

California Department of Developmental Services  
Disability Advisory Committee (DAC)  
Teleconference Meeting Minutes  
Wednesday, September 11, 2019  
1:30 p.m.

---

**Members in Attendance:**

Julia Edwards; (HQ-Sacramento), DAC Chairperson  
Jessica Love;; (HQ-Sacramento)  
Elizabeth "Liz" Mard: (HQ-Sacramento), SDAC Liaison  
Ronald McCray; (HQ-Sacramento)  
Anastacia "Stacie" Reed: (HQ-Sacramento), Secretary  
Alex Sanders; (HQ-Sacramento), Co-Chairperson

**Guests:**

Nicole Sanchez, (California Arts Council)  
Nataki Owino, (HQ-Sacramento)

**Members Absent:**

Hope Beale (HQ-Sacramento), Chairperson  
Renee Clark (Porterville DC)  
Patty Jamal (Approved Leave): (Porterville DC)  
Maxine Tago (Fairview DC)

DDS DAC met quorum ratio and began the meeting at 1:35p.m.

- **Approval of June 2019 Notes and July 2019 Minutes:**
  - Changes
    - Under "Guests" put a semicolon after Caitlin Fitzwater
    - Ronald's last name is spelled "McCray".
    - Julia called for a Motion. Stacie seconded motion. Minutes approved with these changes.
- **Sub-committee Reports:**
  - **Speakers and Trainings:**
    - Julia advised that due to time constraints, the October 2019 Training event with Stop Stigma should be tabled for November 2019 or early 2020, since an event of this scope requires at least three months for planning and approvals from DDS executive staff. **Julia asked for a motion to move the speaking event to early 2020, Liz seconded, Stacie motioned third. Approved unanimously.**
    - **NDEAM**-Julia mentioned that the DAC needs volunteers for the NDEAM on <date>. Alex volunteered. Still need one more DAC person to volunteer. George and Angela will be volunteering on behalf of OHRAS.
    - **Collaborative Art Project-Provenance**-Julia shared her proposal for Provanance, a collaborative art show where participants can express their thoughts and feelings about silent disabilities. Project will be in the form of a painting that will be exhibited in DDS, CAC, DCs, and end up exhibited at the Capitol!
    - Julia shared that she has put her proposal for *Provenance* into a draft.

California Department of Developmental Services  
Disability Advisory Committee (DAC)  
Teleconference Meeting Minutes  
Wednesday, September 11, 2019  
1:30 p.m.

---

- Nicole Sanchez, a guest from CAC, suggested that funding for the project can possibly be added to the interagency agreement between CAC and DDS.
- Julia introduced Nataki Owino, a DDS employee, who is also an artist. Nataki has been asked to assist in the development of *Provenance*.
- **DAC Recruitment and Renewals:**
  - Alex stated that DAC recruitment starts in November 2019. Dena to work with Alex to send out recruitment info. The directors letter needs to be “genericized” so that major changes do not need to be presented to Nancy Bargmann during annual update of the letter. Contact Mario Solis as he may be the owner of root document for the Director’s letter.
- **Signage and Logo:**
  - Julia mentioned she had been reviewing a previous set of DAC minutes that covered the DAC Logo contest. A proposal for a logo contest, which was prepared by Ingrid, was sent to the director’s office for review and approval. Julia asked Alex to follow-up on it. Maybe have the contest happen early 2020?
- **ADA Taskforce:**
  - The subcommittee continues to review for required fixes around the Bateson building. Continued participation in the building manager’s monthly meeting. It was noted that the elevator on the 8<sup>th</sup> street side of the building, inexplicably travels past the third floor when elevator is going up.
- **DDS DAC Homepage:**
  - Julia stated that the overhaul on the home page continues. She got IDT’s buy in on the suggested changes, and changes will be made once the DAC presents material to IDT. External oasis is currently still under construction but will go live later in September 2019.
  - Dianne Robbins, our new DAC legal representative, has approved draft language for the DAC homepage.
  - The DAC homepage will be placed under the transparency tab as that is the most appropriate location.
- **Announcements:**
  - None.
- **Old Business:**
  - CAC/DDS Charter Follow-up.
  - Julia welcomed Nicole Sanchez to the meeting. Nicole will be the official DAC representative.
  - DDS-DAC Charter has been researched for legality, and it’s a go.

California Department of Developmental Services  
Disability Advisory Committee (DAC)  
Teleconference Meeting Minutes  
Wednesday, September 11, 2019  
1:30 p.m.

---

- Julia introduced Nicole Sanchez, who will be our CACV representative on the DAC.
- DAC will have a closed session at the end of this meeting to formalize the partnership through a vote,
- DAC will add the charter to the By-Laws which will require a Charter subcommittee.
- By-Law Revision Committee
  - With all the new changes the By-laws need updating!
  - DAC note for inclusion of the DAC meeting agenda timeline into the by-laws needs to be retracted as guidance was nestled under “Minutes” in the by-laws. Agenda may have its own subsection like the Minutes do.
  - Need volunteers from DAC to staff this subcommittee. Alex, Dena, Julia and Stacie volunteered.
- **New Business:**
  - **Dianne Robbins.** Julia announced that Dianne Robbins, our new legal representative, is a veteran DAC member with a lot of great ideas! Unfortunately, Dianne has a standing commitment on Wednesday afternoons that she unable to change. This issue got Julia thinking that maybe a survey should be taken to see how DAC members feel about the standing Wednesday afternoon. Regardless of proposed date/time changes, the DAC meeting has to happen the second week of the month. A survey monkey is forthcoming!
  - **Subcommittee Oversight by Vice Chair.** Alex mentioned that per the by-laws, the Vice Chair is responsible for checking in with subcommittees to see what happening. She proposed the creation of a subcommittee tracking spreadsheet.
  - **Annual By-Law Subcommittee.** The DAC is creating a By-Law subcommittee that meets annually since a lot can happen over the court of a year, it makes sense for the committee to meet annually to keep the by-laws current.
  - **DAC Action Log**-the action log is still under construction, and is currently with Mario/OHRAS. Julia hopes to have the official approved version by the October 2019 meeting.
  - **“ACED”**
- **Closed Session**
  - This closed session was called to discuss and vote on DDS’ DAC partnership with CAC. Julia motioned to add the CAC to the DAC, Jessica seconded the motion and Ron followed up with a third. **Approved unanimously!**
  - Julia called for volunteers for the Charter subcommittee. Julia, Stacie and volunteered...anyone else?
  - Having a Charter subcommittee is important so that the CAC membership remains engaged with the DAC.

California Department of Developmental Services  
Disability Advisory Committee (DAC)  
Teleconference Meeting Minutes  
Wednesday, September 11, 2019  
1:30 p.m.

---

**Meeting adjourned at 2:30p.m.**  
**Next Meeting:** September 11, 2019  
**Respectfully submitted:** Anastacia Byrne-Reed