

California Department of Developmental Services
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes
Wednesday, April 10, 2019
1:32p.m.

Members in Attendance:

Ingrid Oliver: (HQ-Sacramento), Chairperson
Alex Sanders: (HQ-Sacramento), Co-Chairperson
Julia Edwards: (HQ-Sacramento), Secretary
Joanne Alex: (HQ & Sonoma DC), Sergeant- At-Arms
Elizabeth "Liz" Mard: (HQ-Sacramento), SDAC Liaison
Ronald McCray: (HQ-Sacramento)
Maxine Tago: (Fairview DC)

Guests:

Dena Ruiz: (OHRAS-HQ)
Hope Beale (DAC Applicant/Pending-HQ)
Stacy Reed (DAC Applicant/Pending-HQ)
Jessica Love (DAC Applicant/Pending-HQ)

Absent:

Renee Clark: (Porterville DC)
Patty Jamal (*Approved Leave*): (Porterville DC)

DDS DAC met quorum ratio and began the meeting at 1:32p.m.

- **Approval of March 2019 Minutes:**
 - Ingrid moved to approve the March minutes, Liz seconded.
 - Motion passed unanimously.
- **Sub-committee Reports:**
 - **Speakers and Trainings:**
 - Subcommittee met and devised an initial plan to set up speaker/training and activities set up for the July ADA Picnic.
 - Alex is working on trying to reserve room 100 from State Hospitals (SH) for the day, but is having a difficult time connecting with SH.
 - Joanne will be focusing on developing DAC activities in May.
 - Julia has researched a speaker and found a website that provides the training tools etc. In addition, DAC may be able to have an in-house speaker for the training.
 - The committee will meet again soon to discuss the plans and get the training put together.

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- **DAC Recruitment and Renewals:**
 - Subcommittee met, reviewed and approved three of the four applications.
 - One of the staff no longer works for DDS, which is why they are not eligible to become a member.
 - DAC requested that Dena at OHRAS forward the new member applications for appointment to the DDS Director.

- **Signage and Logo:**
 - Ingrid will be taking to DDS Legal Department for approval.

- **ADA Taskforce:**
 - Alex and Julia have met twice with the building manager at the monthly maintenance meeting to discuss the ADA compliance issues at the Bateson Building.
 - The building manager has been receptive to DAC working with her on these issues.
 - After the last building meeting, she said she would welcome Alex and Julia do a sweep of the building, to let her know what is still broken.
 - Alex and Julia conducted a thorough sweep and emailed a list of the current problems last week.
 - Once these issues are resolved, DAC will work with DDS customer support regarding the development of the maintenance ticketing system.

- **DDS DAC Homepage:**
 - Ingrid, Liz and Julia met to discuss changes needed for the DAC Homepage.
 - Shared these changes/ideas with the DAC members.
 - Changes are as follows:
 - Streamline existing content to make it easier to find the DAC application and DDS Director's Letter.
 - Addition of:
 - Resource Library,
 - Breaking Barriers to Employment Link –with access to information on how to get a job if you have a disability or how to hire people with disabilities,
 - Disability and Advocacy Events page,

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- Julia will be running this by Joy Rosenquist, DDS DAC's legal consultant.
 - **Announcements:**
 - Ingrid Oliver, our current Chair announced her DAC resignation to the membership. Ingrid accepted a director position in Early Start in Modoc County. Ingrid; you will be missed, thank you for your many years of service to the DAC!
 - **Old Business:**
 - None
 - **New Business:**
 - Liz discussed the information regarding state agencies hiring people with disabilities, described in the CalHR Annual Workforce Analysis report.
 - DDS has a very low parity rate.
 - DDS should be at 13%.
 - DDS has been at 6-7% parity rate over the past several years.
 - This may be due to:
 1. Staff refusing to take the disability survey, for fear of revealing their disability,
 2. Staff not identifying as having a disability because they may assume the survey is regarding RC eligible disabilities,
 3. Staff not paying attention to the survey request, hence not completing it,
 4. DC staff not having email and/or computer, thus never getting the survey or taking it.
 - DAC members discussed how DAC could assist with increasing these percentages in the next annual survey.
 - DAC members also agreed that after the ADA annual picnic is set up, the "Speakers and Trainers" subcommittee would turn their attention to working with DDS HR and OHRAS staff to help train staff on the importance of the annual survey.
 - DAC members also discussed that DAC can provide information on the survey at the ADA picnic to staff.
 - DAC members also discussed the LEAP program. DAC would like to learn how to increase the number of LEAP applicants at DDS.
 - DAC will participate in the annual "Bring your Child to Work Day" on April 25, 2019. DAC members Liz, Alex and Ingrid volunteered to work the table that day; providing kids with disability awareness activities.

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- **Open Agenda:**
 - None

Meeting adjourned at 2:00p.m.
Next Meeting: May 8, 2019
Respectfully submitted: Julia Edwards