Promotores (parent liaisons, mentors, cultural brokers, etc.),

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<input checked="" type="checkbox"/> Other: Family Resource Center	
8. Estimated number of people the project will reach/impact	
<p>Centro de Recursos Familiares (CRF) del Sur el Condado (South County Family Resource Center) will seek to serve South Monterey County's families, 80% of which are Spanish-speaking, in cities from Soledad, south to Bradley. The collective population of this area is just over 56,000, as determined by recent census data.</p> <p>According to the Centers for Disease Control & Prevention, the incidence of developmental disabilities is 15%, which, for South Monterey County, translates to roughly 5,400 adults and 3,000 children under the age of 21. (The latest U.S. census data reports approximately 21,000 in South Monterey County under the age of 21.)</p>	
9. Timeline of project (start and end dates)	
<p>January 2018 through June 2019. (South Monterey County farmworker families return from their Arizona field jobs in April and stay through November. This project is intended to accommodate their April 2018 return and run through the end of the following fiscal year to support their re-entry in 2019 for a total of 18 months. It will coincide and complement the San Andreas Regional Center's disparity work for this time period, as well.)</p>	
10. Amount requested <i>*Please complete the Budget Worksheet (Attachment D) and include with your submission.</i>	10a. Funding frequency (check one):
\$ 99913	<input type="checkbox"/> Annual Cost** or <input checked="" type="checkbox"/> One-time Cost

** Please include any related documents that will provide evidence of strategies, measures, and data that will be used to evaluate effectiveness of the program.*

*** Future funding is not guaranteed for projects that require an ongoing, annual cost.*

DISPARITY FUNDING PROPOSAL – SCHEDULE OF DEVELOPMENT/ACTIVITIES WORKSHEET

Completed worksheets shall be submitted with the funding application. List all key staff and activities, and identify the quarter that each activity will occur. More than one copy of each worksheet may be submitted if additional space is required. *Please see Attachment C-1 for a sample worksheet.*

Project Title: Special Kid's Crusade's "Centro de Recursos Familiares del Sur del Condado" (Special Kids Crusade's South County Family Resource Center) [Referred to in this proposal as CRF.]									
Objective: To significantly improve access to information and services for the Spanish speaking population of South Monterey County by establishing a resource center presence designed to address the accessibility hurdles faced by this population. Ultimately, this project seeks to increase the number of Spanish-speaking individuals referred for regional center intake services and increase the authorization value and utilization of services for Spanish-speaking individuals already identified as regional center consumers.									
Issue(s) being addressed: Access, to both information and services, is cited as the primary reason for service disparity among the Spanish speaking population of South Monterey County. The disparity data being addressed are as follows: (1) Spanish-speaking individuals are under-represented among regional center consumers compared to their overall share of the population. (2) Spanish-speaking consumers are authorized for 49% of the services authorized when compared to their English-speaking counterparts. (3) Spanish-speaking consumers utilize 46% of authorized services when compared to their English-speaking counterparts.									
		2018				2019			
Activity	Staff	Q1 1/1/18- 3/31/18	Q2 4/1/18- 6/30/18	Q3 7/1/18- 9/30/18	Q4 10/1/18- 12/31/18	Q1 1/1/19- 3/31/19	Q2 4/1/19- 6/30/19	Q3 7/1/19- 9/30/19	Q4 10/1/19- 12/31/19
Execute grant agreement with DDS	Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Establish a baseline of regional center clients with South County zip codes who are identified as Spanish-speaking / Identify their per	Project Coordinator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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capita authorized services and their per capita expenditures									
Begin acquiring information for the Spanish South County Resource Guide	Project Coordinator & Outreach Advocates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identify space options/possible agency partnerships for the establishment of a resource center location can address	Project Coordinator, Outreach Advocates and Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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the accessibility issues faced by families									
Sign negotiated space rental agreement to comply with the project timeline	Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Survey South County Spanish-speaking families to determine optimal days/times for resource center hours of operation and workshop topics desired	Project Coordinator and Outreach Advocates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Establish a social media presence (e.g., Facebook & Instagram pages) for Centro de Recursos Familiares Special Kids Crusade	Project Coordinator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Develop a marketing and communications plan for the resource center and its activities in South County	Project Coordinator and Outreach Advocates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Negotiate rate agreements with respite workers/day care agencies to provide on-site	Project Coordinator and Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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child care for family / parent / caregiver workshops									
Identify points of contact within each of the South County School districts, Head Start & Early Head Start agencies, preschools/day cares, medical offices/clinics, FMS respite providers and therapy offices from Soledad south to the San Luis Obispo border	Project Coordinator and Outreach Advocates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Activity	Staff	Q1 1/1/18- 3/31/18	Q2 4/1/18- 6/30/18	Q3 7/1/18- 9/30/18	Q4 10/1/18- 12/31/18	Q1 1/1/19- 3/31/19	Q2 4/1/19- 6/30/19	Q3 7/1/19- 9/30/19	Q4 10/1/19- 12/31/19
Schedule move of furniture & computers from Special Kids Crusade's Monterey office to the South County resource center	Project Coordinator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Set up resource center space w/ community-supplied resource materials/pamphlets	Project Coordinator and Outreach Advocates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meet with Salinas regional center district managers & service coordinators on goals	Director, Project Coordinator and Outreach Advocates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		2018				2019			
Activity	Staff	Q1 1/1/18- 3/31/18	Q2 4/1/18- 6/30/18	Q3 7/1/18- 9/30/18	Q4 10/1/18- 12/31/18	Q1 1/1/19- 3/31/19	Q2 4/1/19- 6/30/19	Q3 7/1/19- 9/30/19	Q4 10/1/19- 12/31/19
& logistics of remote IPP meeting facilitation									
Develop contact sheet and corresponding database framework to capture information desired from each family / point of contact	Project Coordinator and Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepare and submit quarterly report to DDS	Director and Project Coordinator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Through the regional center database, South County	Project Coordinator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		2018				2019			
Activity	Staff	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
		1/1/18-3/31/18	4/1/18-6/30/18	7/1/18-9/30/18	10/1/18-12/31/18	1/1/19-3/31/19	4/1/19-6/30/19	7/1/19-9/30/19	10/1/19-12/31/19
school districts and other identified agencies, send out a mailing to South County families in targeted zip codes to announce the CRF opening & April Open House									
Finalize Version 1 of Spanish South County Community Resource Guide	Project Coordinator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					

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		2018				2019			
Activity	Staff	Q1 1/1/18-3/31/18	Q2 4/1/18-6/30/18	Q3 7/1/18-9/30/18	Q4 10/1/18-12/31/18	Q1 1/1/19-3/31/19	Q2 4/1/19-6/30/19	Q3 7/1/19-9/30/19	Q4 10/1/19-12/31/19
Open doors to the public in early April and hold a CRF Open House to coincide w/ seasonal worker families’ return to South County.	Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Obtain list of families for whom CRF Open House U.S. Postal mailings were undeliverable/returned. Telephone each family with phone numbers on file to seek	Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		2018				2019			
Activity	Staff	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
		1/1/18-3/31/18	4/1/18-6/30/18	7/1/18-9/30/18	10/1/18-12/31/18	1/1/19-3/31/19	4/1/19-6/30/19	7/1/19-9/30/19	10/1/19-12/31/19
contact & address updates. Invite them to the CRF.									
Begin ongoing recorded interactions with Spanish speaking South County regional center families to identify reported causes for low authorization and utilization rates	Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					

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Activity	Staff	Q1 1/1/18-3/31/18	Q2 4/1/18-6/30/18	Q3 7/1/18-9/30/18	Q4 10/1/18-12/31/18	Q1 1/1/19-3/31/19	Q2 4/1/19-6/30/19	Q3 7/1/19-9/30/19	Q4 10/1/19-12/31/19
Create a 3-month workshop schedule and distribute promotional flyers to outreach locations, through social media & via mail / Hold two to three workshops in 2018 Q2	Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Develop workshop surveys to determine workshop satisfaction / effectiveness	Project Coordinator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepare and submit quarterly report to DDS	Director and Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Activity	Staff	Q1 1/1/18-3/31/18	Q2 4/1/18-6/30/18	Q3 7/1/18-9/30/18	Q4 10/1/18-12/31/18	Q1 1/1/19-3/31/19	Q2 4/1/19-6/30/19	Q3 7/1/19-9/30/19	Q4 10/1/19-12/31/19
Update the Spanish South County Family Resource Guide, as needed	Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meet with regional center district managers and service coordinators to collaborate on ways to address family feedback/learnings obtained regarding low service utilization and value of authorized services (per capita); Look at monthly numbers to identify trends in	Director, Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		2018				2019			
Activity	Staff	Q1 1/1/18-3/31/18	Q2 4/1/18-6/30/18	Q3 7/1/18-9/30/18	Q4 10/1/18-12/31/18	Q1 1/1/19-3/31/19	Q2 4/1/19-6/30/19	Q3 7/1/19-9/30/19	Q4 10/1/19-12/31/19
utilization & authorized services per capita									
Create a 3-month workshop schedule that meets the needs of families during summer and fall’s back to school months. Develop promotional flyers for distribution to outreach locations, through social media and via mail / Hold 3 workshops this quarter	Project Coordinator & Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		2018				2019			
Activity	Staff	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
		1/1/18-3/31/18	4/1/18-6/30/18	7/1/18-9/30/18	10/1/18-12/31/18	1/1/19-3/31/19	4/1/19-6/30/19	7/1/19-9/30/19	10/1/19-12/31/19
Contact farm working families expecting to leave in late fall to support their move and re-entry in the spring	Project Coordinator & Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Hold a CRF Back to School Open House to re-engage families.	Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Conduct outreach at back-to-school community events	Project Coordinator & Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

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Activity	Staff	Q1 1/1/18- 3/31/18	Q2 4/1/18- 6/30/18	Q3 7/1/18- 9/30/18	Q4 10/1/18- 12/31/18	Q1 1/1/19- 3/31/19	Q2 4/1/19- 6/30/19	Q3 7/1/19- 9/30/19	Q4 10/1/19- 12/31/19
Prepare and submit quarterly report to DDS	Director and Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Update the Spanish South County Family Resource Guide, as needed	Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Create a 3-month workshop schedule that meets the needs of families during Q3 months. Develop promotional flyers for distribution to outreach locations, through social media and via mail /	Project Coordinator & Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Activity	Staff	Q1 1/1/18-3/31/18	Q2 4/1/18-6/30/18	Q3 7/1/18-9/30/18	Q4 10/1/18-12/31/18	Q1 1/1/19-3/31/19	Q2 4/1/19-6/30/19	Q3 7/1/19-9/30/19	Q4 10/1/19-12/31/19
Hold 1 to 2 workshops this quarter									
Survey South County Community agencies on value of the resource center presence in South County	Project Coordinator & Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continue work with families preparing to move out of South Monterey County	Project Coordinator & Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Activity	Staff	Q1 1/1/18- 3/31/18	Q2 4/1/18- 6/30/18	Q3 7/1/18- 9/30/18	Q4 10/1/18- 12/31/18	Q1 1/1/19- 3/31/19	Q2 4/1/19- 6/30/19	Q3 7/1/19- 9/30/19	Q4 10/1/19- 12/31/19
Collaborate outreach with the Soledad Special Needs Family Education Conference (November)	Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepare and submit quarterly report to DDS	Director and Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Update the Spanish South County Family Resource Guide, as needed	Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Activity	Staff	Q1 1/1/18- 3/31/18	Q2 4/1/18- 6/30/18	Q3 7/1/18- 9/30/18	Q4 10/1/18- 12/31/18	Q1 1/1/19- 3/31/19	Q2 4/1/19- 6/30/19	Q3 7/1/19- 9/30/19	Q4 10/1/19- 12/31/19
Collaborate outreach with the Greenfield Special Needs Family Education Conference (January)	Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Create a 3-month workshop schedule that meets the needs of families during Jan-Mar months. Develop promotional flyers for distribution to outreach locations, through social	Project Coordinator & Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Activity	Staff	Q1 1/1/18-3/31/18	Q2 4/1/18-6/30/18	Q3 7/1/18-9/30/18	Q4 10/1/18-12/31/18	Q1 1/1/19-3/31/19	Q2 4/1/19-6/30/19	Q3 7/1/19-9/30/19	Q4 10/1/19-12/31/19
media and via mail / Hold 2 to 3 workshops this quarter									
Meet with regional center district managers and service coordinators to collaborate on ways to address family feedback/learnings obtained regarding low service utilization and value of authorized services (per capita); Look at monthly numbers to identify trends in	Director, Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		2018				2019			
Activity	Staff	Q1 1/1/18-3/31/18	Q2 4/1/18-6/30/18	Q3 7/1/18-9/30/18	Q4 10/1/18-12/31/18	Q1 1/1/19-3/31/19	Q2 4/1/19-6/30/19	Q3 7/1/19-9/30/19	Q4 10/1/19-12/31/19
utilization & authorized services per capita									
With the regional center, assess value of the south county resource center presence; Identify key areas of value and evaluate ways to keep support sustainable for families beyond the conclusion of this DDS-funded project.	Director and Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Project Title: Special Kid’s Crusade’s “Centro de Recursos Familiares del Sur del Condado” (Special Kids Crusade’s South County Family Resource Center) [Referred to in this proposal as CRF.]									
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Prepare and submit quarterly report to DDS	Director and Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Update the Spanish South County Family Resource Guide, as needed	Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contact, by phone, farm working families who left in fall 2018 to assist in service re-instatement and to update contact info (mailing address)	Project Coordinator and Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Activity	Staff	Q1 1/1/18-3/31/18	Q2 4/1/18-6/30/18	Q3 7/1/18-9/30/18	Q4 10/1/18-12/31/18	Q1 1/1/19-3/31/19	Q2 4/1/19-6/30/19	Q3 7/1/19-9/30/19	Q4 10/1/19-12/31/19
Determine # of regional center clients with South County zip codes who are identified as Spanish-speaking, their per capita authorized services and their per capita expenditures to compare to numbers from Q1 2018	Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Create a 3-month workshop schedule that meets the needs of families during Q2 months. Develop promotional flyers for distribution to	Project Coordinator & Outreach Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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outreach locations, through social media and via mail / Hold 3 workshops this quarter									
Compare total number of regional center clients in South County to one year-ago totals.	Director and Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Compile data taken throughout the project to do a final report on all measures of	Director and Project Coordinator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		2018				2019			
Activity	Staff	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
		1/1/18-3/31/18	4/1/18-6/30/18	7/1/18-9/30/18	10/1/18-12/31/18	1/1/19-3/31/19	4/1/19-6/30/19	7/1/19-9/30/19	10/1/19-12/31/19
outcome, as identified in Attachment D of the proposal									
Prepare and submit quarterly report to DDS	Director and Project Coordinator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					

Note: Monthly intervals may also be used, rather than quarterly as shown in this sample. For projects shorter than 6 months, DDS may require monthly reporting. Please use as many copies of this worksheet as needed

DISPARITY FUNDING PROPOSAL – PROJECT MEASURES WORKSHEET

Completed worksheets shall be submitted with the funding application. List all activities and the qualitative and quantitative measures of outcomes. More than one copy of each worksheet may be submitted if additional space is required. *Please see Attachment D-1 for a sample worksheet.*

<p>Project Title: Special Kid’s Crusade’s “Centro de Recursos Familiares del Sur del Condado” (Special Kids Crusade’s South County Family Resource Center)</p>	
<p>Objective: To significantly improve access to information and services for the Spanish speaking population of South Monterey County by establishing a resource center presence designed to address the accessibility hurdles faced by this population. Ultimately, this project seeks to increase the number of Spanish-speaking individuals referred for regional center intake services and increase the authorization value and utilization of services for Spanish-speaking individuals already identified as regional center consumers.</p>	
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<p>Activities</p>	<p>(1) Establish a Spanish-speaking Family Resource Center in South Monterey County with service hours/days that meet the needs of community families. (2) Offer indigenous language translation and support. (3) Conduct extensive outreach to South County regional center consumers and those who may be eligible for regional center services through regional center records, schools, health clinics, FMS respite providers and more. (4) Conduct monthly informational workshops and other outreach events to increase awareness of the resource center, developmental disabilities, the regional center system, services and supports, while simultaneously encouraging family-to-family networking and support. (5) Facilitate communication between families and the regional center and (if applicable) school districts to ensure families' needs are being met. (6) Support families in making sure their regional center contact information is kept up-to-date when they migrate in and out of California for seasonal farm work / employment.</p>

	<p>(7) Provide technology assistance via computer access and training, email assistance, scanning/photocopying of records and more.</p> <p>(8) Offer one-to-one mentoring to (a) address each family's unique set of needs and (b) empower the family with the information and encouragement they need to become self advocates.</p> <p>(9) Develop a Spanish South County Communtiy Resource Guide.</p> <p>(10) Establish a social media outreach presence for the Spanish-speaking community.</p>
Measures of Outcomes	<p>(1) Comparison of the number of Spanish-speaking (including indigenous language-speaking) consumers served by the regional center out of the South County zip codes prior to the start of the project vs. the number of Spanish-speaking consumers served from the same areas at the completion of the project. (Quantitative)</p> <p>(2) Comparison of the average dollar amount of services authorized for Spanish-speaking consumers served out of the South County zip codes prior to the start of the project vs. the average dollar amount of services authorized for Spanish-speaking consumers served out of the South County zip codes at the completion of the project. (This will be looked at on a monthly basis, if data collection from the regional center permits, to account for authorizations that may be "frozen" during months that farm working families are out of state.) (Quantitative)</p> <p>(3) Comparison of the percent utilization of authorized services for Spanish-speaking consumers served out of the South County zip codes prior to the start of the project vs. the percent utilization of authorized services for this same population at the completion of the project. (This will be compared on a month to month basis, if data from the regional center permits, to account for lack of utilization during the months farm worker families are employed out of state.) (Quantitative)</p> <p>(4) Through surveys and one-on-one work with individuals and families, identify:</p> <ul style="list-style-type: none">(a) Factors that contribute to the Spanish-speaking population's comparatively low service authorization and utlization numbers (Qualitative), and(b) Ranking (in order of how much they are believed to contribute to the problem) of the barriers that prevent Spanish-speaking families from seeking support (Qualitative),(c) Identifcation of the effectiveness of the resource center's various outreach activities (e.g., workshops, open houses, social media, communication through other agencies) toward connecting with the families the regional center seeks to serve (Qualitative - This is not about numbers, per se. It's about which outreach events are able to most effectively impact the families eligible for regional center assistance.) <p>(5) Development of a sustainable approach that, with the learnings gained through this project, efficiently and effectively addresses these factors for the foreseeable future.</p>

	<p>(6) Assessment of the overall value to the regional center, families and other support agencies of having a Family Resource Center presence in South County.</p>
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PROJECT BUDGET WORKSHEET

Budget worksheet should reflect the total amount of funding needed for the duration of the project. More than one worksheet may be submitted if additional space is needed.

Project Title
Special Kid's Crusade's "Centro de Recursos Familiares del Sur del Condado" (Special Kids Crusade's South County Family Resource Center)
Project Duration (start and end date)
1/1/18 through 6/30/19 (18 months)

Description	Cost
Salary/Wages and Benefits	
Program Coordinator (Part-time, 18 months)	\$31200
Health Benefits	\$5000
Workers Compensation	\$375
Payroll Taxes & Fees	\$3432
Outreach Advocates (3 part-time, funded through grant funding through the regional center)	\$0
Operating Expenses	
Rent (Mar 2018 – Jun 2019)	\$12000
General Liability Insurance	\$750
Color copies/scanner lease (16 months)	\$4800
Telephone/Internet	\$4000
Alarm System (16 months)	\$800
Office Supplies (18 months)	\$5400
Advertising/Marketing/Promotion	\$800
Workshop Supplies (12 workshops)	\$1200
Child care for workshops (12 workshops)	\$2400
Community Resource Guide (Spanish) – Qty 2000	\$4000
Travel/mileage	\$1226
Indigenous Language Translation services	\$4000
Administrative Expenses	
Salaries/wages/benefits of employees for managerial/admin purposes (18 mos.)	\$12950
General expenses associated with admin functions	\$1500
Travel associated with administrative functions	\$270
Facility costs associated with admin functions	\$260
Additional Expenses	
Furniture moving to set up office = \$1775 (Doubled to account for moving furniture back to Monterey at the end of the grand period)	\$3550
Project Budget Total	\$99913