

California Department of Developmental Services
Disability Advisory Committee (DAC)
Teleconference Meeting Minutes
Tuesday, November 12, 2019
1:30 p.m.

Members in Attendance:

Julia Edwards: (HQ-Sacramento): DAC Chairperson
Hope Beale: (HQ-Sacramento)
Ronald McCray: (HQ-Sacramento)
Anastacia "Stacie" Reed: (HQ-Sacramento), Secretary
Dianne Robbins: (HQ Sacramento)
Alexandra "Alex" Sanders: (HQ-Sacramento), Vice-Chairperson

Guests:

Dena Ruiz: (HQ-Sacramento)
Brandon Marin: (HQ-Sacramento)
Nataki Owino: (HQ-Sacramento)
Hussain Quettewala: (HQ-Sacramento)
Jessica Ross: (HQ-Sacramento)
James Dimmitt: (HQ-Sacramento)

Members Absent:

Caitlin Fitzwater: (CAC Staff Member)
Renee Clark: (Porterville DC)
Patty Jamal (Approved Leave): (Porterville DC)
Jessica Love, (HQ-Sacramento)
Elizabeth "Liz" Mard: S(HQ-Sacramento), DAC Liaison, Sergeant-at-Arms.
Nicole Sanchez, (CAC Staff Member)
Maxine Tago: (Fairview DC)

Note: CAC Staff attempted to call in; however, due to technical difficulties with the phone lines, they were unable to participate.

DDS DAC did not meet quorum at the commencement of the meeting. The meeting began at 1:32p.m.

Approval of October 2019 Minutes:

Since there was no quorum for this meeting, the October 2019 notes will be voted on at the next meeting.

Sub-committee Reports:

Speakers and Trainings Subcommittee:

- The DAC presentation at the DDS All Staff meeting on November 4, 2019 was a success! As a result, people are showing interest in joining the DAC.

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- The DAC is starting to develop the speaking event for February 2020, which will be in a brown bag lunch format. Julia will be reaching out to Stop Stigma Sacramento to make the arrangements.

DAC Recruitment and Renewals Subcommittee:

- Julia mentioned that the annual DAC recruitment email release has been postponed until the Director's office approves it.

Signage and Logo Subcommittee:

- Julia indicated that logo activities have been shelved until further notice. However, indicated if anyone has ideas about the DAC's logo, to send it to the DAC email.
- Hussain Quettewala indicated interest in joining the committee, and Julia encouraged him to participate. He can join officially once his application is approved by the Director's office.

ADA Taskforce Subcommittee:

- Julia stated that the next building management meeting is the week of November 18th. Efforts with fixes are ongoing. Ronald McCray has been an asset to the subcommittee in doing their regular surveys of the building.
- Julia reported that the presentation at the all staff meeting on November 4th yielded suggestions from DDS employees! Paul Choate suggested the use of QR scanners as a possible ticketing system to submit for fixes. Julia passed the suggestion along to Michael Sanchez in Customer Support.
- Efforts to get the toilet paper dispenser moved up on the wall in the disabled stall in the third-floor women's restroom is ongoing as building manager is still researching feasibility. If the project does not get approved, then it will be submitted as a reasonable accommodation to OHRAS.

DDS DAC Homepage Subcommittee:

- Julia reported that project is moving slowly as ITD has a busy workload. Julia called for members and guests to join this subcommittee.

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Annual By-Law Review Subcommittee:

- Julia advised that this subcommittee will be having their first meeting in mid-November 2019. Meeting invites will be sent to members interested in participating in the review process.

DDS CAC DAC Charter Committee:

- Julia reported that the first DDS and CAC Charter meeting occurred, which Caitlin and Nicole attended. The subcommittee completed a preliminary draft of the Memorandum of Understanding (MOU). The MOU was designed with the intent that it could be used for the future DAC partnerships with other departments. Draft MOU, application and signature pages are currently being reviewed by OHRAS, then CAC and then onto Legal.
- There is also a section of the DAC's By-Laws that allows the DAC to become liaisons with other entities. The DAC does not have to edit the current language in the By-Laws.

Announcements

- Julia stated that Nataki Owino created fun facts for the DAC homepage; however, it was only up for a day due to the overhaul of the DDS homepage. It looked great!

Old Business

CHP/CDSS Disability Faire:

- Julia indicated that the disability faire went well. George Mablango and Angie Romero joined Julia and Alex in volunteering at the DAC booth.
- They saw the Braille library and met potential future special guest speakers!
- They learned about new legislation coming down that would make the use of latex in commercial kitchens and restaurants code violations that result in fines. Latex cannot be used with food as it can cause a reaction in people with an allergy to latex!

New Business

New SDAC Chairperson:

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- Julia informed that the DAC unanimously voted for Eduardo Juarez for SDAC chair; however, Eduardo Juarez and Bobby Dutta tied for the position and will lead in tandem, and that she would share an email from the departing SDAC chairperson, Eric Nelson.
- Julia recommended to the DAC that members attend at least one SDAC meeting. You get to meet other DACs and see their accomplishments. You can also participate by phone as there is a call-in option.

DAC 2020 Goals:

- Julia indicated that she will be sharing the goals developed during October's meeting via email and encouraged members to submit more goals for 2020. Julia would like to vote to pass the goals at the next meeting.
- One possible goal will involve fundraising, which will require the appointment of a DAC Treasurer

Open Agenda

N/A

Special Guest Speaker

- James joined the committee as a guest speaker. He has experience in law enforcement and emergency services in Northern California. He currently works in DDS's Office of Protective Services.
- James presented personality tests that his staff completed who were interested. The tests delineate personality types in order to provide information on how to best understand, approach and foster meaningful relationships in the workplace. The names of the tests were 5 Love Languages and Enneagram.
- James started with 5 Love Languages questionnaire to determine where everyone's personalities fell within the 5 categories of: 1) words of affirmation; 2) quality time; 3) receiving gifts; 4) acts of service; and, 5) physical touch.
- James mentioned that this activity has improved communications between OPS staff who participated.
- Unfortunately, James ran out of time and was not able to present the Enneagram test, but Julia invited him back to present at a future meeting.

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Meeting adjourned at 2:32p.m.
Next Meeting: December 10, 2019
Respectfully submitted: Anastacia Byrne-Reed