

California Department of Developmental Services  
Disability Advisory Committee (DAC)

Teleconference Meeting Minutes  
Wednesday, June 12, 2019  
1:45 p.m.

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**Members in Attendance:**

Alex Sanders: (HQ-Sacramento), Co-Chairperson  
Joanne Alex: (HQ & Sonoma DC), Sergeant- At-Arms  
Elizabeth "Liz" Mard: (HQ-Sacramento), SDAC Liaison  
Jessica Love: (HQ-Sacramento)  
Anastacia "Stacy" Reed: (HQ-Sacramento)

**Guests:**

Dena Ruiz: (OHRAS-HQ)  
Mario Solis (OHRAS-HQ Chief)  
George Mabanglo (OHRAS-HQ)

**Absent:**

Julia Edwards: (HQ-Sacramento), Secretary  
Hope Beale: (HQ-Sacramento)  
Ronald McCray: (HQ-Sacramento)  
Renee Clark: (Porterville DC)  
Patty Jamal (*Approved Leave*): (Porterville DC)  
Maxine Tago: (Fairview DC)

**DDS DAC did not meet quorum ratio** and but had a meeting which started at 1:45 p.m. with the hopes that other members would eventually join to meet quorum and there were actions that needed to be address due to time constraints. The notes below are what transpired during the 45 minutes until 2:30.

- **Approval of May 2019 Minutes:**  
Liz requested a correction in 'Old Business' page 2. See correction in below paragraph:  
Liz also discussed the possibility of *doing a presentation about the DDS annual disability survey sent out annually to the department in October. The intent of the presentation is to encourage more DDS staff to complete survey and to complete it more accurately to help DDS better reflect the number of persons with disabilities that work for the department.*
- **Sub-committee Reports:**
  - **Speakers and Trainings:**
    - Focus on July ADA Picnic (Alex Sanders, Jessica Love, Julia Edwards, Elizabeth Mard, Renee Clark)
  - The committee discussed the following topics for the speaker/training and activities prior to the July ADA Picnic:

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- Team with the aid of Dena form OHRAS - completing memo regarding DAC pre-picnic presentations and awards and survey monkey to be approved by director's office.
  - Survey needs to be sent out for the period from July 1 to July 8.
  - Committee will meet soon after the July 8 to go over award nominations.
  - Jessica will ask Charlotte in the Social Committee if outside DAC speakers will be allowed to join the ADA Picnic after their presentations. She will also ask if DAC can add DAC's Speaker Presentations with link to more information to the ADA Picnic flyer and email blast.
  - Dena has list of speakers and contacts
  - Jessica, Alex and Liz will contact speakers. We will need to inform them about parking challenges and no compensation except for refreshments during the presentations and an invitation to attend the ADA Picnic.
  - Committee decided:
    - Increase number of registrants from 30 to 45.
    - Presentation period will last for 30 minutes.
    - Award ceremony will last for 30 minutes.
    - Awards will recognize DDS nominated staff who have been outstanding advocates for persons with disabilities.
  - Joanne volunteered to find professional folders for each award.
  - Mario will investigate whether DAC can use Survey Monkey without IT.
  - Mario will present memo to Office of Director. Mario will also find out if DAC Chair should present memo to John and Nancy.
- **DAC Recruitment and Renewals:**
    - No new recruit or renewals. Encouraged all to recruit.
  - **Signage and Logo:**
    - No updates as still waiting to hear from Office of Director and this has been put on hold until after the ADA Picnic.
  - **ADA Taskforce:**
    - Looks as if no other concerns have been addressed this past month; however, this is a work-in-progress. There is an upcoming meeting in June to go over the latest building concerns.

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- **DDS DAC Homepage:**
  - Membership list needs to be updated.  
Julia needs to replace Ingrid as DAC chair.  
Hope, Stacy and Jessica need to be added to the list.
- **Announcements:**
  - None currently.
- **Old Business:**
  - Liz will review CalHR power points on state disability survey to potentially be used as way to educate DDS sections about the survey and inspire DDS to complete survey.
- **New Business:**
  - **OPEN DAC POSITIONS**
    - The Secretary position is available, if any members are interested. Liz volunteered but due to lack of quorum this could not be voted on.
    - Officer elections are held in January, and elections occur in February.
  - **SDAC UPDATES**
    - Liz has not been able to attend last meeting. Ronald has attended in her stead. Ronald did not attend this DAC meeting so there were no updates regarding last SDAC meeting.
    - Liz has received some emails from SDAC including 21 bills which were in various stages of review regarding laws that would advocate for the rights and well-being of persons with disabilities.
      - AB 365 Cristina Garcia, State civil service: examination and hiring processes is the bill in which DDS may be identified as one of the 20 state departments with the lowest employment rate of person with disabilities as averaged from 7/1/14 to 6/30/19.
- **Open Agenda:**
  - None

**Meeting adjourned at 2:30p.m.**  
**Next Meeting:** July 12, 2019  
**Respectfully submitted:** Elizabeth Mard