

**DEPARTMENT OF DEVELOPMENTAL SERVICES**

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September 3, 2019

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: SELF-DETERMINATION PROGRAM: PAYMENTS FOR INITIAL  
PERSON-CENTERED PLANNING SERVICES

To further clarify the [directive](#) issued on February 13, 2019, the Department of Developmental Services (DDS) is providing regional centers with this guidance regarding payments for initial person-centered planning in the Self-Determination Program (SDP).

When regional centers are purchasing initial SDP person-centered planning services, which can include assistance in developing the participant's spending plan, utilizing service code 024, "Purchase Reimbursement," regional centers may reimburse the provider directly. Payment may be made to a service provider vendored under service code 024 only after the regional center receives: 1) the invoice that shows person-centered planning service has been delivered as agreed to by the SDP participant; and, 2) a copy of the Person-Centered Plan and any other documents requested by the participant. Payments for this service under service code 024 do not require vendorization as a person-centered planning services provider.

This guidance is limited only to the purchase of initial person-centered planning services for SDP participants. If you have any questions regarding this correspondence, please contact [sdp@dds.ca.gov](mailto:sdp@dds.ca.gov).

Sincerely,

*Original signed by:*

BRIAN WINFIELD  
Chief Deputy Director

cc: Regional Center Administrators  
Regional Center Chief Counselors  
Regional Center Community Services Directors  
Association of Regional Center Agencies  
State Council on Developmental Disabilities  
Nancy Bargmann, Director, DDS  
Mike Sakamoto, DDS

**"Building Partnerships, Supporting Choices"**