Attachment B

**DEPARTMENT OF DEVELOPMENTAL SERVICES’**

**MENTAL HEALTH SERVICES ACT PROJECTS**

**CYCLE V - FISCAL YEARS 20/21 THROUGH 22/23**

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| **PROJECT INFORMATION** |
| **A. PROJECT NARRATIVE (Limit 9 pages)** |
| **Purpose** |       |
| **Background** |       |
| **Focus** |       |
| **Area of need** |       |
| **Goals and objectives** |       |
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| 1. **Is there a need for the project in your RC’s particular geographic area? If yes, please explain.**
 |
| Yes [ ]  No [ ]  Explain:       |
| 1. **How will the project eliminate barriers and/or gaps to services in your specific region?**
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|       |
| 1. **How often will project staff evaluate the effectiveness of the project?**
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|       |
| 1. **Describe how the project will integrate:**
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| **Evidence-based models and/or techniques.** ***The definition of evidence-based is included in the Glossary of Terms, Addendum A.*** |
|       |
| 1. **How will these be measured? (include baseline data and successful outcome data standards)**
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|       |
| **Performance-based approaches, interventions, and/or strategies.** ***The definition of performance-based is included in the Glossary of Terms, Addendum A*.** |
|       |
| 1. **How will these be measured? (include baseline data and successful outcome data standards)**
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|       |
| 1. **A mechanism to share information and resources statewide (such as webinars, webpages, databases, online trainings, digital video recordings, etc.).**

***Please note: RCs shall submit a project blueprint or framework upon completion of their project with the MHSA Final Progress Report on* 7/30/2023*. A description of the blueprint or framework is included in the Glossary of Terms, Addendum A.***  |
|       |
| 1. **Strategies to increase regional partnerships by collaborating with multi-disciplinary local systems of care including, but not limited to, county mental health, alcohol/drug services, educational entities, and/or other RCs.**
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|       |
| 1. **An ongoing collaborative process (e.g. meeting regularly, a process for decision making).**
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|       |
| **5. Explain why your collaborative partner(s) are relevant to your project.** |
|       |
| **6. Check the applicable priority area(s) that your project addresses. Check all that apply.** ***Please refer to the Priorities in Guidelines p. 6.*** |
| [ ]  Projects that meet the mental health needs of consumers who are at risk for entering emergency rooms, psychiatric hospitals, juvenile detention centers, jails or prisons.[ ]  Projects that promote the creation and implementation of innovative, evidence-based strategies to ensure consumers with complex behavioral and mental health needs can successfully and safely access the community.[ ]  Projects focused on infants and toddlers age zero to three that address early mental health/social and emotional development in coordination with Family Resource Centers and/or other community partners.[ ]  Projects that develop and/or use technological applications to increase access to services for target populations (infants and toddlers, children, transitional age youth, and adults).[ ]  Projects that provide new and enhanced specialized services and supports for transitional age youth with a dual diagnosis. [ ]  Projects that enhance collaboration and competency among clinicians, law enforcement, criminal justice systems, providers, and regional center staff to effectively serve a diverse consumer population.[ ]  Projects that replicate previous projects that have demonstrated success. RCs wishing to replicate an existing project shall utilize the tools, resources, and/or materials from past projects. |
| **7. Describe how the project will address each of the six fundamental MHSA concepts below, which shall be embedded and continuously addressed in both local and county level collaboration.** ***Definitions for these concepts are included in the Glossary of Terms, Addendum A.*** |
| 1. **Community Collaboration**
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|       |
| 1. **Cultural Competence**
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|       |
| 1. **Consumer Driven**
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|       |
| 1. **Family Driven**
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|       |
| 1. **Wellness, Recovery, and Resilience Focused**
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|       |
| 1. **Integrated Service Experiences for consumers and their families**
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|       |
| **8. Describe how the project will be sustained beyond the funding of this award.** |
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| **9. Method(s) to be used to announce and market the project and related activities:** **(*Check all that apply*)** |
| [ ] **Brochure(s)** | [ ] **Web announcement(s)**  |
| [ ] **E-mail announcement(s)** | [ ] **RC website** |
| [ ] **Bulletin boards at RCs** | [ ] **Family resource center(s)** |
| [ ] **Other**       |  |

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| **B. PROJECT OUTCOMES** |
| *RCs are required to gather baseline data, measure outcomes, and conduct evaluation(s) to determine the effectiveness of the project. The baseline data, outcomes, and evaluations shall be reported to DDS in semi-annual reports and the final progress report is due on 7/30/2023. The progress report schedule is in Appendix C.* |
| 1. **Background: This section should include background information and demonstrate the need for this project. Specify what will be accomplished (e.g., decrease in hospitalization, increase in services, etc.).**
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|       |
| 1. **Intended Population: This section should specifically state who will benefit from this project (e.g., consumers in Santa Cruz County, ages 16-25, who have a history of substance abuse). State how this population will benefit from the project.**
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|       |
| 1. **Baseline Data: How will this be determined (methods, timeline, resources)? What is known currently about this issue? What does the research say?**
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|       |
| 1. **Project Goal: Please include the overall goal of the entire project.**
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|       |
| 1. **Project Objective One: Please include a description of what will be developed, specific actions, data collection methods, and intervals of data collection, that are supporting the achievement of the project goal. What outcome data will demonstrate your program’s success?**
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|       |
| 1. **Project Objective Two:Please include a description of what will be developed, specific actions, data collection methods, and intervals of data collection that are supporting the achievement of the project goal. What outcome data will demonstrate your program’s success?**
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|       |
| 1. **Anticipated Outcome: This should tie in with the project goal (e.g., reduce hospitalization, decrease recidivism, etc.).**
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|       |
| 1. **Replicability: Describe how other Regional Centers could benefit from this project.**
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| **C. DATA COLLECTION**  |
| 1. **Identify who will collect the data:**
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| 1. **Please describe how project staff will ensure the accuracy of data**
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|       |
| 1. **Please describe how project staff will ensure data are reliable and valid**
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|       |
| 1. **Please describe, if there is more than one collector, how project staff will ensure clear and consistent methods across data collectors (inter-rater reliability)**
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|       |
| 1. **Describe how project staff will do the following:**
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| 1. **Analyze the data**
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|       |
| 1. **Utilize statistical methods to interpret the findings**
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|       |
| 1. **Use the data collected to evaluate success of the project**
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|       |
| 1. **Resources to Be Developed (Check all that apply) \***
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| [ ] Mobile clinics/storefronts | [ ] Therapy sessions |
| [ ] Step-down/wrap-around services  | [ ] Aftercare options |
| [ ] Resource guide/handbooks | [ ] Drop-in  |
| [ ] Clinics/clubhouses | [ ] RC court liaison |
| [ ] Community capacity via trained personnel | [ ] Training manuals |
| [ ] Syllabi  | [ ] Digital video recording(s) of event(s) |
| [ ] Regional plan(s) of action | [ ] Partnerships with colleges and universities |
| [ ] Partnerships with local law enforcement and other agencies | [ ] Collaboration with existing full-service partnerships  |
| [ ] Technological applications/telehealth/database/software | [ ] Other       |

*To encourage statewide replication of MHSA projects, the RC shall submit a project blueprint or framework. This blueprint or framework will outline a step-by-step action plan serving as a guide for others wishing to replicate this project. See Glossary of Terms, Addendum A for more information.*

*\*Please note: The RC is responsible for ensuring all MHSA project materials are compliant with the Americans with Disabilities Act, Section 508. For more information regarding web accessibility, see the Glossary of Terms, Addendum A and/or visit* [*http://www.section508.gov/*](http://www.section508.gov/)*.*