

California Department of Developmental Services  
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes  
Wednesday, July 10, 2019  
1:34 p.m.

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**Members in Attendance:**

Julia Edwards: (HQ-Sacramento), Chairperson  
Joanne Alex: (HQ & Sonoma DC), Sergeant- At-Arms  
Elizabeth "Liz" Mard: (HQ-Sacramento), SDAC Liaison  
Jessica Love: (HQ-Sacramento)  
Anastacia "Stacie" Reed: (HQ-Sacramento)  
Maxine Tago: (Fairview DC)

**Guests:**

Dena Ruiz: (OHRAS-HQ)

**Absent:**

Hope Beale: (HQ-Sacramento)  
Ronald McCray: (HQ-Sacramento) SDAC Backup  
Renee Clark: (Porterville DC)  
Patty Jamal (*Approved Leave*): (Porterville DC)  
Alex Sanders: (HQ-Sacramento), Co-Chairperson  
Mario Solis (OHRAS-HQ Chief)  
George Mabanglo (OHRAS-HQ)

**DDS DAC met quorum ratio** and started meeting at 1:43 p.m.

- **Approval of May 2019 Minutes:**  
Liz requested a correction in 'Old Business' page 2. See correction in below paragraph:  
Liz also discussed the possibility of *doing a presentation about the DDS annual disability survey sent out annually to the department in October. The intent of the presentation is to encourage more DDS staff to complete survey and to complete it more accurately to help DDS better reflect the number of persons with disabilities that work for the department.*
- **Speaker**  
DAC invited Marc Williams to today's meeting and requested he talk about the Allenby Building desk arrangements, but due to unforeseen circumstances, Marc had to cancel.

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• **Sub-committee Reports:**

**Speakers and Trainings:**(Alex Sanders, Jessica Love, Julia Edwards, Elizabeth Mard, Renee Clark)

- Focus on July ADA Picnic
- The memorandum to requesting approval to do survey about disability interests, and award ceremony with awards signed by DDS's Director was finalized and sent to the Directors office. Dena from OHRAS is working on getting the DDS's Director's approval for both.
- DAC has reserved the Atrium for the Speakers and award ceremony.
- Julia is getting a speaker box/microphone from amazon for speakers who cannot use the stand-up microphone. Dena has volunteered to bring her video camera to record speakers and award ceremony.
- Julia proposed committee meet next week to close loose ends in preparation of the ADA Celebration.
- Liz will create a poster for silent disabilities for display at the ADA table.

**Signage and Logo:** (Ronald McCray, Patty Jamal, Joanne Alex, Liz Mard)

- This action remains on hold as committee has not heard back from Director regarding logo contest idea and DAC is putting all focus on up-coming ADA picnic.

**ADA Taskforce:** (Ronald McCray, Alex Sanders, Dena Ruiz, Julia Edwards)

- The team has noticed some repairs to the building so there is some progress.

**DDS DAC Homepage:** (Liz Mard, Julia Edwards)

- Membership list needs to be updated. Liz has updated draft and will submit to ITD.

Julia and Ingrid; previous DAC Chair, developed an outline for an updated homepage. This draft will include the DAC application, disability advocacy events, resource library, and links to stakeholder pages such as SDAC, EDD, DOR and LEAP program This is still under construction and the DAC will work on updating the website with the help of DDS's ITD team, once the ADA celebration has passed.

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- **DAC Recruitment and Renewals:**
  - No new recruits or renewals. Encouraged all DAC members to recruit interested persons.
  
- **Announcements:**
  - None currently.
  
- **Old Business:**
  - Liz will review CalHR power points on state disability survey to potentially be used as way to educate DDS sections about the survey and inspire DDS to complete survey.
  
- **New Business:**
  - **OPEN DAC POSITIONS**
    1. Due to the DAC secretary position being vacant, Stacie was elected to the new DAC Secretary. Julia motioned for Stacie take the positions of the DAC Secretary, Jessica seconded this motion and all attendees concurred. (Officer elections are held in January, and elections occur in February.)
  - **SDAC UPDATES**
    1. Liz has not been able to attend last meeting. Ronald has attended in her stead. Ronald did not attend this DAC meeting so there were no updates regarding last SDAC meeting.
    2. Liz has received some emails from SDAC including 21 bills which were in various stages of review regarding laws that would advocate for the rights and well-being of persons with disabilities.
    3. Liz sent two emails, one for the 5/28 SDAC emails and one for the 7/7 email, to the DAC committee with the latest SDAC updates and other SDAC information including the 21 bills.
      - Jessica followed up on a request in the 5/28 SDAC email in which Bobby Dutta, Chair of Department of Public Health, asked for departmental policies regarding fragrances to help his DAC create recommendations to his agency on the topic.

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- **Discuss October Disability Awareness Month** (October 1-4 Mental Health Awareness Week) – Speaking and Training Ideas (Julia Edwards)
    1. Julia suggested creating an event for Mental Health Awareness week. She mentioned Marielle Vaughn-Hickman, at Stop Stigma Now, a strong advocate of breaking the mental health stigma and Nancy Sawhney from K9 Companions.
    2. This will be further discussed at the August meeting once we are done with the ADA Celebration.
  
  - **Creation of sub-committee to develop time-line criteria to request DAC activity approval form the Director’s office** (Julia Edwards, Dena Ruiz, Jessica Love)
    1. Julia and Dena would like this to be created to avoid last minute Director approval requests
    2. To learn what DAC can act on independently versus waiting for Director’s approval.
  
  - **Open Agenda:**
    - None

**Meeting adjourned at 2:30p.m.**  
**Next Meeting:** August 14, 2019  
**Respectfully submitted:** Elizabeth Mard